BHARATHIAR UNIVERSITY: COIMBATORE – 641 046

 **No. BU/R/D1/2022-23/Linguistics/160/Journals Date : 02.03.2023**

**RE-TENDER NOTICE**

 Sealed Tenders are invited by the Registrar, Bharathiar University, Coimbatore- 641 046 **upto 3.00 P.M on 13.03.2023** for the printing and supply of 40 copies of Journal entitled “Working Papers on Linguistics and Literature” to the Dept. of Linguistics, Bharathiar University, Coimbatore.

 Tender documents can be downloaded from our website [www.b-u.ac.in](http://www.b-u.ac.in) from **02.03.2023** upto **13.03.2023.** The cost of the tender document **Rs.354/-** and  **EMD Rs.1,250/-** has to be enclosed in the form of DD drawn in favour of the Registrar, Bharathiar University, Coimbatore while submitting the tender.

 **--Sd/-**

 **REGISTRAR i/c.**

 **BHARATHIAR UNIVERSITY**

Note : The tender cover should be superscribed as “Tender for printing and supply of Journals to the Dept. of Linguistics, Bharathiar University, Coimbatore” and also mentioned the tender reference number with due date.

Copy to :

1. P.S. to The Vice-Chancellor
2. P.A. to The Registrar i/c
3. The Finance Officer, BU,
4. The Assistant Prof. & Head i/c, Dept. of Linguistics,BU.
5. The Incharge, Data Center & Internet, BU – with a request to host the above in the University website.

BHARATHIAR UNIVERSITY: COIMBATORE – 641 046

TENDER CONDITIONS AND INSTRUCTIONS FOR PRINTING AND SUPPLY OF 40 COPIES OF JOURNAL ENTITLED “WORKING PAPERS ON LINGUISTICS AND LITERATURE” TO THE DEPT. OF LINGUISTICS, BHARATHIAR UNIVERSITY, COIMBATORE.

1. Sealed Tenders will be received by the Registrar, Bharathiar University, **upto 3.00 p.m.** on **13.03.2023** for **Printing and Supply of 40 copies of Journal entitled “Working Papers on Linguistics and Literature” to the Dept. of Linguistics, Bharathiar University**, **Coimbatore.**
2. Tender should be addressed to the **Registrar, Bharathiar University** and should be only in sealed covers by Registered post/ or in person. Tenders received in ordinary covers without seal will not be considered.
3. The tender cover should be superscribed as **“Tender for Printing and Supply of 40 copies of Journal entitled “Working Papers on Linguistics and Literature” to the Dept. of Linguistics, Bharathiar University, Coimbatore**. **Due on 13.03.2023.**
4. The tenders will be opened by the Registrar in the Registrar’s Chamber at **4.00 p.m. on 13.03.2023 i**n the presence of the tenderers who are present.
5. Each tender shall be accompanied with the **Tender Cost of Rs.354/- and** **EMD of Rs.1,250/-** in the form of DD drawn in one of the Nationalised Banks in the name of “Registrar, Bharathiar University” payable at Coimbatore. Cheques and Bank Guarantees will not be accepted. Tenders without EMD shall be summarily rejected. EMD will not carry any interest.
6. Tenders received late will be returned to the tenderer unopened.
7. The entries in the tender schedule shall be as for as possible without scoring, corrections and over writings and shall be legible. The unavoidable correction or scoring shall be attested by full signature of the tenderer. The tenderer should sign on each page of the tender document.
8. In the tender schedule the tenderer should quote his rates for each item separately in figures and words in the corresponding column.
9. If the rates quoted in the schedule differ in words and figures, the lowest quoted rate will be taken. The unit rates quoted in the schedule are those governing payment.
10. Taxes or any other charges if any shall be clearly mentioned specifying the percentage. If this is not specifically mentioned it will be taken that the rates quoted are nett.
11. If the tenderers quotes the price in INR with taxes, should mention the valid GST Registration Numbers along with the copy of the GST registration Certificate.
12. The rate quoted shall be for delivery at University Campus.
13. No revision of rates at any cost will be accepted.
14. Tender documents are not transferable.
15. Tenders shall be submitted only in this official form and the tenderers should sign on each page of the all tender documents and enclosed without any omission.
16. The tender shall be valid for a minimum period of 180 days from the date of opening. Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after it opened, the EMD remitted will be forfeited.
17. The EMD of the unsuccessful tenderers will be refunded after the tenders are disposed by the competent authority.
18. The materials should be supplied within stipulated period mentioned in the supply order. If it is not made within the period the supply order will be cancelled and EMD forfeited.
19. The materials quoted shall confirm IS Standard. The make of the materials shall be mentioned in the tender.
20. The tender is submitted subject to and agreeing to the above terms and conditions. Original tender documents should be enclosed otherwise it will be liable for rejection.
21. Net rate including excise duty, surcharge, sales tax, freight, insurance, delivery, installation and commissioning of the above work and such other levies that may be applicable. The bidder should clearly mention the details of their tax, customs and other charges etc.
22. The rate should be quoted with specification, make and model if applicable and should be indicated clearly both in words and figures. Any scoring or overwriting should be attested by the tenderers with full signature. The rate quoted should be firm and should not be subjected to any variation clauses.
23. Any dispute arising out of this contract shall be settled only on the court having jurisdiction of Coimbatore.
24. The authority competent to accept the tender reserves the right to reject or accept any tender without assigning any reasons there for.
25. Regarding the acceptance of supply with reference to the specifications and quality of materials supplied the decision of the Registrar shall be final.
26. Additional Documents: Please also attach with the quote the following documents:
	* ISO Certificate
	* Number of service centres of the supplier in Tamilnadu/India.
	* Number of years standing in the business.
	* Average turnover in the last two years.
	* Backup facility for the warranty period.
	* TIN and CST Number, whenever required.
	* Certificates attained by the manufacturer.
	* Company Profile.
	* Any other relevant details in support of the items specified.
27. Other Enclosures:
* Attested copies of the Registration Certificate of the Company.
* Audited Annual Financial Statements and Annual Report and Certified Statement from the current Statutory Auditors of the Bidder.
* Signed and stamped copy of the original tender document downloaded from the website along with its annexures/corrigendum/documents etc.
* The copy of the GST Registration Certificate and Copy of PAN.
* The annual turnover of the bidder for the last 3 financial years.
* Any other document.
1. The University is eligible for exemption of Central Excise Duty as per the Govt. Notification No.43/2017-Customs dated 30.06.2017, Notification No.47/2017-Integrated Tax (Rate) dated 14.11.2017, 10/2018-Integrated Tax (Rate) dated 25.01.2018 and 45/2017-Central Tax (Rate) dated 14.11.2017. Hence the item price may be quoted separately (i.e.) Unit. Price & Taxes etc. only. The University will be given necessary exemption form for Central Excise. It is also eligible for customs duty exemption as per the Govt. Notification No.51/96 customs dt.23.07.1996.
2. This University’s general rules for the supply of the materials and works will apply on this purchase also.
3. The tender is governed by the Tamilnadu Tender Transparency Act 1998 and 2000 as amended from time to time.

**TO BE FILLED IN BY THE TENDERER:**

|  |  |  |
| --- | --- | --- |
| S.No. | Tender Cost – **Rs.354/-**DD /Banker’s Cheque No/ Date | EMD Details **Rs.1,250/-** DD No/Banker’s Cheque No/ Date |
|  |  |  |

**SIGNATURE OF THE TENDERER**

**BHARATHIAR UNIVERSITY: COIMBATORE – 641 046**

**SCHEDULE FOR PRINTING AND SUPPLY OF 40 COPIES OF JOURNAL ENTITLED “WORKING PAPERS ON LINGUISTICS AND LITERATURE” TO THE DEPT. OF LINGUISTICS, BHARATHIAR UNIVERSITY, COIMBATORE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.No** | **Specification** | **Req.Qty** | **Rate Each Rs.** | **Amount Rs.** |
| **1.** | **Size D1/5, 200 pages inner 80 gsm, maplitho paper, inner single colour printing wrapper 300 gsm art board multicolour printing with glossy lamination and glu binding** | **40 Copies** |  |  |
|  |  **Total Amount Rs.** |  |  |
|  |  **GST Tax details and other charges etc, if any** |  |  |
|  |  **Net Amount (Inclusive of all taxes)** |  |  |

**SIGNATURE OF THE TENDERER**

 **NOTE:**

1. Collect the Specimen copy of the above item from the Dept. of Linguistics, BU.
2. Necessary proof of printed matter may be sent to the Assistant Prof. & Head i/c, Dept. of Linguistics for approval before the final work is done.
3. The rate quoted should be including the composing, printing and binding charges with materials cost and delivery charges.
4. The printing materials should be delivered within 10 days.