**BHARATHIAR UNIVERSITY : COIMBATORE 641 046**

 **TENDER NOTICE**

 **Ref.No. C7 / CRTD/ Psychology/ TANSCHE -RGP /1894/2022 Date. 11.11.2022**

 **Sealed Tenders are invited by the Registrar, Bharathiar University, Coimbatore - 641 046 up to 3.00 p.m. on 29.11.2022 from the reputed firms for Hiring Services for e-Content development , TANSCHE Project, Dept.of Psychology**

 **Tender Documents can be downloaded from our website:** [**www.b-u.ac.in**](http://www.b-u.ac.in)**. from 11.11.2022 to 29.11.2022 The tender shall be submitted along with the tender cost**

**Rs. 354 /- (inc of GST) and EMD Rs. 3,750/- in the form of DD drawn in favour of The Registrar, Bharathiar University, Coimbatore**

 **REGISTRAR i/c**

 **BHARATHIAR UNIVERSITY**

**Copy to**

1. **PS to the V.C.**
2. **PA to the Registrar i/c**
3. **The Finance Officer,BU**
4. **Dr N Annalakshmi, PI, TANSCHE Project, Dept.of Psychology,BU**
5. **Data Centre i/c,BU-with a request to host the above in the Universitty website**

**BHARATHIAR UNIVERSITY COIMBATORE: 641 046**

**TENDER TERMS AND CONDITIONS**

1. Sealed Tenders will be received by the Registrar up to **3.00 p.m. on 29.11.2022 for Hiring Services for e-Content Development , TANSCHE Project, Dept.of Psychology**
2. Tender should be addressed to the Registrar, Bharathiar University in sealed covers by Registered post/or in person. Tenders received in ordinary covers without seal will not be considered.
3. **The tender shall be submitted in a sealed cover superscribed as “Tender for Hiring Services for e-Content Development , TANSCHE Project, Dept.of Psychology “ due on 29.11.2022 at 3.00 p.m.** The covers received without such superscribed will be rejected summarily.
4. **The tenders will be opened by the Registrar in the Registrar’s Chamber at 4.00 p.m. on 29.11.2022 in the presence of tenderers who are present.** The representatives of the tendering firms who are attending during opening of the tenders should bring a letter of authorization from the tendering firms, which they represent to identify their bonafied.
5. Each tender shall be accompanied with the tender cost **Rs. 354 /- and EMD Rs. 3,750/-** in the form Bank of India Challan or DD drawn in one of the **Nationalized Banks** in the name of “Registrar, Bharathiar University” payable at Coimbatore. Bank Guarantees will not be accepted. Tenders without EMD shall be summarily rejected. EMD will not carry any interest.
6. If the tender submitted without the EMD will be summarily rejected provided that any category of tenderers specifically exempted by the Government from the payment of earnest money deposit / tender cost necessary certificate (NSIC,MSME,SSI) should be enclosed for exemption. Otherwise it will be liable for rejection.
7. Tenders received late will be returned to the tenderer unopened.
8. The tender should contain particulars like the name and addresses of the Tenderers.
9. Tenderers shall quote the price inclusive of GST, Should mention the valid GST Registration Numbers along with the copy of the registration Certificate.
10. The rates will be kept firm for **maximum period of 90 days from** the date of the opening of the Tenders in acceptance.
11. The rate shall be quoted for the services for integrated keyboard development and should be indicated clearly both in words and figures. Any scoring of overwriting should be attested by the tenderers with full signature. The rate quoted should be firm and should not subject to any variation clauses.
12. Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after it opened, the EMD will be forfeited.
13. The EMD of the unsuccessful tenders will be refunded immediately after the tenders are disposed of by competent authority.
14. Successful tender shall execute an **agreement in Rs.100.00 Stamp paper** for the fulfillment of contract. The conditions stipulated in the form should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to be right of the University and to recover any consequential loss from the successful tender.
15. If the Successful tender failed to act up to the tender or backs out when his tender accepted, EMD will be forfeited.
16. The required services should be completed as per the Schedule and should fulfil the successful tests carried out by the Competent Authority of the University.
17. The 100% payment will be made only after successful completion of the work as per the order within the stipulated time specified in the order
18. If the required process is not completed within the period, the work order will be cancelled and the EMD will be forfeited.
19. Any dispute arising out of this contract shall be settled only at the court having jurisdiction of Coimbatore.
20. The authority competent to accept the tender reserves the right to reject or accept any tender without assigning any reasons thereof.
21. Regarding the acceptance the decision of Registrar shall be final.
22. Incomplete Tenders: Tenders without the complete particulars for evaluation will not be considered.
23. The acceptance shall be given for completion of work within six months from the date of receipt of order .
24. The University’s general rules will also apply on this purchase also.
25. No communications from any tender adding to / adhering or explaining any terms of the tender will be considered prior to the submission or after opening of the tenders by the competent authority.

The tender should be submitted along with the downloaded tender documents subject to and

 agreeing the above conditions duly attested and certified.

**TO BE FILLED IN BY THE TENDERER:**

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| **Tender Cost** | **EMD** |
| **DD No /Date** | **Amount** | **DD No/Date** | **Amount** |
|  |  |  |  |

 **SIGNATURE OF THE TENDERER**

  **SCHEDULE**

**e-content development**

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| **Type of content*** Interactive instructional videos

**Specifications*** Motion graphics
* Basic character Animation(doodle video)
* Charts & Graphs Animated
* Narration (Voice over)
* Background Score

**Output*** Interactive instructional videos
* Video -25fps
* Video-Full HD (108p)
* Video compression – Full HD with higher MBPS and Full HD for online Web Streaming
* MP4 file format

**Number of videos*** Ten interactive instructional videos
* Ten videos with each for 7-8 minutes duration

**Themes of the videos*** The videos are related to the health and hygiene (including diet and exercise),parenting, and positive psychology topics

**Time for completion of the video development*** Six month from the date of issue of supply order
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 **SIGNATURE OF THE TENDERER**