

UNDER MODE OF DESPATCH

BHARATHIAR UNIVERSITY: COIMBATORE - 641 046

No. BU/2021-22/R-D8/Soci.work-comp.sci/477

Date : 28.09.2021

**TENDER NOTICE**

Sealed Tenders are invited by the Registrar, Bharathiar University, Coimbatore 641 046 upto 3.00 P.M on 21.10.2021 (Separate Technical bid and Commercial bid) from the specialized reputed firms for the supply of furniture for the departments of Social work and Computer science in Bharathiar University, Coimbatore.

S. No	Description	Tender Cost`	E.M.D.`	Eligibility of firm
1	Supply of Furniture for the departments of Social work and Computer science in Bharathiar University, Coimbatore.	788/-	10,365/-	Manufacturers and Suppliers
LAST DATE FOR SUBMISSION OF TENDERS :21.10.2021 upto 3.00 P.M.				
TECHNICAL BIDS OPENING DATE :21.10.2021 at 4.00 P.M.				

**Note:**

- 1 The tender is governed by the Tamilnadu Tender transparency Act 1998 and 2000 as amended from time to time.
- 2 The tender cover should be super scribed as "Tender for the supply of Furniture for the departments of Social work and Computer science in Bharathiar University".
- 3 The Tender Fee & EMD of the quoted value against each to be enclosed in the form of DD drawn in favour of the Registrar, Bharathiar University, payable at Coimbatore and shall be submitted in separate cover.
- 4 For Tender Terms, Conditions and Detailed Specifications – log on to our website <http://www.b-u.ac.in> and can be downloaded.

REGISTRAR i/c  
BHARATHIAR UNIVERISTY

**Copy to:**

- 1
- 2 PA TO REGISTRAR I/C.
- 3 THE FINANCE OFFICER, B.U.
- 4 THE PROFESSOR AND HEAD, DEPARTMENT OF SOCIAL WORK.
- 5 THE PROFESSOR AND HEAD , DEPARTMENT OF COMPUTER SCIENCE  
THE CO-ORDINATOR, DATA CENTER, BU- WITH A REQUEST TO UPLOAD THE TENDER  
DOCUMENTS IN THE UNIVERSITY WEBSITE.
- 6
- 7 NOTICE BOARD.

**BHARATHIAR UNIVERSITY COIMBATORE: 641 046**  
**TENDER CONDITIONS AND INSTRUCTIONS FOR THE SUPPLY OF**

**Furniture for the department of Social work and the department of Computer science in Bharathiar University at Coimbatore.**

- 1 Sealed Tenders will be received by the Registrar, Bharathiar University, upto 3.00 p.m. on 21.10.2021 for the supply of furniture for the departments of Social work and Computer science, of this University as specified in the schedule (Appendix).
- 2 Tender should be addressed to the Registrar, Bharathiar University and should be only in sealed covers by Registered post/ or in person. Tenders received in ordinary covers without seal will not be considered.
- 3 The tender cover should be super scribed as “Tender for the supply of supply of furniture for the departments of Social work and Computer science of the University. The covers received without such superscription will be rejected summarily.
- 4 Technical Bids only will be opened on 21.10.2021 at 4.00 p.m in the presence of the tenderers. The price bids will be opened after technical evaluation . Date of opening of Price Bids will be intimated later.
- 5 Each tender shall be accompanied with the requisite EMD Rs.10,365/- noted below against each in the form of DD drawn in one of the Nationalised Banks in the name of “Registrar, Bharathiar University” payable at Coimbatore. Cheques and Bank Guarantees will not be accepted. Tenders without EMD shall be summarily rejected. EMD will not carry any interest.

S. No.	Name of the Equipment	Tender Cost	E.M.D. `
1	Supply of furniture for the departments of Social work and Computer science	Rs. 788/-	Rs. 10,365/-

- 6 Tenders received late will be returned to the tenderer unopened.
- 7 The rates will be kept firm for 180 days (one hundred and eighty) from the date of the opening of the Tenders in acceptance.
- 8 The rate should be quoted with specification and model if applicable and should be indicated clearly both in words and figures. Any scoring or overwriting should be atested by the tenderers with full signature. The rate quoted should be firm and should not be subjected to any variation clauses.
- 9 University shall not pay increase in duties, taxes and surcharges on account of any revision by the Government at the time of supply and installation.
- 10 Supply shall be as per the specifications mentioned in the Appendix and according at the time of supply .
- 11 The tenderer should quote as per the tender specifications and image of the Furniture only. Option shall be given separately.

- 12 The tender form (Annexure I & II) should be completed in all respects. Wherever the information is not relevant to your bid, the space should be appropriately filled with 'NA or NIL'. No space shall be left blank. All pages of the tender documents should be enclosed otherwise the tenderers are likely to be rejected.
- 13 If the given space is insufficient to give required information, additional sheets may be added. Each such additional page shall be numbered consecutively and shall bear our tender reference number and signature of bidder or his/her authorized agent.
- 14 Faxed Bids are liable to be rejected.
- 15 Tenders, only the Technical Bids will be opened on 21.10.2021 at 4.00 p.m. by the Registrar or his nominee in the presence of Tenderers or their representatives who may be present at the time of opening. The representatives of the tendering firms who are attending during opening of the technical and price bids should bring a letter of authorization from the tendering firms, which they represent to identify their bonafied.
- 16 The tender shall be valid for a period of 180 days from the date opening. Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after it is opened, the EMD paid by him will be forfeited.
- 17 The EMD of the unsuccessful tenders will be refunded immediately after the tenders are disposed of by the competent authority.
- 18 Successful tenderer shall execute an agreement for the fulfillment of contract in the stamp paper in the model form. The conditions stipulated in the form should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to be right of the University and to recover any consequential loss from the successful tenderer.
- 19 Successful tenderer shall remit a Security deposit of the order value (excluding EMD already remitted). Security Deposit will be refunded at the end of warranty period subject to the satisfaction of the University. The EMD may be adjusted towards Security deposit payable.
- 20 If the tenderer failed to act upto the tender or backs out when his tender accepted, security deposit will also be forfeited to department.
- 21 The material should be supplied strictly in accordance with the specifications given in the Appendix and should fulfill the successful tests carried out by the Competent Authority of the University. The supply and installation should be made as per the delivery schedule to be sent by the Registrar along with the exact location of the work. The guarantee period shall take effect from the date of trial run. Successful tenderer shall be liable to change any defective part during the warranty period. In either case the damaged or defective items will have to be taken back at supplier's cost and risk.
- 22 The commissioning and installation should be getting completed within the stipulated period mentioned in the supply order. If the supply is not made within the period, the supply order will be cancelled and the EMD & Security deposit will be forfeited.

- 23 The materials are to be guaranteed for the warranty period mentioned as per the given specifications from the date of installation and commissioning against manufacturing defect and bad workmanship. The period of warranty and the Annual Maintenance Contract (AMC) are as per the given specifications and the specified period shall commence from the date of installation.
- 24 The materials quoted shall confirm to ISI standard. The make of the materials shall be mentioned in the tender.
- 25 Any dispute arising out of this contract shall be settled only at the court having jurisdiction of Coimbatore.
- 26 The authority competent to accept the tender reserves the right to reject or accept any tender without assigning any reasons thereof.
- 27 Regarding the acceptance of supply with reference to the specification and quality of materials supplied, the decision of Registrar shall be final.
- 28 If the price in INR with GST taxes, should mention the valid local Sales Tax Registration/VAT Registration/CST Registration Numbers along with the copy of the registration Certificate.
- 29 The University is registered with DSIR and eligible for exemption towards customs duty as per the Government Notification No.43/2017-Customs dated 30.06.2017, Notification No.47/2017-Integrated Tax (Rate) dated 14.11.2017, 10/2018-Integrated Tax (Rate) dated 25.01.2018 and 45/2017-Central Tax (Rate) dated 14.11.2017. Hence the item price may be quoted separately (i.e.) Unit. Price & Taxes etc. only. Government Notification No: 51/ 96 Customs Dt.23.7.1996.and Central excise duty as per Government Notification No.10/97 Central Excise Dt: 1.3.1997. The University will be given necessary exemption certificates.
- 30 Loss or Damage: External damages or shortages that are prima facie the results of rough handling in transit or due to defective packing will be intimated within a fortnight from the date of receipt of the material, Internal defects, damages of any internal parts that cannot ordinarily be exhibited on superficial inspection though due to bad handling in transit or defective packing will be intimated within two months from the date of receipt of the stores. In either case the damaged or defective stores will have to be taken back at supplier's cost and risk.
- 31 Guarantee: The Supplier shall undertake to repair free of charge or replace any defective part of the equipment supplied due to defective or faulty design or bad workmanship during a period of three years from the date of commissioning of the equipment.
- 32 Penalty Clause: The delivery should be guaranteed by you under the penalty clause mentioned hereunder:
- 33 "Should delivery be delayed by strike, lockouts, fire accidents or any cause whatsoever, beyond the reasonable control of the contractor and whether such delay or impediment occurs before or after the time or extended time for dispatch or completion, a reasonable extension time shall be granted.
- 34 If the contractor fails in due performance of this contract, within the time fixed by the contractor the extension thereof, the contractor is liable at discretion of the purchaser to a penalty of 4% per month of the contract value of such portion only of materials as cannot, in consequence of the delay, be used during each month between the appointed or extended time as the case may be and the actual time of acceptance, and such penalty shall be in full satisfaction of the contractor's liability for the delay but shall not in any case exceed 25 % of the contract value of such portion of the materials."

35 Additional Documents: Please also attach with the quote the following documents:

- ISO Certificate
- Number of service centres of the supplier in Tamilnadu/India.
- Number of years standing in the business.
- Average turnover in the last two years.
- Backup facility for the warranty period.
- TIN and CST Number, whenever required.
- Certificates attained by the manufacturer.
- Company Profile.
- Any other relevant details in support of the items specified

36 Incomplete Tenders: Tenders without the complete particulars will not be considered.

37 Tenders will be considered only from the ISO certified Manufacturers / authorized distributors with sound technical and financial capabilities.

38 The University's general rules for the supply of the materials and works will apply on this purchase also.

39 Foreign firms having their own office in India can quote in respective country currency.

40 No communications from any tenderer adding to/adhering or explaining any terms of the tender will be considered prior to the submission or after opening of the tenders by the competent authority

41 In case of any modifications in specifications/terms and conditions/ any clarifications to the bid document it will be hosted in our website only and bidders are requested to log on to our website from time to time regularly for any amendment and no separate corrigendum will be issued in this regard.

**SIGNATURE OF THE TENDERER WITH SEAL**  
**Mobile No.**

**BHARATHIAR UNIVERSITY: COIMBATORE 641 046**

**Schedule For Providing furniture for the department of Social work and the department of Computer science in Bharathiar University at Coimbatore.**

<b>Sl. No.</b>	<b>Specification</b>	<b>Qty.Req</b>
1	Steel cupboard with Glass door of size 1.98m x 0.91m x 0.48m (78" x 36" x 19") with 1.22mm thickness CR sheets with 5mm glass 5 shelves and six compartments. Best quality locking arrangements shall be provided for the cupboard. All the metal surfaces shall be spray painted with TA grey colour and as directed by the University Engineer.	7 Nos
2	Senior Executive Steel table of size 1.82m x 0.91m x 0.76m (72" x 36" x 30") with tubular legs of 25mm CR square tubes of 1.63mm thickness. Three drawers shall be provided on one side of the table to a height of 0.60m and width of 0.36m with 1.22mm CR sheets. The other side of the table is provided with cupboard made from 1.22mm CR sheets to full height. The back side of the table is covered with 0.91mm CR sheets. The top of the table is provided 18mm both side pre laminated fibre board supported over 1.22mm CR square tubes of 1.22mm thickness all-round and additional cross supports. Best quality locking arrangements shall be provide for the drawers. All the steel surface shall be spray painted with TA grey colour. Necessary key board sliding panel, cable hole arrangements and power socket fitting provision also provided in the table as directed by the University Engineer.	2 Nos
3	Computer table of size 1.22 x 0.61m x 0.76m with legs of 25mm CR square tubes of 1.63mm thickness supported alround by 25mm CR square tube of 1.22mm thickness and additional cross supports at top and legs interconnected with 25mm CR square tube of 1.63mm thickness at bottom. The top of the table is covered with 18mm thickness both side pre laminated fiber board of size 1.12 x 0.38m for CPU stand. Separate drawers shall be provided for key board of size 0.60m x 0.30m with 18mm thickness both side pre laminated fiber board. All the metal surfaces shall be spray painted with TA grey colour etc., complete and as directed by the University Engineer.	17 Nos
4	S type full-armed steel chair with 25mm CR tube of 2mm thickness made to standard size with seat and back made of teak wood frame with best quality nylon wire netting. The size of seat is 0.45mx0.45m and size of back is 0.45m x 0.40m. The height of chair is 0.45m. The frames of the wire netted seat and back are made of best quality teak wood and finished with polishing. The steel surfaces spray painted with TA grey colour.	3 Nos

Sl. No.	Specification	Qty.Req
5	Visitors chairs are made of M.S circular pipe of 18 gauge with necessary cross supports. The size of seat shall be 16" x 16" and back shall be 16" x 18". The seat and back are made of 12mm plywood and 2" cushion of 32 density. The cushions are covered with best quality fabric of Maroon colour. The arms are made of PU foam and necessary bushes shall be provided for all legs. The steel surfaces are powder coated with approved colour.	40 Nos

**SIGNATURE OF THE TENDERER**

**NOTE:**

- 1 Please quote the price with make of the items, without make the tender will not be considered.
- 2 The University is eligible for exemption of Central Excise Duty as per Government Notification No: 10/97 Central Excise Dt. 1.3.97. Hence, the item price may be quoted separately (i.e.) unit price & taxes etc; only. The University will be given necessary exemption form for Central Excise. It is also eligible for Customs Duty exemption as per the Government Notification No: 51/96 Customs Dt. 23.06.1996.
- 3 The firm may be quoted the rate as per the tender specification, the rate quoted by the firm will be considered if it is only as per the tender specifications. If there is any deviation of specification from the tender specification, the tender will not be considered.
- 4 The Original tender form should be submitted to this office along with the tender schedule.

**BHARATHIAR UNIVERSITY :: COIMBATORE - 641 046**

Tender No.

Date :

To

The Registrar

Bharathiar University,

Coimbatore - 641 046.

I/We agree to furnish required supplies / services as detailed in the Tender schedule or such portions thereof as you may specify in the Acceptance of Tender in accordance with the General Terms and Conditions governing the contract/ supply order enclosed hereto duly accepted on receipt of the order for the same.

I/We agree to hold this offer open until \_\_\_\_\_ and shall be bound to supply/omission/erect the equipment and despatch the same within the specified period.

I/We agree to supply and commission/erect the equipment and complete the whole of the work and hand over to the purchaser within the period of weeks. From the date of receipt of intimation from you regarding acceptance of this tender / receipt of supply order.

Signature of the bidder  
with office stamp  
Name & Address

Station :

Date :



**BHARATHIAR UNIVERSITY: COIMBATORE 641 046**

**Schedule For Providing furniture for the department of Social work and the department of Computer science in Bharathiar University at Coimbatore.**

**TECHNICAL BID**

<b>Sl.</b>	<b>Particulars</b>	<b>Mention "Yes" or :No"</b>
1	Whether "Technical" & "Price" bids submitted separately and the respective envelopes superscribed properly.	
2	Whether demand draft of _____/- (Rupees _____ only) in favour of NIFT _____ is enclosed as EMD with the tender submitted.	
3	Whether certificate/ document in support of having 2 to 5 years experience in supply of similar items along with a list of organizations (Govt., PSU, reputed MNC's/ organizations) where the contractor is currently providing/provided this kind of items.	
4	Whether Trade License for this kind of jobs enclosed.	
5	Whether copy of pan card enclosed.	
6	Whether copy of othe statutory registration certificates like VAT/Service Tax etc., enclosed [As applicable]	
7	Date of Establishment of organization/company/agency	
8	Whether agreed to abide by all the terms & conditions of this tender	

All above enclosures must be valid (wherever applicable)

**NOTE:**

- 1 Please quote the price with make of the items, without make the tender will not be considered.
- 2 The University is eligible for exemption of Central Excise Duty as per Government Notification No: 10/97 Central Excise Dt. 1.3.97. Hence, the item price may be quoted separately (i.e.) unit price & taxes etc; only. The University will be given necessary exemption form for Central Excise. It is also eligible for Customs Duty exemption as per the Government Notification No: 51/96 Customs Dt. 23.06.1996.
- 3 The firm may be quoted the rate as per the tender specification, the rate quoted by the firm will be considered if it is only as per the tender specifications. If there is any deviation of specification from the tender specification, the tender will not be considered.
- 4 The Original tender form should be submitted to this office along with the tender schedule.

Date:

Place:

(Name & Signature of the  
tenderer with seal)

## 6. PERFORMA OF FINANCIAL BID

### Furniture Items.

Sl. No.	Description	Qty	Price		
			Unit Price in Rs.	Taxes as applicable such as GST	Total price in Rs.
1	Steel cupboard with Glass door of size 1.98m x 0.91m x 0.48m (78" x 36" x 19") with 1.22mm thickness CR sheets with 5mm glass 5 shelves and six compartments.	7 Nos			
2	Senior Executive Steel table of size 1.82m x 0.91m x 0.76m (72" x 36" x 30") with tubular legs of 25mm CR square tubes of 1.63mm thickness.	2 Nos			
3	Computer table of size 1.22 x 0.61m x 0.76m with legs of 25mm CR square tubes of 1.63mm thickness.	17 Nos			
4	S type full-armed steel chair with 25mm CR tube of 2mm thickness.	3 Nos			
5	Visitors chairs are made of M.S circular pipe of 18 gauge with necessary cross supports. The size of seat shall be 16" x 16" and back shall be 16" x 18".	40 Nos			
<b>Total Rs.</b>					

( Total Rupees in words .....)

Price \*:- Total price should be inclusive of all taxes.

Items quoted must be as per the specifications given in enclosed Annexures

Note : Annexures should be the 3D Photographs and the technical specifications of the items for which quotations are being called for.

Signature of the Supplier .

Date :