

DRDO-BU CENTRE FOR LIFE SCIENCES
BHARATHIAR UNIVERSITY: COIMBATORE – 641 046

Ref. No: DRDO-BU CLS/DRDO-GF/Tender Notice- I/2023/03

Date : 12.01.2023

TENDER NOTICE

Sealed Tenders are invited by the Director, DRDO-BU Centre for Life Sciences, Bharathiar University, Coimbatore 641 046 up to 3.00 P.M on 31.01.2023 (Separate Technical bid and Price bid) from the reputed firms for the supply of “**01 No of Multifunctional Digital Printer buy back**” to the Director, DRDO-BU CLS under DRDO-General Fund.

TENDER COST : Rs.354/-	EMD COST: 5,000/-
LAST DATE FOR SUBMISSION OF TENDERS	31.01.2023 up to 3.00 P.M
TECHNICAL BIDS OPENING DATE	31.01.2023 at 4.00 P.M

The Tender documents and details of terms & conditions can be downloaded from **our website:** www.b-u.ac.in and Government website www.tenders.tn.gov.in. from **12.01.2023 to 31.01.2023**. The cost of the Tender documents and the EMD amount has to be enclosed in the form of Demand Draft drawn in favour of “**The Director, DRDO-BU CLS**” while submitting the tender.

For DIRECTOR

Copy to :

1. PA to the Vice-Chancellor’s Committee.
2. PA to the Registrar i/c.
3. The Finance Officer, B.U.
4. The Coordinator, Data Center, BU- with a request to upload the Tender Documents in the University Website and Government Website.

GOVERNMENT WEBSITE TENDER – INPUT FORM

Tender Title	01 No of Multifunctional Digital Printer buy back
Tender Ref. No.	DRDO-BU CLS/DRDO-GF/Tender Notice-I/2023/03
Product Category	Computer – H/W
Tender Value	Rs.2,00,000/- (Approximately)
Tender Application Fee	Rs.354/- (Rs.300 + 18% GST)
EMD	5,000/-
Tender Type	Buy
Tender Announcement Date	12.01.2023
Last Date of Document Downloading / Sale & Time	31.01.2023
Last date for Submission & Time	31.01.2023 - 3.00 p.m
Opening Date & Time	31.01.2023 - 4.00 p.m

BHARATHIAR UNIVERSITY –COIMBATORE - 641 046

TENDER TERMS AND CONDITIONS

1. Sealed Tenders will be received by the Director, DRDO-BU CLS, Bharathiar University from the reputed firms up to 3.00 p.m. on 31.01.2023 in two bids (Technical & Price Bid) towards supply of “ **01 No of Multifunctional Digital Printer buy back**” to the DRDO-BU Center for Life Science, Bharathiar University as specified in the schedule (Appendix) and the tenderer should be filled the enclosed Technical Bid - Annexure-I & Price Bid - Annexure-II.
2. Tender should be addressed to the **The Director, DRDO-BU CLS, Bharathair University, Coimbatore** and should be only in sealed covers by Registered post / or in person. Tenders received in ordinary covers without seal will not be considered.
3. The tender cover with **Ref. No. should be superscribed as** “Tender for the supply and installation of the “ **01 No of Multifunctional Digital Printer buy back**”” **to the Director, DRDO-BU CLS, Bharathiar University, Due on 31.01.2023** with the tenderers full address and contact number (MOBILE Number). Separate sealed covers should be used for technical and price bid and please be superscribed on the cover. The covers received without such superscription will be rejected summarily.
4. **Technical Bids will be opened on 31.01.2023 at 4.00 p.m. by the Director, DRDO-BU CLS or his/her nominee in the presence of the tenderers** or their representatives may be present at the time of opening. The representatives of the tendering firms who attend during opening of the tenders must produce their identification proof and authorization letter from the tendering firms.
5. If the tenderers are unable to participate at the time of tender opening kindly be informed through mail: drdobucls@buc.edu.in
6. **Price bids will be opened after technical evaluation of bids which will be informed later.**
7. **Faxed bids will be rejected.**
8. The tender shall be accompanied with the requisite Tender Cost of **Rs.354/- and EMD Rs.5,000/-** in the form of DD drawn in one of the Nationalized Banks in the name of “The Director, DRDO-BU CLS” payable at Coimbatore. Cheques and Bank Guarantees will not be accepted.
9. Tenders without EMD shall be summarily rejected. EMD will not carry any interest. If tenderers specifically exempted by the Government from the payment of earnest money deposit /tender cost necessary certificate (SSI, NSIC, MSME) in respect of the item for which the registration certificate has been obtained .
10. **The University is not responsible for any postal delay in receipt of tender. Delayed/Late bids will not be accepted at any circumstances. Any tender received after the due date will be returned to the tenderer unopened.**
11. The tender shall be valid for a **maximum period of 180 days** from the date of opening of the tender in acceptance. If the tender validity is less than **180 days** the tender will be rejected as non- responsive tender.
12. Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after it opened, the EMD will be forfeited and black listed.

13. The EMD of the unsuccessful tenders will be refunded after the tenders are disposed off by the competent authority

14. **TECHNICAL BID - Eligibility Criteria**

The bidders must fulfill the following eligibility conditions and also submit the documentary evidence in support of fulfilling these conditions while submitting the technical bid.

- The brief description of the equipment with make and model.
- A tenderer should be a manufacturer possessing a valid manufacturing license from the competent authority for manufacturing the items. (Documentary evidence to be furnished).
- The manufacturer's certificate.
- Documentary evidence should be enclosed.
- Authorized Dealer can also bid with authorization letter from the Principal Manufacturer of OEM for the proposed equipment who has supplied in India over the past three years. (Documentary evidence to be furnished).
- **A manufacturer shall not authorize more than one dealer / distributor** for participating in this tender.
- In case a tenderer is participating as an authorized Dealer/Distributor the manufacturer of the item should satisfy the conditions mentioned at (b) and (c) above.
- The Copy of the GST Registration Certificate and Copy of PAN.
- The annual turnover of the bidder for the last three financial years.
- The tenderer submitting their offer must have supplied and installed of similar nature of the item most preferably orders received for previous two/three years from Govt department/ Institutions/University/Govt. undertaking/organizations (documentary evidence to be furnished).
- The tenderer should not have been blacklisted or debarred from participating in tenders by any Central/State Government agencies or autonomous bodies or universities/institutions. (An undertaking to this effect should be furnished).

15. The bidders who fulfil the eligibility criteria will be considered for technical evaluation. The price bid of the technically qualified bidders will be opened for negotiation.

16. PRICE BID : Price shall be quoted as per the format given in Appendix-. The tenderer shall not carry out any alteration in the format prescribed for Price Bid. The tenderer shall not enclose any other document or statement that will influence the price. In such an event, the tender inviting authority shall summarily reject the tender. Imported : The tenderer shall quote the price in all Currencies for CIP Chennai / FOR Coimbatore up to the destination and should be indicated clearly both in words and figures. Indigenous: The tenderer shall quote the basic price plus GST, Packaging and Transportation. No separate charges for warranty period will be considered.
17. The rate should be quoted for item with specification and model if applicable and should be indicated clearly both words and figures. Any scoring or overwriting in the price bid should be attested by the bidder with full signature. The rate quoted should be firm and should not be subject to any variation clauses.
18. The rate should include excise duty, surcharge, sales tax, freight, insurance, delivery, installation and commissioning of the above work and such other levies that may be applicable. The bidder should clearly mention the details of their tax, customs and other charges, etc.
19. If the equipment is imported, Customs Duty, Clearance, delivery, transportation, Insurance charges should be mentioned clearly. The firm has to arrange the authorised customs clearing agent on behalf of University for customs clearance.
20. University shall not pay any increase in duties, taxes and surcharges on account of any revision by the Government at the time of supply and installation.
21. Supply shall be as per the specifications mentioned in the Appendix and accordingly at the time of supply.
22. The tender form (Annexure I & II) should be completed in all respects. Wherever the information is not relevant to your bid, the space should be appropriately filled with 'NA or NIL'. No space shall be left blank. All pages of the tender documents should be enclosed otherwise the tenderers are likely to be rejected.
23. The commissioning and installation should be getting completed within the stipulated period mentioned in the supply order. If the supply is not made within the period, the supply order will be cancelled and the EMD & Security deposit will be forfeited.
24. Successful tenderer has to remit the Security Deposit 5% to the order value in the form of Demand Draft drawn in favour of "The Registrar" Bharathiar University payable at Coimbatore. The EMD of the Successful Bidder will be adjusted towards Security Deposit (SD). Security Deposit will be refunded at the end of warranty period as per the purchase order subject to the satisfaction of the University.

25. Agreement:- Successful tenderer shall execute an agreement for the fulfilment of contract in Rs.100.00 Non judicial stamp paper of Tamil Nadu Government or any State Government. If failed to execute the agreement, the EMD will be forfeited. The conditions stipulated in the form should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to be right of the University and to recover any consequential loss from the successful tenderer.
26. The materials are to be guaranteed for the warranty period mentioned as per the given specifications from the date of installation and commissioning against manufacturing defect and bad workmanship. The period of warranty and the Annual Maintenance Contract (AMC) are as per the given specifications and the specified period shall commence from the date of installation.
27. PAYMENT Imported: 100% payment will be made through Irrevocable Letter of Credit (LC) in favour of the Principal Supplier, Foreign Demand Draft (or) Currency wire transfer after supply in favour of the Principal supplier. Advance payment is not applicable Indigenous: The payment will be made only after supply and installation of the equipment either by Cheque or RTGs.
28. If the equipment has Customs Duty as per Customs Tariff of India, the tenderer should mention HSN Code for the said equipment.
29. The customs clearance, transportation and delivery charges has to be borne by the supplier. Local supplier shall arrange an authorized customs clearing agent on behalf of the University. The University shall provide all the necessary documents under this notification to enable the supplier to clear the goods whenever required after receipt of invoice, airway bill /shipping notice and packing list from the principal supplier.
30. No demurrage will be paid by the University for Customs clearing delay.
31. Any dispute arising out of this contract shall be settled only at the court having jurisdiction of Coimbatore.
32. The authority competent to accept the tender reserves the right to reject or accept any tender without assigning any reasons thereof.
33. Regarding the acceptance of supply with reference to the specification and quality of materials supplied, the decision of Registrar shall be final.
34. Loss or Damage: External damages or shortages that are prima facie the results of rough handling in transit or due to defective packing will be intimated within a fortnight from the date of receipt of the material, Internal defects, damages of any internal parts that cannot ordinary be exhibited on superficial inspection though due to bad handling in transit or defective packing will be intimated within two months from the date of receipt

of the stores. In either case the damaged or defective stores will have to be taken back at supplier's cost and risk.

35. Guarantee: The Supplier shall undertake to repair free of charge or replace any defective part of the equipment supplied due to defective or faulty design or bad workmanship during the warranty period from the date of installation of the equipment.
36. Leaflets and Descriptive Literature: Full descriptive particulars and manuals of the equipment offered should accompany the tender. Information regarding the country of manufacturer or origin of materials in the manufacture of articles should be furnished.
37. Tests: Manufacturer's certificate for the routine tests specified in the BSS of the test issue or as per manufacturer's standard practice should be forwarded in duplicate. The materials will be rejected, if the test results are not satisfactory.
38. Penalty Clause: The delivery should be guaranteed by the tenderer under the penalty clause mentioned hereunder: "When delivery is delayed by strike, lockouts, fire accidents or any cause whatsoever, beyond the reasonable control of the contractor and whether such delay or impediment occurs before or after the time or extended time for dispatch or completion, a reasonable extension time shall be granted. If the contractor fails in due performance of this contract, within the time fixed by the contractor the extension thereof, the contractor is liable at discretion of the purchaser to a penalty of 4% per month of the contract value of such portion only of materials as cannot, in consequence of the delay, be used during each month between the appointed or extended time as the case may be and the actual time of acceptance, and such penalty shall be in full satisfaction of the contractor's liability for the delay but shall no in any case exceed 25 % of the contract value of such portion of the materials".
39. The material should be supplied strictly in accordance with the specifications given in the Appendix and should fulfil the successful tests carried out by the Competent Authority of the University. The supply and installation should be made as per the delivery schedule The guarantee period shall take effect from the date of installation. Successful tenderer shall be liable to change any defective part during the warranty period. In either case the damaged or defective items will have to be taken back at supplier's cost and risk.
40. The installation and training charges if any are to be borne by the firm.
41. Incomplete Tenders: Tenders without the complete particulars will not be considered.
42. No communications from any tenderer adding to/adhering or explaining any terms of the tender will be considered prior to the submission or after opening of the tenders by the competent authority.

43. Amendment: Tender Inviting Authority may amend the tender wherever it is felt that such an amendment is absolutely necessary.
44. In case of any modifications in specifications/terms and conditions/ any clarifications to the bid document it will be uploaded in the website only and bidders are requested to verify the amendments before the submission of the tender provided no such change could be effected 48 hours prior to the time fixed for opening of the tender 46. The tender shall be submitted along with the downloaded tender documents subject to and agreeing the above conditions duly attested and certified.

Place:-

SIGNATURE OF THE TENDERER WITH SEAL

Date:-

Name & Designation:-

Mobile No:

Item : Multifunctional Digital Printer

SCHEDULE

S.No	Description		Qty	Price
	Functions	Print, copy, Scan(fax and wireless optional)		
1	Print		1 No	
	Duplex Print Options	Automatic(Standard)		
	Print Speed	Black (A4 up to 60ppm), Black (letter, up to 60ppm), Black(A3, up to 30ppm) and duplex (Black (A4 up to 60ipm), Black (letter, up to 60ipm), Black(A3, up to 30ipm),		
	Print Technology	Laser		
	Print Resolution	Up to 1200*1200 dpi		
	Print Cartridges	1 Black Cartridge		
	Monthly duly cycle	A4 Recommended monthly Up to 1,00,000		
2	Scan		1 No	
	Scan Speed	A4: Up to 80ipm		
	Scan technology	FLADBED(297*432mm), ADF(128*140mm to 297*432mm)(Technology)		
	Scan Speed	Normal, A4: Up to 80ipm Duplex A4: Up to 160ipm		
3	Copy		1 No	
	Copy Speed	Black A4: Up to 40cpm		
	Copier Specifications	Two-sided copying: image adjustments(darkness, contrast, background cleanup, sharpness); optimized (text/picture), Maximum number of copies : Up to 9999 copies		
	Reduce/Enlarge	25 to 400%		
4	Fax		1 No	
	Fax Memory	Up to 500pages		
	Fax Resolution	Standard 203*98dpi		
	Quick Dialing	Up to 1000 Numbers		
5	Processor Speed	1.2Ghz		
6	Hard Disk	(2*500)1000 GB Standard		
7	Memory	7GB		
8	Number of Paper trays	Standard : 3 Maximum : 6		
9	Compatible Network OS	Windows(32/64bit), XP, Win7, Win8, Win8.1, Win 10, IOS, MAC		
10	Minimum System Requirements	Win : 2GB MAC : 2 GB		
11	Wireless	No Wireless capabilities Standard		
12	<u>Buy Back Printer</u> Toshiba eSTUDIO352		1 No	

Warranty :

Delivery : Immediately after supply order

SIGNATURE OF THE TENDERER

TECHNICAL BID

Tender reference No: _____

1. Name and address of Bidder
2. The details of EMD
Amount of EMD Rs. _____, DD No. _____ dt
Bank: _____
3. Due Date of bid :
4. The bid shall remain valid for acceptance for 180 days, from the date of tender opening.
5. Schedule of Requirements:

Sl. No	Brief description of stores	Qty Required	Qty Offered	Delivery
1				At DRDO-BU CLS, Bharathiar University, Coimbatore
(ii)	Warranty			
(iii)	Others, if any		-	-

Note: 1. All columns must be filled up.**2. Adhering to the format given above is a pre- requisite for considering your bid.****3. Please indicate applicability.**

I/certify that I/We have completely read and understood and agree to all the terms & conditions given in Part II.

Date :

Signature of Bidder :

Office Stamp

Signing as :

Name in block letters:

Mobile No.

Fax No.

e mail -

PRICE BID

Tender reference No: _____

1. Name and address of Bidder

2. The details of EMD

Amount of EMD Rs. _____, DD No. _____ dt

Bank: _____

3. Due Date of bid :

4. The bid shall remain valid for acceptance for 180 days, from the date of tender opening.

5. Rates for items given in Techno-commercial offer at Schedule of requirements are as follows:

Sl. No	Brief description of stores	Qty. Offered	Delivery	Unit Price Rs.	Total Cost Rs.
1	As per Schedule		At DRDO-BU CLS, Bharathiar University Coimbatore		
(i)	Warranty :				
(ii)	GST		%	-	-
(iii)	Other charges, if any				-
Grand Total Rs.					
Total cost (in words) Rupees.					

NOTE : 1. All columns must be filled up.**2. Adhering to the format given above is a pre- requisite for considering your bid.****3. Please indicate applicability.**

Date :

Signature of Bidder :

Office Stamp

Signing as :

Name in block letters :

Tele No.

Fax No.

e mail -

DRDO-BU CENTRE FOR LIFE SCIENCES

BHARATHIAR UNIVERSTIY : COIMBATORE - 46

Tender No.

Date :

To

**The Director,
DRDO-BU Centre for Life Sciences
BHARATHIAR UNIVERSITY
COIMBATORE – 641 046**

I/We agree to furnish required supplies / services as detailed in the Tender schedule or such portions thereof as you may specify in the Acceptance of Tender in accordance with the General Terms and Conditions governing the contract / supply order enclosed hereto duly accepted on receipt of the order for the same.

I/We agree to hold this offer open until _____ and shall be bound to supply / omission / erect the equipment and dispatch the same within the specified period.

I/We agree to supply and commission / erect the equipment and complete the whole of the work and hand over to the purchaser within the period of weeks. From the date of receipt of intimation from you regarding acceptance of this tender / receipt of supply order.

**Signature of the bidder
With office stamp
Name & Address**

Station

Date: