

**SCHOOL OF DISTANCE EDUCATION
BHARATHIAR UNIVERSITY : COIMBATORE - 641 046**

TENDER NOTICE

Open tenders are invited by the Director, School of Distance Education, Bharathiar University, Coimbatore-46 upto 3.00 PM on **02-06-2022** for Printing of **Study Materials** for the School of Distance Education, Bharathiar University, Coimbatore.

Tender Documents (Tender conditions, Technical Bid and Financial Bid) can be downloaded from our website: www.b-u.ac.in from **23-05-2022 to 02-06-2022**. The cost of tender documents **Rs.7,080/-** and EMD **Rs.25,500/-** have to be enclosed in the form of Demand Drafts drawn in favour of "The Director, School of Distance Education, Bharathiar University, Coimbatore-641 046" payable at Coimbatore.

COIMBATORE 641 046.
23-05-2022

DIRECTOR

NOTE : SUBMITTED only in the letter head of the tenderer/concern/firm.

TENDER CONDITIONS AND INSTRUCTIONS FOR PRINTING OF STUDY MATERIALS:

1. Open Tenders consist of Tender conditions Technical Bid and Financial Bid and will be received by the Director, upto 3.00 p.m. on 02-06-2022 for the Printing of Study Material in the School of Distance Education, Bharathiar University, Coimbatore as given in the schedule.
2. Technical Bid and Financial Bid shall be submitted in separate sealed covers each superscribed as “Technical Bid for Tender for Printing of Study Materials” and “Financial Bid for Tender for Printing of Study Materials”. **The bidder shall submit technical bid and financial bid as per tender schedule in separate sealed covers and both covers shall be enclosed in a single sealed cover along with signed copy of the Tender conditions** superscribed as “Tender for Printing of Study Materials” to the School of Distance Education due on 02-06-2022 by 3.00 p.m.
3. The tender Technical Bid will be opened by the Director in the Director’s Chamber on the same day on 02-06-2022 at 4.00 p.m. in the presence of tenderers who are present.
4. Each tender shall be accompanied by EMD amount for a total of Rs.25,500/- in the form of Demand Draft drawn on Nationalized Bank in favour of the Director, Bharathiar University, payable at Coimbatore. Tenders without EMD shall be summarily rejected. EMD will not carried interest.
5. The tender cost of Rs.7,080/- in the form of Demand Draft drawn on Nationalized Bank in favour of the Director, Bharathiar University, payable at Coimbatore. Tenders without Tender Cost shall be summarily rejected. EMD will not carried interest.
6. Tenders received late will be returned to the Tenderer unopened.
7. All criteria of the Financial Bid should be complied, if found incomplete the bid will be summarily rejected.
8. The tenderer should quote his rate in figures and words in the prescribed tender schedule only. Corrections or overwriting if any shall be attested with the full signature of the Tenderer.
9. The Tenderer should sign on each page of the tender document.
10. The price quoted shall be inclusive of GST or any other charges
11. Tender documents are not transferable.
12. The tender shall be submitted only in this official form and the tenderers should sign on each page of all the tender documents and enclosed without any omission.
13. The tender shall be valid for a period of 90 days from the date of opening. Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after it is opened, the EMD will be forfeited.
14. The tender conditions, the technical bid and financial bid shall be submitted by the tenderer only **in the letter head of the** tenderer/concern/firm.
15. The EMD of the unsuccessful Tenderers will be refunded based on the request of the Tenderer after the tenders are disposed of by the competent authority.

16. Successful Tenderer shall remit a security deposit of 6% based on the accepted value (including EMD already remitted) and execute an agreement on stamp paper to the value of Rs.100.00. Failure to execute the agreement within the stipulated time will entail in forfeiture of EMD. Security Deposit will be refunded after the audit.
17. The material should be supplied within the stipulated period mentioned in the supply order. If the supply is not made within the period the supply order will be cancelled and the EMD will be forfeited.
18. Any dispute arising out of this contract shall be settled only in the court having jurisdiction of Coimbatore.
19. The authority competent reserves the right to reject or accept any tender without assigning any reasons thereof.
20. Regarding the acceptance of supply with reference to the specification and quality of material supplied, the decision of University shall be final.
21. The University's general rules for the supply of the materials and works will apply on this purchase also.
22. The tender is submitted subject to and agreeing to the above conditions.
23. Execution of Work: The publishing and supply of all the books by the successful bidder shall be completed **within 30** days from the date of issue of orders by the Director, SDE..
24. The bills will be settled within one month from the date of delivery of books to the University. The bills shall be prepared in duplicate in favour of the Director shall be inclusive of all taxes and submitted along with a stamped receipt.
25. Two complimentary copies of books in each title should be submitted at free of cost.
26. The books shall be printed exactly as per the specifications. The Director is entitled to arrange for inspection during the printing work and if the work is not in accordance with the agreed specifications and quality, the printing order can be cancelled without further notice and printed books, if any, may be accepted or rejected and no payment will be made.
27. In case of any doubt expressed by the SDE on the quality of the paper, the University may get the GSM tested by the recognized grammage testing agency. However, if the grammage is found satisfactory (i.e. according to the agreement), the SDE will bear the expenditure of testing charges otherwise the firm will bear the expenditure actually charged by the testing agency. If the grammage is found lower in quality, the University may reject the whole material and take any other action as deemed fit by the University.
28. In case of non-availability of the paper quoted in the tender, the bidder shall use comparable quality (in terms of GSM) paper of any paper mill by obtaining prior written approval of the Director.
29. If the supplies are not made within the stipulated period and the time is not extended, the supplier will be liable to pay compensation equal to one percentage or such percentage of the total amount of contract as the Director may decide for every day that the quantity remains incomplete, provided that the entire amount of compensation shall not exceed 10 per cent of the total amount of contract.

30. In case of any defect/errors in the printing of the books, upto 25% of the amount for that title will be deducted from the amount payable to the bidder as penalty.

31. For disputes if any the courts at Coimbatore shall have jurisdiction to try/settle the matter.

SIGNATURE WITH SEAL OF THE TENDERER
Mobile No:

Details of Tender Cost (to be fill in by the Tenderer)

DD/No.

Date:

Bank:

Rs.

Details of EMD Amount (to be fill in by the Tenderer)

DD/No.

Date:

Bank:

Rs.

SCHOOL OF DISTANCE EDUCATION, BHARATHIAR UNIVERSITY
LIST OF PRINTING TITLES AND NUMBER OF COPIES

S.No	Year	Name of the course	Name of titles	No of Pages	No. of Copies Required
1	First	M.Com	Corporate Accounting	380	250
			Marketing Management	272	
			Information Technology in Business	168	
			Cost & Management Accounting	308	
			Human Resource Management	306	
2	First	M.Sc Maths	Algebra	170	100
			Real Analysis	206	
			Differential Equations	190	
			Numerical Methods	346	
			Complex Analysis	130	
3	First	MCA	Java programming	186	130
			Data Structures	304	
			Relational Database Management Systems	226	
			Visual Programming	276	
			Computer Networks	200	
4	First	MCA	Software Engineering	146	150
			Elective Paper – Multimedia and its Applications	204	
			Elective Paper – E-Commerce	190	
5	First	MBA	Principles of Management	348	700
			Managerial Economics	288	
			Accounting for finance managers	328	
			Marketing Management	304	
			Human resource Management	268	
			Quantitative techniques	520	
			Research methods for Management	188	
			Corporate communication	292	
			Operations Management	316	
6	First	BBA	Management Process	276	420
			Accounting for Managers	396	
			Mathematics for Management	200	
7	First	B.Com	Principles of Accountancy	302	970
			Business Organization & Office Management	252	
			Business Economics	232	

8		B.A English	Prose	98	520
			Fiction	82	
			Social History of England	132	
9		BA-Tamil	ǵw; fh;k;	310	100
			ed;D}ly; vGj;jjpfhuk;	320	
			ǵkpHf tuyhWk; gz;ghLk; -1	154	
10		Language	Language Part-I: Tamil-I	128	270
			Language Part-I: Malayalam-I	90	1620
			Language Part-II: English-I	204	3000
11	Second	MBA(PM)	Project Formulation and Appraisal	258	200
			Project Support System	176	
			Project Planning and Execution	208	
			Project Risk Management	172	
			Project Control System	148	
			Project Management Software	180	
			Small Business Management	192	
			Business Environment and Ethics	258	
			Strategic Management	254	
12		M.SC (A.S)	Psychopathology and Mental Hygiene	372	200
			Research Methodology	322	
			Health Psychology	308	
			Human Resources Management	348	
13		M.SC MATHS	Mechanics	152	200
			Operations Research	258	
			Topology	174	
			Computer Programming (C++ Theory)	302	
			Functional Analysis	248	
14	Second	M.A, ECONOMICS	Agricultural Economics	316	200
			Industrial Economics	158	
			Research Methodology and statistics	346	
			Human resource development	172	
			Environmental economics	182	
15		M.A, JMC	Theories of Communication	248	200
			Development Communication	212	
			Marketing Communication	132	
			Print Production Technology	326	

NOTE : SUBMITTED only in the letter head of the tenderer/concern/firm. Please do not quote rates in Technical Bid

Technical Bid

THE SPECIFICATION OF THE ITEM FOR SDE - STUDY MATERIALS PRINTING

Specifications / Requirements		Complied - Yes / No (If No, specify)
Format	Text Book	
Paper	58 GSM (White)	
Finishing Size	A4	
Printing	Single Color Black (Front and Back)	
Wrapper	One Side Multicolor 200 GSM Art Paper	
Binding	Perfect Section Sewing	
Experience	Previous work undertaken in similar kind of work execution. Enclose the order copy.	

SIGNATURE WITH SEAL OF THE TENDERER

Mobile No.

NOTE : SUBMITTED only in the letter head of the tenderer/concern/firm.

Financial Bid

THE SPECIFICATION OF THE ITEM FOR SDE - STUDY MATERIAL PRINTING

Requirements	Rate per page in paise or Rs.
For the copies and titles in the Annexure to the tender conditions	

SIGNATURE WITH SEAL OF THE TENDERER

Mobile No.