



BHARATHIAR UNIVERSITY : COIMBATORE-641046
REVISED GUIDELINES FOR RECOGNISING RESEARCH PROGRAMMES
2022-2023 ONWARDS

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RULES / GUIDELINES FOR GRANTING RECOGNITION TO NEW RESEARCH PROGRAMMES
IN THE AFFILIATED COLLEGES / RESEARCH INSTITUTIONS

A. ELIGIBILITY:

1. The departments of affiliated colleges of Bharathiar University which have been offering Undergraduate/Postgraduate programmes for a minimum period of three years and being equipped with the essential facilities to offer Research Programmes are alone eligible to apply for the part-time and full-time laboratory/non-laboratory Research Programmes in the subjects concerned.
2. A department in an affiliated college may be considered for approval to offer M.Phil./Ph.D. Programme only after the passing out of the first batch of Bachelor's or Master's Degree Programme students in the concerned discipline (laboratory /non-laboratory subjects).
3. No Department in an Affiliated College shall be approved to offer M.Phil./Ph.D. Programme without a Bachelor's or Master's Degree Programme in the concerned discipline (for laboratory/non-laboratory subjects).
4. To consider granting of recognition to conduct Ph.D. Programme the Research Department shall have at least one recognized guide with good quality research publications after obtaining recognition of guideship.

B. GENERAL

1. The college shall submit fresh application for offering Research Programme /Permanent Increase in Intake and renewal of the previous year's application will not be entertained.
2. Minutes of the College Committee /Governing Council shall have specific resolution for offering new Research Programmes during a particular year. If the programmes are to be offered in the subsequent year , then the college shall submit a fresh resolution of the College Committee/Governing Council for offering the Research Programmes during that particular year. The College shall also enclose evidence for having invited the University Nominee to the College Committee/ Governing Council meeting.
3. The tuition fees and other fees, except those coming under the purview of the University, shall be levied from the students, as prescribed by Government from time to time.
4. The College Management shall clear all the dues to the University, pending advances, etc., before grant of recognition by the University.

(C) 1. The maximum intake of candidates for full-time and part-time M.Phil./Ph.D. Programme (for laboratory and non-laboratory subjects) in each Department of the Institution will be fixed by the inspection commission constituted by the University, based on the facilities available in the Institution and research paper publications of the eligible guide(s).

2. In case of mobility of research guides, the guidelines given below are to be followed strictly:

- (i) Mobility within the jurisdiction of Bharathiar University: The candidates may be transferred to any of the institution affiliated to Bharathiar University where the guide is employed, following the norms of Bharathiar University.
- (ii) Mobility to other countries/change of profession, etc.: The Management / Principal shall submit an undertaking to the University to appoint a new qualified Research Supervisor for the registered candidate(s) within three months from the date of resignation of the guide and intimation of the resignation of the Guide to the University forthwith is mandatory.

D. FEES DETAILS (Non-Refundable)

S.No.	Details	(IN RS.)
1	Starting of New Research Programme (a) Application fee (b) Registration fee	20,000/- 2,000/-
2	Permanent Increase in Intake (a) Application fee (b) Registration fee	20,000/- 3,000/-
3	Inspection Commission fee	25,000/- for each visit
4	Re-Inspection Commission fee (if any)	35,000/- (for each visit)
5	a) Affiliation Fee	1,50,000/- per dept.
	b) Affiliation Fee	The colleges which wish to apply for the affiliation of their research departments, shall remit an affiliation fee of Rs.150000/- which is applicable for one eligible guide with four / six candidates as the case may be, with regard to Assistant Professor and Associate Professor after which for every additional candidate Rs.5000/- shall be paid. Also, the fees for Inspection Commission is to be paid prior to the Inspection.

Note : Exclusive of 18 % GST

E. Inspection Commission:-

1. Inspection Commission appointed to inspect the infrastructural facilities in the affiliated colleges shall submit a detailed report in the prescribed format.
2. Inspection and re-inspection fee shall be remitted to the University before the visit of the commission.
3. The College shall display a copy of the communication of the University granting recognition for the programme in the college Website before the admission is made.



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BHARATHIAR UNIVERSITY
COIMBATORE – 641 046, TAMILNADU, INDIA

State University	Re-Accredited with “A” Grade by NAAC	Ranked 13th among Indian Universities by MHRD-NIRF
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APPLICATION FOR RECOGNITION OF DISCIPLINE / DEPARTMENTS FOR RESEARCH IN
 AFFILIATED COLLEGES / RESEARCH INSTITUTIONS FROM THE ACADEMIC YEAR _____

1. Name of the College :
2. Year of Starting :
3. Category : Government/ Aided / Self- Financing / Research Instt.
4. Status : Autonomous/ Non- Autonomous
5. Details of the Principal :

Name	Qualification	Qualification Approval No. & date	Age and Date of Birth	Date of Joining

6. Departments proposed to be recognized in the College:

S. No.	DEPARTMENT	PROGRAMME (√ the relevant box)							
		M.Phil			Ph.D.				
		FT	PT	Both	FT	PT	Both		
1									
2									
3									
4									

7. Details of Recognised Research Guides available :

S.No.	Name	Qualification	Age and Date of Birth	Guide Approval No and Date:	Date of Joining	No. of Research paper publication after recognition of guideship
1						
2						
3						
4						
5						

8. Departments of the College which are already recognized for conducting research:

DEPARTMENT	PROGRAMME		SANCTIONED STRENGTH		NO. OF RECOGNISED GUIDES AVAILABLE		NO. OF SCHOLARS PRESENTLY PURSUING RESEARCH	
	M.Phil	Ph.D.	M.Phil	Ph.D.	M.Phil	M.Phil & Ph.D.	M.Phil	Ph.D.
	FT/PT	FT/PT	FT/PT	FT/PT			FT/PT	FT/PT

9. Need for recognizing the Department :
(Please attach a brief write-up)

10.(a) Whether all the conditions prescribed by the : University
for the recognition of the existing research programmes
have been fulfilled YES NO

(b). If not, list out the conditions, which are yet to : be
fulfilled, with reasons for non-compliance

11 Building

i) Whether the existing building facilities are adequate for the proposed new research Programme(s)

Sl.No.	Facilities	Yes	No	If Yes	Adequate / Not Adequate
1	Separate room for Scholars			(in Sq. ft.) ***	
2	Lab for research*			(in Sq. ft.)	
3	Library Reference e – Journals Software**				
4	Furnitures				
5	Computers with internet			(In Number)	

- * List of Instruments / Equipments to be enclosed
- ** Separate list to be enclosed
- *** Ensure a minimum of 20 Sq. ft. per research scholar

- ii. Details of other non-recurring items of :
 expenditure required for the new
 programme(s) and how it is proposed to be
 met by the management

Estimated Requirements of funds for facilities	Amount actually to be provided by the management
Library Books	
Furniture	
Laboratory facilities	

12. Declaration and Undertaking

We hereby declare that the particulars furnished above are correct and that new research programme(s) will not be started without getting recognition from the University. The prior consent of the Director of Collegiate Education will be obtained for the programme(s), for which such permission is required for constituent colleges.

We undertake to state that the College has provided all necessary infrastructure for all the existing research programme(s) and will provide the necessary facilities required for the proposed new programme(s) before November 30TH .

We declare that the Management will not insist the students or their parents to make donations to the College or any Trust as a pre-requisite for admission to the research programmes. Further the Government of TamilNadu prescribed fee will only be collected and any other /extra fee will not be collected.

Date:
Place

Signature of the Secretary
/ Correspondent
with seal

Signature of the Principal
with seal



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APPLICATION FOR PERMANENT INCREASE IN INTAKE OF RESEARCH PROGRAMMES IN AFFILIATED COLLEGES / RESEARCH INSTITUTION FROM THE ACADEMIC YEAR _____

1. Name of the College : _____
2. Year of Starting : _____
3. Category : Government/ Aided / Self- Financing /
Research Instt.
4. Status : Autonomous/ Non-autonomous

5. Details of the Name	Principal Qualification	Qualification Approval No. & date	Date of Joining	Age and Date of Birth

6. Permanent increase in intake to Research Programmes in the discipline-wise by the College

S. No.	DEPARTMENT	PROGRAMME (✓ the relevant box)							
		M.Phil			Ph.D.				
		FT	PT	Both	FT	PT	Both		
1									
2									
3									
4									

7. Details of Recognized Research Guides available :

S.No.	Name	Qualification	Age and Date of Birth	Guide Approval No and Date:	Date of Joining	No. of Research papers publication after recognition of guideship
1						
2						
3						
4						
5						

8. Departments of the College which are already recognized for conducting research:

DEPARTMENT	PROGRAMME		SANCTIONED STRENGTH		NO. OF RECOGNISED GUIDES AVAILABLE		NO. OF SCHOLARS PRESENTLY PURSUING RESEARCH	
	M.Phil	Ph.D.	M.Phil	Ph.D.	M.Phil	M.Phil & Ph.D.	M.Phil	Ph.D.
	FT/PT	FT/PT		FT/PT			FT/PT	FT/PT

9. Need for Permanent increase in intake :
for the concerned Discipline/Department
(Please attach a brief write-up)

10. Building

i) Whether the existing building facilities are adequate for the proposed new research Programme(s)

Sl.No.	Facilities	Yes	No	If Yes	Adequate / Not Adequate
1	Separate room for Scholars			(in Sq. ft.)***	
2	Lab for research*			(in Sq. ft.)	
3	Library Reference e – Journals Software**				

4	Furnitures				
5	Computers with internet			(In Number)	

- * List of Instruments / Equipments to be enclosed
- ** Separate list to be enclosed
- *** Ensure a minimum of 20 Sq. ft. per research scholar

If not, specify the arrangements to be made :
for provision of additional accommodation

ii. Details of other non-recurring items of :
expenditure required for the Permanent
increase in intake to research programme(s) and
how it is proposed to be met by the management

Estimated Requirements of funds for facilities	Amount actually to be provided by the management
Library Books:	
Furniture	
Laboratory facilities	

11. Declaration and Undertaking:

We hereby declare that the particulars furnished above are correct. The prior consent of the Director of Collegiate Education will be obtained for the programme(s) for which such permission is required for constituent colleges.

We declare that the Management will not insist the students or their parents to make donations to the College or any Trust as a pre-requisite for admission to the research programmes. Further the Government of TamilNadu prescribed fee will be collected and any other extra fee will not be collected.

Date:
Place

Signature of the Secretary
/ Correspondent
with seal

Signature of the Principal
with seal



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PROFORMA I

**PROFORMA FOR REPORT OF THE INSPECTION COMMISSION
(GRANT OF RECOGNITION/PERMANENT INCREASE IN INTAKE
TO CONDUCT M.Phil / Ph.D. RESEARCH PROGRAMMES)**

1. Name and Address of the College:

Name and address of the college			
Phone No.			
Fax No.		E-Mail:	
Web site			

2. Date & Time of Inspection :

3. Details of the Principal

Name	Qualification	Qualification Approval No. & date	Age and Date of Birth	Date of Joining

4. Department under consideration by :
the Inspection Commission for granting
recognition / Permanent Increase in Intake
(Subject)

5. Details of the UG courses offered in the Department/Institution :

Name of the Programme	Year of starting	Sanctioned Strength	University affiliation No and Date

6. Details of the PG Programme offered in the Department/Institution :

Name of the programme	Year of starting	Sanctioned Strength	University affiliation No and Date

7. Programmes for which recognition is required
(please indicate Yes/No in the columns)

Discipline	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

8. Course/Programmes for which Permanent Increase in Intake is required (please indicate Yes/No in the columns)

Discipline	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

9. Total no. of rooms available for the Research :
Programme under consideration
Total area of Building with Sq.ft.

10. Details of furniture available for the use of :
Research Scholars
(Please specify No. of Table, Chairs, Computers etc.)

11 Sufficiency of Fan and Lighting facilities :

12. Details of Laboratory facilities for Research Programmes:

(a) Physical Dimensions

Name of the Laboratory	Dimensions(Sq.mtr)	Equipments available

(b) Sharing of Laboratory facilities

S.No.	Name of the Laboratory with whom sharing is done	Nature of sharing
1.		
2.		
3.		

(c) Whether the Laboratories being used for UG and PG Programmes are to be shared for Research Programme : Yes/No

If yes, details of the time allotted for research activities (Please enclose the Laboratory time table)

(d) Laboratory for Teaching Pedagogy
Availability of Pedagogical instruments:

(i) LCD Projector :

(ii) Video camera(to record and replay micro teaching):

(iii) Video conferencing facilities:

(iv) Audio, Video and other Visual equipments:

13.Details of Library/Learning resource facilities (please enclose the list)
(exclusively for Research Programmes:

a. Availability of books

S.No.	Subjects offered for M.Phil/Ph.D. Progr.	No. of titles	No. of volumes
1.	Reference (research)		
2.			

b. Availability of Journals/Magazines (Please enclose the list of Journals/Magazines)

Subjects offered for M.Phil/Ph.D. Programme	No. of Journals	No. of Magazines

c. Availability of on line journals and data bases subscribed (please enclose the list)

Subjects offered for M.Phil/Ph.D. programme	No. of Journals	No. of Data Bases

d. Availability of other library facilities:

1. No. of CDs/DVDs available for research :
2. Availability of Photo copying facilities : Yes/No
3. Any others, please specify :

e. Details of Networking arrangements with other Libraries or Research Institutions for information sharing:

14. Computer facilities available for Research:

(i) Hardware facilities

S.No.	Items	No.	Particulars/Specifications
1.	Computers		
2.	Networking(wired/wire free)		
3.	Printers		
4.	Scanners		
5.	DVD writers		
6.	LCD projectors		
7.	UPS		
8.	Server		

(ii) Softwares available for Research System / Scientific / Application / Statistical)

S.No	Name of the software	System/Application
1.		
2.		
3.		
4.		
5.		
6.		

(iii) Details of the Internet facilities available for Research

(a) Number of Terminals where from net could be accessed :

(b) Nature of the internet facility :
(Dedicated / Leased / Broadband etc.)

15. Details of the recognized guides and the status of the Research activities:
(Department wise)

S.No.	Name of the Guide + Qualifications	Recognised for M.Phil/Ph.D. or both	Recognition order No. and Date	Name of the scholar and programme	Status (Part I completed, submitted the Synopsis etc.)
				1.	
				2.	
				3.	
				4.	

16. Specific Requirements:

a. Grant of Recognition:

Discipline	Strength applied for			
	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

b. Permanent Increase in Intake:

Faculty/Discipline	Existing Strength		Strength applied for			
	M.Phil	Ph.D.	M.Phil		Ph.D.	
			F.T.	P.T.	F.T.	P.T.

14. Any other Details:

Station:
Date :

Signature of the
College Principal

Signature of Convenor &
Members of the Inspection
Commission

(1)

(2)



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INSPECTION COMMISSION REPORT PROFORMA –II

PROFORMA FOR REPORT OF THE INSPECTION COMMISSION FOR GRANTING
RECOGNITION/PERMANENT INCREASE IN INTAKE TO CONDUCT M.Phil./Ph.D.
RESEARCH PROGRAMMES

1. Name of the College	
Address	
Phone No.	E mail id:
Fax No.	Website:

2. Details of the Principal :

Name	Qualification	Qualification Approval No. & date	Age and Date of Birth	Date of Joining

3. Date & Time of Inspection	
------------------------------	--

4. Name and Details of the Inspection Commission members :

Sl.No.	Name	Address	Phone No	Mobile/ E mail
1				
2				

5. Department under consideration by the :
 Inspection commission for granting Recognition /
 Permanent Increase in Intake (subject)

6. Details of the UG/PG programmes offered in the Department/Institution:

Name of the Programme	Year of starting	Sanctioned Strength

7a). Programme for which Recognition is required
 (please indicate Yes/No in the columns)

Discipline	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

b). Course/Programme for which Permanent Increase in Intake is required (please
 indicate Yes/No in the columns)

Discipline	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

8. UG/PG programmes offered in the Dept. under consideration :

Year of establishment of UG/PG Programmes :

9. Particulars of class room accommodation for the Research programmes under consideration

Sl.No.	Details	Requirements	Adequate / Not Adequate
a	Principal's Room	Minimum area 300 Sq. Ft.	
b	Office Room	Atleast 30 Sq.Ft. area for each staff	
c	Staff Room	Minimum 40 Sq.Ft. area for each Faculty Member	
d	Ladies' Common Room	10 Sq. ft. per student (for Co-education College) with Toilet & Wash Basin attached	
e	Class Room	Well-ventilated room for every Section Room area-Minimum 10Sq.Ft. per student	
f	Black Board	Minimum size 8X4 feet (Glass/Cement/Wooden/Fibre/Ceramic)	

10. Furniture:

Whether furnitures available are sufficient for : Research scholars	Sufficient/Not Sufficient
---	---------------------------

11. Fans and Lightings:

Whether fan and lighting facilities are satisfactory in the rooms for Research scholars	Sufficient/Not Sufficient
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12. Details of Laboratory facilities for research programmes (**Please specify Adequate/Not adequate wherever applicable**)

(a) Physical Dimensions:

Name of the Laboratory	Dimensions (Sq.mtr)	Equipments (List of equipment to be enclosed)	Remarks
			Adequate/Not adequate

(b) Sharing of Laboratory facilities:

S.No.	Name of the Laboratory with whom sharing is done	Nature of sharing	Remarks
			Adequate/Not adequate

13. Details of Library/Learning Resource facilities (a).

Availability of books

S.No.	Subjects offered for M.Phil/Ph.D.	No. of titles	No. of volumes	Remarks
				Adequate/ Not adequate
1.	Reference (Research)			
2.				

(b). Availability of Journals/Magazines

Subjects offered for M.Phil/Ph.D. programme	No. of Journals	No. of Magazines	Remarks
			Adequate/Not adequate

(c). Availability of on line journals and data bases subscribed

Subjects offered for M.Phil/Ph.D. programme	No. of Journals	No. of Data Bases	Remarks
			Adequate/Not adequate

(d). Adequacy of other library/Learning Resource facilities

Details	No. available	Remarks
		Adequate/Not adequate
1. No. of CDs/DVDs available for research		
2. Availability of Photo copying facilities		
3. Any others, please specify		

14. Computer facilities available for Research

(i) Hardware facilities:

S.No.	Items	No.	Particulars	Remarks
				(Adequate/Not adequate)
1.	Computers			
2.	Networking(wired/wire free)			
3.	Printers			
4.	Scanners			
5.	DVD writers			
6 .	LCD projectors			
7.	UPS			
8.	Server			

(ii) Softwares available for Research (System / Scientific application / Statistical):

S.No.	Name of the software	System/Application	Remarks
			(Adequate/Not adequate)
1.			
2.			
3.			
4.			
5.			

(iii) Details of the Internet facilities available for Research:

(a) Number of Terminals where from net could be accessed :

(b) Nature of the internet facility :
(Dedicated / Leased / Broadband etc.)

15. Details of the Recognized guides and the status of the Research

S.No.	Name of the Guide + Qualifications	Recognised for M.Phil/Ph.D. or both	Recognition order No. and Date (Copy to be enclosed)	Name of the scholar and programme	Status Part I completed, submitted the Synopsis etc.
1.				1.	
2				2.	
3				3.	
4				4.	
5				5	
6				6	

16. Specific Recommendations of the Inspection Commission based on the facilities made available on the date of inspection.

(i) **Recognition:**

Details	M.Phil		Ph.D.	
	F.T.	P.T.	F.T.	P.T.
a. Whether recognition for the conduct of Research programme can be considered. Please state (Yes/No)				
b. Whether the Research programme is/are to be conducted as Full-time/Part-time Programme. Please state (Yes/No)				
c. Recommended strength of the scholars(at any one point of time) based on the facilities available				

(ii) Permanent Increase in Intake:

Details	M.Phil		Ph.D.	
	F.T.	P.T.	F.T.	P.T.
a. Whether Permanent Increase in Intake for the conduct of Research programme can be considered. Please state (Yes/No)				
b.Recommended strength of the scholars (at any one point of time) based on the facilities available				

17. Specific reasons for the denial of the requests:

Station :
Date :

Signature of Convenor & Members
of the Inspection Commission

(1)

(2)