

**Bachelor of Social Work**

Syllabus

AFFILIATED COLLEGES

**Program Code: 21M**

**2020 – 2021 onwards**



**BHARATHIAR UNIVERSITY**

**(A State University, Accredited with “A” Grade by NAAC, Ranked 13th among Indian Universities by MHRD-NIRF,**

**World Ranking : Times - 801-1000, Shanghai - 901-1000, URAP - 982)**

**Coimbatore - 641 046, Tamil Nadu, India**

# Programme Educational Objectives PEOs

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| The **B.S.W** program describe accomplishments that graduates are expected to attain  within five to seven years after graduation | |
| PEO1 | Students can get an Employment as a social worker in Government and in private sectors |
| PEO2 | After the completion of the course student may start an NGO or work as  an entrepreneur |
| PEO3 | Students can became a social worker in Schools and in hospitals |
| PEO4 | To introduce the students for advanceacademic skillsneeded in the field of  social work. |
| PEO5 | To helpstudents todevelop the skills forconducting many community  programmes. |
| PEO6 | To equip the students with innovative skills to became asuccessful  professional person in their organisation. |
| PEO7 | To enable the students to understand and analyses social problems and  also plan prevention programme |
| PEO8 | Students can able to write a project proposal |
| PEO9 | It will personally give them confidence to face challenges in the life and in  the profession |
| PEO10 | Students may comprehend their knowledge in social work which will  promote them for higher education in social work |

**Program Specific Outcomes (PSOs)**

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| After the successful completion of -B.S.W program, the students are expected to | |
| PSO1 | It will give them knowledge on concept of social work |
| PSO2 | They can able to understand the methods of social work |
| PSO3 | It will comprehend their knowledge on roles and skills of a social worker |
| PSO4 | It will increase their awareness on legislation which is related to social work |
| PSO5 | Students equip themselves in NGO management |
| PSO6 | Students will be helped to expand their experience in various fields of social work |
| PSO7 | It will give them an awareness on different kinds of organisation in society which  working for marginalized groups |
| PSO8 | Students will able to organise a community programme |
| PSO9 | Students can analyse a problem and bring an intervention with help of their  research knowledge in social work |
| PSO10 | This will provide them confidence to march forward in the profession for higher  studies or further investigation |

# Program Outcomes (POs)

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| --- | --- |
| **Program Outcomes (POs)** | |
| On successful completion of the B.S.W program | |
| PO1 | Students can became a successful social worker |
| PO2 | Students will get an employment in an NGO |
| PO3 | Students writing skill and communication skill will improve |
| PO4 | Students can improve their professional competency |
| PO5 | It will prepare them to face civil service examination |
| PO6 | It will facilitate their managerial skill |
| PO7 | They can became a project coordinator |
| PO8 | Students develop their research skill |
| PO9 | Students will improve their fund raising skill |
| PO10 | Students will gain insight on many social problems so that they may not be  affected and also involve in eradication process |

**BHARATHIAR UNIVERSITY: COIMBATORE 641 046**

# BSW Curriculum (University Department)

*(For the students admitted during the academic year 2020 – 21 onwards)*

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| **Course**  **Code** | **Title of the Course** | **Credits** | **Hours** | | **Maximum Marks** | | |
| **Theory** | **Practical** | **CIA** | **ESE** | **Total** |
| **FIRST SEMESTER** | | | | | | | |
| 11T | Language-I | 4 | 3 | - | 25 | 75 | 100 |
| 12E | English-I | 4 | 3 | - | 25 | 75 | 100 |
| 13A | Core I – Introduction to Social Work | 4 | 3 | - | 25 | 75 | 100 |
| 13B | Core II – Man and Society | 4 | 3 | - | 25 | 75 | 100 |
| 1AB | Allied Paper I Indian Social Problems  (Rural and Urban) | 4 | 3 | - | 25 | 75 | 100 |
| 1FA | Environmental Studies # | 2 | 3 | - | - | 50 | 50 |
| **Total** | | 22 | 18 |  | 125 | 425 | 550 |
| **SECOND SEMESTER** | | | | | | | |
| 21T | Language –II | 4 | 3 | - | 25 | 75 | 100 |
| 22E | English-II | 4 | 3 | - | 25 | 75 | 100 |
| 23A | Core-III Method of Social Work | 4 | 3 | - | 25 | 75 | 100 |
| 23B | Core-IV Human Growth Development | 4 | 3 | - | 25 | 75 | 100 |
| 23P | Core- V Documentation and Reporting (Practical) | 2 | - | 3 | 20 | 30 | 50 |
| 2AB | Allied Paper-II Women And  development | 4 | 3 | - | 25 | 75 | 100 |
| 2FB | Value Education Human Rights | 2 | 3 | - | - | 50 | 50 |
| 27A | SWATCHH BHARAT | 2 |  | - |  |  | 50 |
| **Total** | | 26 | 18 | 3 | 145 | 455 | 650 |
| **THIRD SEMESTER** | | | | | | | |
| 31T | Language-III | 4 | 3 | - | 25 | 75 | 100 |
| 32E | English –III | 4 | 3 | - | 25 | 75 | 100 |
| 33A | Core –VI Human Rights Social Justice  and Social Work | 4 | 3 | - | 25 | 75 | 100 |
| 33B | Core- VII Counseling and Guidance | 4 | 3 | - | 25 | 75 | 100 |
| 3AC | Allied : III Computer Office  Automation | 4 | 3 | - | 25 | 75 | 100 |
| 3ZA | Skilled Based Subject I Social Work  With Persons With Disability | 3 | 3 | - | 20 | 55 | 75 |
| 3FD | Tamil @ # Advance Tamil# (or)Non  Elective-I Yoga for Human excellence #3Women’s Rights# Constitution Of India # | 2 | 3 | - |  | 50 | 50 |
| **Total** | | 25 | 21 | - | 145 | 480 | 625 |
| **FOURTH SEMESTER** | | | | | | | |
| 41T | Language | 4 | 3 | - | 25 | 75 | 100 |

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| 42E | English – IV | 4 | 3 | - | 25 | 75 | 100 |
| 43A | Core VIII Social Work Research and Statistics | 4 | 3 | - | 25 | 75 | 100 |
| 46A | Core IX Field Work( Observation  Visits and Rural Camp) –Practical | 4 | - | 3 | 40 | 60 | 100 |
| 4AD | Allied IV Entrepreneurial Development | 4 | 3 | - | 25 | 75 | 100 |
| 4ZB | Skilled Based Subject: 2 Fundamentals  Of Accounting | 3 | 3 | - | 20 | 55 | 75 |
| 4FE | Tamil @ / Advance Tamil # (or) Non  major Elective :II General Awareness # | 2 | 3 | - |  | 50 | 50 |
| **Total** | | 25 | 18 | 3 | 160 | 465 | 625 |
| **FIFTH SEMESTER** | | | | | | | |
| 53A | Core X Social Welfare Administration | 4 | 3 | - | 25 | 75 | 100 |
| 53B | Core XI Disaster Management | 4 | 3 | - | 25 | 75 | 100 |
| 53P | Core XII Field Placement -Practical | 4 | - | 3 | 40 | 60 | 100 |
| 5EA | Elective I -  Community Development (or) | 4 | 3 | - | 25 | 75 | 100 |
| 5EB | Elective I - Urban Community |
|  | Development (or) |
| 52C | Skilled Based Subject 3: Welfare of Weaker Sections | 3 | 3 | - | 20 | 55 | 75 |
| **Total** | | 19 | 12 | 3 | 135 | 340 | 475 |
| **SIXTH SEMESTER** | | | | | | | |
| 63A | Core XIII – Social Legislation | 4 | 3 | - | 25 | 75 | 100 |
| 63B | Core XIV - Clinical Social Work | 4 | 3 | - | 25 | 75 | 100 |
| 66A | Core: XV - Field Work / Block Placement - Practical | 4 | - | 3 | 40 | 60 | 100 |
| 6EA | Elective-II - Human Resource Management (or) | 4 | 3 | - | 25 | 75 | 100 |
| 6EB | Elective-II -Labour Welfare (or) |
| 6EC | Elective-II -Industrial Relations |
| 6ED | Elective-III - Social Work with Family and Children (or) | 4 | 3 | - | 25 | 75 | 100 |
| 6EE | Elective - III - Counselling Theory and Practice (or) |
| 6EF | Elective-III - Youth Welfare |
| 6ZD | Skill Based Subject-4: NGO Management | 3 | 3 | - | 20 | 55 | 75 |
| 67A | Extension Activities @ | 2 |  | - |  | 50 | 50 |
|  | **NAAN MUTHALVAN : Employability Readiness- Naan Mudhalvan Course** | - | - | - | - | - | - |
| **Total** | | 25 | 15 | 3 | 160 | 465 | 625 |
| **Grand Total** | | 142 | 102 | 12 | 870 | 2630 | 3550 |

First Semester

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| **Course**  **Code** | | | **13A** | | **INTRODUCTION TO SOCIALWORK** | | | **L** | **T** | | **P** | **C** |
| **Core I** | | | | | **3** | **-** | | **-** | **4** |
| **Pre-requisite** | | | | | **To recognize value in Social Work and its**  **methods Ve** | | | **Syllabus**  **rsion** | | **2020-2021** | | |
| **Course Objectives:** | | | | | | | | | | | | |
| The main objectives of this course are to:   1. To know the basic concepts in Social Work 2. To understand the professional ethics and values in Social Work 3. Gathering curriculum knowledge about scopes in Social Work | | | | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | | | | |
| 1 | | To build enable the students to built basic knowledge in social work | | | | | | | | | K6 | |
| 2 | | Students recognize the religious value | | | | | | | | | K2 | |
| 3 | | Students can realize the ethic and values of social work | | | | | | | | | K2 | |
| 4 | | To know the historical growth in social work | | | | | | | | | K1 | |
| 5 | | Students able to understand and learn the systematic and planned way of helping the  people | | | | | | | | | K4 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | | | | |
| **Unit:1** | | | **BASICS IN SOCIAL WORK** | | | | | **15 hours** | | | | |
| Basic concepts – social work: meaning, definitions, objectives and functions – Social welfare: meaning, scope and objectives - social service: meaning, difference between social service and social work - concept of social reform- social action – social security. | | | | | | | | | | | | |
| **Unit:2** | | | **RELIGIOUS THOUGHTSAND SOCIAL WORK** | | | | | **15 hours** | | | | |
| Religious thoughts of India – Hinduism- Christianity, Supreme Values of man, Modern Indian social thinkers: Swami Vivekananda, Gandhiji, Ambedkar and E.V.R | | | | | | | | | | | | |
| **Unit:3** | | | **BASIC VALUE OF SOCIAL WORK** | | | **15 hours** | | | | | | |
| Basic values of human life, Philosophy of social work, professional ethics, skills, roles and functions  of social worker | | | | | | | | | | | | |
| **Unit:4** | | | **HISTORCIAL DEVELOPMENT** | | | **14 hours** | | | | | | |
| Historical development - Social work in the West and in India. Voluntary Social work and role of Non-Governmental social welfare Agencies. | | | | | | | | | | | | |
| **Unit:5** | | | **METHODS AND FIELD OS SOCIAL WORK** | | | **14 hours** | | | | | | |
| **Methods and Fields of social work -** Casework, Group work, Community Organization, Social Action, Social Work Research and Social Welfare Administration .  **Fields of social work**: Labour welfare, Medical and Psychiatric social work, community development, correctional social work, Youth welfare and school social work. | | | | | | | | | | | | |
|  | **Unit:6** | | | **Contemporary Issues** | | | **2 hours** | | | | | |
| Expert lectures, online seminars – webinars | | | | | | | | | | | | |
|  | | | **Total Lecture hours** | | | **75 hours** | | | | | | |

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| **Text Book(s)** | |
| 1 | Gangrade, K. D, (1976, *Dimensions of Social Work*, New Delhi, Marwah Publications |
| 2 | Paul Choudry (1964), Introduction To Social Work, Atma Ram And Sons |
| 3 | ShaikhAzharIgbal, (2005), Principles and practices of social work, Sublime publications, Jaipur,India |
| **Reference Books** | |
| 1 | Gangrade, K. D, (1976) ,*Dimensions of Social Work*, New Delhi, Marwah Publications |
| 2 | MishraP.D. (1994), *Social Philosophyand Method,* New Delhi, Inter India Publications. |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | |
| 1 | FERRIS – Introduction to social work. Press book .com |
| 2 | UH CLASS OET - You tube |
| 3 | IGNOUSO – Social Work |
| Course Designed By: Dr. T. Priyadharisini, Mrs. Ruth | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | L | L | S | S | S | M | S | M | S |
| **CO2** | M | L | M | S | M | M | M | S | M | S |
| **CO3** | S | M | M | S | M | S | S | S | M | M |
| **CO4** | M | M | L | L | M | M | M | M | M | M |
| **CO5** | M | M | M | S | S | S | M | S | M | S |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | **13B** | **MAN AND SOCIETY** | | **L** | **T** | | **P** | **C** |
| **Core II** | | | **3** | **-** | | **-** | **4** |
| **Pre-requisite** | | | **To Introduce the basic social process of Society,**  **Social Instruction and Pattern of Social Behaviour Ve** | | **Syllabus**  **rsion** | | **2020-2021** | | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. To understand concept and theories and Method of the behavioural. 2. To train and interpret objectively the role of social processes and interaction. 3. Demonstrate and understanding the human personality and socialization. | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | To understand the Democratic characteristics of the Indian Society | | | | | | | | K2 |
| 2 | To Introduce the basis process of Social Institution in the society | | | | | | | | K6 |
| 3 | To train students to understand and to interpret objectively the role of social process and  social institution and interaction in their life. | | | | | | | | K3 |
| 4 | To enable students to cope effectively with the socio-cultural and interpersonal process of  the constantly change the complex society. | | | | | | | | K3 |
| 5 | To investigate the welfare programmes, and to analyse the types and theories of social  changes. | | | | | | | | K5 |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | **BASIC INTRODUCTION ON MAN AND SOCIETY** | | | **15 hours** | | | | |
| Concept of Society. Individual and Society. Basic Elements- Group, Community, Institution and Association- - Complexity of Indian Society - DemographicCharacteristicsof Indian Society. Demographic variables and Malthusian Theory | | | | | | | | | |
| **Unit:2** | | **CONCEPT OF SOCIALIZATION AND CULTURE** | | | **15 hours** | | | | |
| Socialization: concept, Importance and Functions. Agencies of Socialization. Culture : concept, Characteristics – Influence on Individuals, Cultural Conflict, Impact of Cultural Chang – Cultural lag | | | | | | | | | |
| **Unit:3** | | **MARRIAGE SYSTEM IN INDIA** | | **15 hours** | | | | | |
| Indian family system: Marriage - forms, functions, changes in mate choice and ceremonies. Family - forms, Characteristics, functions and contemporary changes. Conflict, break down, adjustments. | | | | | | | | | |
| **Unit:4** | | **CASTE SYSTEM IN INDIA** | | **14 hours** | | | | | |
| Caste system: Characteristics, Traditional Varna system, theories. Modern Trends of Caste System in India. Social Stratification – Definition and Characteristics. Caste and Class. Social Control – meaning, Characteristics, Agencies of social control- social sanctions. | | | | | | | | | |
| **Unit:5** | | **TO KNOW THE CONCEPT OF WELFARE STATE** | | **14 hours** | | | | | |
| Welfare state: Concept, need, characteristics- India as a welfare state- Social Change: Definition, concept, types and theories of social change in India. Gender roles and inequalities. | | | | | | | | | |

**Text Book(s)**

**75 hours**

**Total Lecture hours**

Expert lectures, online seminars – webinars

**2 hours**

**Contemporary Issues**

**Unit:6**

Course Designed By: Dr. T. Priyadharisini, Mrs Ruth

Anchal jhoti –The family sysem

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Egyankosh.ac.in

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Journals.sagepub.com

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**Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]**

Natarajan ,S, (1959), Century Of Social Reforms,Bombay, AsiaPublishing

2

Prabhu, Radharinath, (1938), Hindu Social Organization,Bombay, PopularPrakashan

1

**Reference Books**

Mac1verAndPage , (2007), Society, An Introductory Analysis, London,Macmillan

3

Ghurye, G.S. (1961), Caste - Class And Occupation, Bombay, Popular

2

Elliot And Merril, (1980), - Society And Culture, Prentice HallInc

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | L | M | M | S | S | S | M | S |
| **CO3** | M | M | M | L | M | S | M | M | M | S |
| **CO2** | S | M | M | M | S | S | S | S | M | M |
| **CO4** | S | S | M | M | S | S | S | S | M | M |
| **CO5** | S | S | S | S | S | M | M | S | S | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **12A** | **INDIAN SOCIAL PROBLEMS**  **(Rural &Urban)** | | **L** | **T** | | **P** | **C** |
| **Allied** | | | **3** | **-** | | **-** | **4** |
| **Pre-requisite** | | | **To sensitize to emerging social issues and**  **problem of contemporary India Ve** | | **Syllabus**  **rsion** | | **2020-**  **2021** | | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. Brief review of the theoretical perspective involve in viewing social problem. 2. Social change and Social control have been a central concern of the Society. 3. Describing the Problems involved in the society | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | To remember the ethical problem based in India | | | | | | | K1 | |
| 2 | To acquire the understanding of problems challenging in Rural area | | | | | | | K2 | |
| 3 | To acquire the understanding of problems challenging in Urban area | | | | | | | K2 | |
| 4 | To aware students in the social problems arise in the society through the media and  education | | | | | | | K6 | |
| 5 | Make the students to analyse the differently challenged people problem and to  promoted programmes for the rehabilitation. | | | | | | | K4 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | **SOCIAL PROBLEM** | | | **15 hours** | | | | |
| Social Problem-Concept-Meaning-Characteristics-General Causes-Effects- Remedial  measures- Social organization-Social disorganization -Family disorganization- Individual disorganization-Deviant Behavior-meaning- types. | | | | | | | | | |
| **Unit:2** | | **RURAL SOCIAL PROBLEM** | | | **15 hours** | | | | |
| Rural social problems-Concept-Meaning-Illiteracy-Poverty- Unemployment-Untouchability-  Exploitation and Bonded Labour-Caste dominance and Communal riots | | | | | | | | | |
| **Unit:3** | | **URBAN SOCIAL PROBLEM** | | **15 hours** | | | | | |
| Urban social problems-Concept –Meaning- Problems of Socialization and Isolation-Juvenile delinquency- Child Labour-Prostitution-Alcoholism- Drug addiction –STD and AIDS-Problems of  Housing and Slums | | | | | | | | | |
| **Unit:4** | | **GENERAL SOCIAL PROBLEM** | | **14 hours** | | | | | |
| General Social Problems-Vagrancy-Beggary-Corruption-Issues related to consumer Protection-  Environmental Pollution-Dowry and Divorce-Suicide- Crime Terrorism | | | | | | | | | |
| **Unit:5** | | **PROBLEMS OF VULNERABLE GROUPS** | | **14 hours** | | | | | |
| Problems of Vulnerable Groups-Physically handicapped-Mentally handicapped-Problems of the destitute and Elderly-Role of Social Worker- Voluntary Organizations | | | | | | | | | |
| **Unit:6** | | **Contemporary Issues** | | **2 hours** | | | | | |
| Expert lectures, online seminars – webinars | | | | | | | | | |
|  | | **Total Lecture hours** | | **75 hours** | | | | | |

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| **Text Book(s)** | |
| 1 | Bhattachary - Social Problems in India, Issues and Perspectives, New Delhi: Agency |
| 2 | Anjaria - Indian Rural Problems Bombay: Vira & Compan1990 |
| 3 | Ram Ahuja - Social Problems in India Jaipur: Rowat 1993 |
| **Reference Books** | |
| 1 | Chandra S - Sociology of Deviation in India New Delhi: Allied(1983) |
| 2 | Mamoria C - Social Problems (Indian) Vol I & Vol II Bombay: Allied Publishers1989 |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | |
| 1 | DCN-on democracy culture and the nation. |
| 2 | Indoverse –India biggest issues and social problems |
| 3 | VIDHIK – Social Problem In India |
| Course Designed By: Dr.T.Priyadharisini, Mrs. Ruth | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | L | L | M | M | M | S | S | M |
| **CO2** | M | M | M | M | M | M | S | S | S | M |
| **CO3** | M | M | M | M | M | M | S | S | S | M |
| **CO4** | M | L | L | M | S | S | S | S | M | M |
| CO5 | M | M | M | S | S | S | S | S | M | M |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | | **1FA** | **ENVIRONMENTAL STUDIES** | | **L** | **T** | | **P** | **C** |
| **Supportive** | | | | **3** | **-** | | **-** | **2** |
| **Pre-requisite** | | | | **Understanding environment and its related**  **concepts Ve** | | **Syllabus**  **rsion** | | **2020-**  **2021** | | |
| **Course Objectives:** | | | | | | | | | | |
| The main objectives of this course are to:  . 1. Students will gain knowledge on environmental sciences  . 2.Students will understand Bio-Geographical  . 3. It will provide them knowledge on environmental pollution | | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | | |
| 1 | | Students have an idea on Multidisciplinary nature of environmental studies | | | | | | | K2 | |
| 2 | | They will understand eco system | | | | | | | K3 | |
| 3 | | Students will know about environmental ethics | | | | | | | K1 | |
| 4 | | Students can create an awareness programme on environmental pollution | | | | | | | K6 | |
| 5 | | Students can organise a program for environmental conservation | | | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | | |
| **Unit:1** | | | **MULTIDISCIPLINARY NATURE OF**  **ENVIRONMENTAL STUDIES** | | | **15 hours** | | | | |
| Definition, scope and importance Need for public awareness. Natural resources its types and its significance | | | | | | | | | | |
| **Unit:2** | | | **ECOSYSTEM** | | | **15 hours** | | | | |
| Concept, Structure, function, producers consumers, decomposers and energy flow in the eco system Food chain and its types characteristics, structure and its functions | | | | | | | | | | |
| **Unit:3** | | | **BIODIVERSITY AND ITS CONSERVATIONS** | | **15hours** | | | | | |
| Introduction,, Definition, Bio geographical classification of India Hot spots of biodiversity and Conservation of biodiversity | | | | | | | | | | |
| **Unit:4** | | | **ENVIRONMENTAL POLLUTION** | | **14hours** | | | | | |
| Definition, Causes, Effects and Control measures | | | | | | | | | | |
| **Unit:5** | | | **SOCIAL ISSUES AND THE ENVIRONMENT** | | **14hours** | | | | | |
| Sustainable Development, Environmental Ethics, Climate change Consumerism and Waste Products | | | | | | | | | | |
| **Unit:6** | | | **Contemporary Issues** | | **2 hours** | | | | | |
| Expert lectures, online seminars – webinars | | | | | | | | | | |
|  | | | **Total Lecture hours** | | **75 hours** | | | | | |
| **Text Book(s)** | | | | | | | | | | |
| 1 | Erach Bharucha (2013) Text book of Environmental Studies For Undergraduation | | | | | | | | | |
| 2 | R. Rajagopalan (2011) Environmental Sciences: Crisis to Cure, Oxford University Press. | | | | | | | | | |
| **Reference Books** | | | | | | | | | | |
| 1 | Mahua Basu and Xavier Savarimuthu (2015) Fundamentals Of Environmental Studies | | | | | | | | | |

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| 2 | Noam Chomsky and Robert Pollin (2020) Climate Crisis and Global Green The new Deal :  The Political Economy of Saving the Planet |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | |
| 1 | <https://blog.agrivi.com/post/environmental-pollution> |
| 2 | <https://www.allresearchjournal.com/archives/2016/vol2issue3/PartH/2-3-10.pdf> |
| Course Designed By: Dr. T.Priyadharisini | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | M | M | M | M | M | M | M |
| **CO2** | M | M | M | L | M | L | M | M | M | M |
| **CO3** | M | L | L | S | M | S | M | M | L | M |
| **CO4** | M | S | S | S | S | M | M | M | M | M |
| **CO5** | S | S | S | M | M | M | S | M | S | S |

\*S-Strong; M-Medium; L-Low

Second Semester

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| **Course code** | | | **23A** | **METHODS OF SOCIAL WORK** | | **L** | **T** | | **P** | **C** |  |
| **Core III** | | | | **3** | **-** | | **-** | **4** |
| **Pre-requisite** | | | | **Understanding the basics of social work and its**  **objectives Ve** | | **Syllabus**  **rsion** | | **2020-2021** | | |
| **Course Objectives:** | | | | | | | | | | |
| The main objectives of this course are to:   1. To introduce all the methods in social work 2. To enable the students to have knowledge on techniques in all the methods of social work 3. To develop the skills needed in all the methods of social work | | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | | |
| 1 | | The students learn to appeal to solve the psycho-social problem of a individual | | | | | | | K3 | |
| 2 | | To construct students through the interplay of personalities | | | | | | | K6 | |
| 3 | | It make students to investigate mobilizing resource and need of a community | | | | | | | K4 | |
| 4 | | The Understand the organisation and administrate structure | | | | | | | K2 | |
| 5 | | To prevent and evaluate the solution to the mass problem in society | | | | | | | K5 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | | |
| **Unit:1** | | | **SOCIAL CASE WORK** | | | **15 hours** | | | | |
| Definition, objectives, scope, principles and process (study, Diagnosis and intervention) - roles of a case worker. | | | | | | | | | | |
| **Unit:2** | | | **SOCIAL GROUP WORK** | | | **15 hours** | | | | |
| Definition, objectives and scope, types of groups and group processes –Group work process - roles of a group worker. | | | | | | | | | | |
| **Unit:3** | | | **COMMUNITY ORGANIZATION** | | | **15 hours** | | | | |
| Definition, objectives and scope, principles and processes - roles of a community organizer. | | | | | | | | | | |
| **Unit:4** | | | **INDIRECT METHOD OF SOCIAL WORK** | | | **14 hours** | | | | |
| Social Welfare administration Basic administrative practices –social legislation - Importance for social work practice. | | | | | | | | | | |
| **Unit:5** | | | **SOCIAL ACTION** | | | **14 hours** | | | | |
| Social action and its importance for social work practice. social work Research – meaning, aims, Objectives and scope. | | | | | | | | | | |
| **Unit:6** | | | **Contemporary Issues** | | **2 hours** | | | | | |
| Expert lectures, online seminars – webinars | | | | | | | | | | |
|  | | | **Total Lecture hours** | | **75 hours** | | | | | |
| **Text Book(s)** | | | | | | | | | | |
| 1 | M S Gore (1969)- social work Education Asia publishing House . | | | | | | | | | |
| 2 | Gisala konpka (1963) - Social group work – A helping process New Jercy : Prentice Hall | | | | | | | | | |
| 3 | Fred Milson (1973)- An Introduction to Group Work Skill, Routledge & Kegan Paul, Boston | | | | | | | | | |  |

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| **Reference Books** | |
| 1 | Gangrade K D (1971) Community organization in India ,, Popular Prakasahn, Bombay |
| 2 | Govt. of India, Social (1963) Its role in social welfare New Dehli : Publications  Legislation Division Goal Sl & Jain social |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | |
| 1 | jsswnet.com-Journals |
| 2 | EDU Sushil-Method of Social Work ( utude) |
| Course Designed By: Dr.T.Priyadharisini, Mrs Ruth | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | S | S | S | S | S | M | M | M |
| **CO2** | M | L | L | M | M | M | S | M | M | M |
| **CO3** | M | L | M | L | S | S | S | M | M | S |
| **CO4** | M | L | L | M | M | M | L | M | L | S |
| **CO5** | M | M | M | L | S | S | S | S | M | M |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **23B** | **HUMAN GROWTH AND DEVELOPMENT** | **L** | **T** | | **P** | **C** |
| **Core IV** | | | **3** | **-** | | **-** | **4** |
| **Pre-requisite** | | | **To know the Life Span Development of human Ve** | **Syllabus**  **rsion** | | **2020-**  **2021** | | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. To understand growth development of the human-Birth to Death 2. Gain knowledge about the behaviour pattern in each stages. 3. To Emirates the hazards in each stages | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | Students gets acquired knowledge about the heredity and development | | | | | | K2 | |
| 2 | For student evaluate of identify during adolescence | | | | | | K4 | |
| 3 | Students can understand change in growth, strength and overall health during early  adulthood | | | | | | K2 | |
| 4 | Understand how to resolve related to the body response to challenging life event  during middle age stage | | | | | | K4 | |
| 5 | To enhance the life harzard of Old age | | | | | | K5 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create | | | | | | | | |
| **Unit:1** | | **STAGES AND DEVELOPMENT OF HUMAN** | | **15 hours** | | | | |
| Meaning of Growth and Development, Developmental tasks, Developmental Stages: Conception, pregnancy and Delivery. Infancy : Major adjustments of Infancy Babyhood : Emotional behavior in baby hood- Hazards of Baby hood Early childhood : Emotional and social behavior Late childhood : Emotional and social behavior | | | | | | | | |
| **Unit:2** | | **PUBERTY** | | **15 hours** | | | | |
| Causes and age of puberty- body changes at puberty- effects of puberty changes: Developmentaltasks of Adolescence | | | | | | | | |
| **Unit:3** | | **EARLY AND LATE ADULTHOOD** | | **15 hours** | | | | |
| Developmental task of early adult hood-Vocational, marital, social adjustments- late adulthood –  adjustments to parenthood | | | | | | | | |
| **Unit:4** | | **MIDDLE AGE** | | **14 hours** | | | | |
| Developmental tasks of middle age- social adjustment- adjustment to physical changes  vocationaland marital hazards of middle age | | | | | | | | |
| **Unit:5** | | **OLD AGE** | | **14 hours** | | | | |
| Characteristics of old age – developmental tasks of old age, adjustments to retirement- adjustment  toloss of spouse – Life hazards of old age | | | | | | | | |
| **Unit:6** | | **Contemporary Issues** | | **2 hours** | | | | |
| Expert lectures, online seminars – webinars | | | | | | | | |
|  | | **Total Lecture hours** | | **75 hours** | | | | |
| **Text Book(s)** | | | | | | | | |

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| 1 | Hurlock E B (1975) Developmental Psychology, Tata McGraw-Hill. |
| 2 | Linda L Davidoff (1976), Introduction To Psychology, McGraw-Hill |
| **Reference Books** | |
| 1 | Kuppuswamy B (1990), Child Behaviour And Development, Konark Publishers, |
| 2 | Bhatia H R (1972 ) Abnormal Psychology - Bombay- Oxford IBH Publications. |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | |
| 1 | <https://www.verywellmind.com/psychosocial-stages-2795743> |
| 2 | <https://www.britannica.com/science/middle-age> |
| 3 | https:/[/www.who.int/he](http://www.who.int/healthinfo/survey/ageingdefnolder/en/)a[lthinfo/survey/ageingdefnolder/en/](http://www.who.int/healthinfo/survey/ageingdefnolder/en/) |
| Course Designed By: Dr.T.Priyadharisini, Mrs Ruth | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | L | L | M | M | M | M | S | M | M |
| **CO2** | M | L | L | M | M | M | M | S | M | S |
| **CO3** | L | L | L | M | M | M | S | S | M | S |
| **CO4** | M | M | L | L | M | M | M | M | M | S |
| **CO5** | M | L | M | L | M | M | M | M | M | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | | **23P** | **DOCUMENTATION AND REPORTING: PRACTICAL** | **L** | **T** | | **P** | **C** |
| **Core V** | | | | **-** | **-** | | **3** | **2** |
| **Pre-requisite** | | | | **Having knowledge on writing assignments and**  **experience on doing scrap book** | **Syllabus**  **Version** | | **2020-**  **2021** | | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. Helping students to develop interest on research 2. Enabling students to have wide knowledge on one particular topic 3. It will improve their writing skills | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | | Students increase their knowledge on the topic they are doing documentation work | | | | | | K2 | |
| 2 | | Students can update their information by referring various resource | | | | | | K2 | |
| 3 | | It is an eye opener for doing research work | | | | | | K4 | |
| 4 | | They will improve their reading and writing skill | | | | | | K3 | |
| 5 | | Students can thrive themselves in higher studies | | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create | | | | | | | | | |
| Through this documentation and practical work students will be given one topic in which they need to collect basic information to understand its concept. In order to get the statistical information they have go through some reviews related. They refer various books, journals, previous dissertation, news bulletin, E-sources for collecting information. For their convenience they can do the documentation in chapterization form. Faculties will guide the student in their successful completion of documentation work. Finally they will submit their documentation report  for evaluation. | | | | | | | | | |
| **Text Book(s)** | | | | | | | | | |
| 1 | Norman Walsh and Richard L. Hamilton **(**2010) The Definitive Guide: The Official  Documentation for DocBook, O'Reilly Media | | | | | | | | |
| 2 | Sheri Poe Bernard (2018), Risk Adjustment Documentation & Coding Kindle Edition,  American Medical Association. | | | | | | | | |
| **Reference Books** | | | | | | | | | |
| 1 | Lippincott Williams & Wilkins (2008), Complete Guide For Documentation, Lippincott  Williams & Wilkins | | | | | | | | |
| 2 | Jerry C Whitaker and Robert K. Mancini (2012) Technical documentation and process Routledge; 1st edition | | | | | | | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | | | | | | | |
| 1 | <https://searchsoftwarequality.techtarget.com/definition/documentation> | | | | | | | | |
| 2 | <https://guides.lib.berkeley.edu/how-to-write-good-documentation> | | | | | | | | |
| 3 | https://plan.io/blog/technical-documentation/ | | | | | | | | |
| Course Designed By: Dr. T.Priyadharisini | | | | | | | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | M | L | L | S | S | S | M |
| **CO2** | M | M | S | M | M | M | S | S | M | S |
| **CO3** | M | M | S | M | M | M | S | S | M | S |
| **CO4** | L | M | M | M | L | M | M | S | M | S |
| **CO5** | S | S | S | S | S | S | S | S | S | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **2AB** | **WOMEN AND DEVELOPMENT** | **L** | **T** | **P** | **C** |
| **Allied** | | | **3** | **-** | **-** | **4** |
| **Pre-requisite** | | | **Basic knowledge on women and their**  **roles** | **Syllabus**  **Version** | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | |
| The main objectives of this course are to:   1. To enable them to understand women and their different roles 2. Help them to acquire information on problem of women 3. To facilitate their skills to work for the women empowerment | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | |
| 1 | Understand women and their roles, status in family and in society | | | | | | K2 |
| 2 | They can able to analyse the problems of women | | | | | | K4 |
| 3 | Students will know about various acts related to women | | | | | | K3 |
| 4 | It will comprehend the information about working women | | | | | | K2 |
| 5 | They will equip themselves to organise many welfare programmes for women  empowerment | | | | | | K6 |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | |
| **Unit:1** | | **WOMEN AND THEIR ROLES** | | | **15 hours** | | |
| Women and development – their roles in family – community and society – status of women – Values with reference to Indian women. | | | | | | | |
| **Unit:2** | | **WOMEN AND FAMILY** | | | **15 hours** | | |
| Women and family – Family structures – Women’s roles in decision making in the family. | | | | | | | |
| **Unit:3** | | **PROBLEMS OF WOMEN** | | | **15 hours** | | |
| Problems of women – child marriage, dowry , female infanticide, and foeticide educational backwardness, deserted and divorced women , prostitution – trafficking – rape – women andmedia- Empowerment of women | | | | | | | |
| **Unit:4** | | **WORKING WOMEN** | | | **14 hours** | | |
| Working women – women employment – working women and their problems – women in Industry – women in agriculture – women and self employment. | | | | | | | |
| **Unit:5** | | **WOMEN AND HEALTH** | | | **14 hours** | | |
| Women and Health – health services – Food and Nutrition - Education – Family welfare - Women and laws.   1. Medical Termination of pregnancy Act, 1971. 2. Equal remunaration Act,1976.   Central and State Government Welfare programmes for women | | | | | | | |
| **Unit:6** | | **Contemporary Issues** | | | **2 hours** | | |
|  | | Expert lectures, online seminars – webinars | | |  | | |
|  | | **Total Lecture hours** | | | **75 hours** | | |
| **Text Book(s)** | | | | | | | |
| 1. | Mazumdar, V (ed) : (1979)women in changing society Symbols of Power: Studies on the | | | | | | |

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|  | Political Status of Women in India, Allied Publishers Private Limited, Bombay. |
| 2 | Desai , N and Krishnaraj, M 1987 : women and society in India.Delhi : Ajanta publishersF |
| **Reference Books** | |
| 1 | Augutine , (Ed) , (2017), Indian family in transition NewDelhi : Vickas publishing house |
| 2 | Desai , N and Krishnaraj, M 1987 : women and society in India. Delhi : Ajanta publishers |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | |
| 1 | WOMEN DEVELOPMENT –css mentor |
| 2 | Role of women in society- Muhammad Rehman |
| 3 | Family structure –maysa phoenix |
| Course Designed By: Dr,T.Priyadharisini Mrs Ruth | |

# Mapping with Programme Outcomes

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| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | L | M | L | M | M | M | S | S | M | M |
| **CO2** | S | M | M | S | S | S | S | S | M | M |
| **CO3** | L | L | M | M | M | L | M | M | M | M |
| **CO4** | L | M | L | M | M | M | S | S | S | S |
| CO5 | M | S | S | S | S | S | S | S | S | S |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | **2FB** | **HUMAN RIGHT’S** | **L** | **T** | **P** | **C** |
| **Value Education** | | | **3** | **-** | **-** | **2** |
| **Pre-requisite** | | | **Basic knowledge about Human values,**  **Personality Development, National Values, and Human Rights.** | **Syllabus Version** | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | |
| The main objectives of this course are to:   1. To make them to understand that their character is very important in the life time 2. To make them to understand that they are responsible citizen for the country. 3. Enhancing the students for the development of the country. | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | |
| 1 | Learn about the human values, National Values, | | | | | K1 | |
| 2 | Understand their personality and they can practice good values in their life. | | | | | K2 | |
| 3 | Maintain a good health by following the exercise and practicing in the daily  routine. | | | | | K3 | |
| 4 | Get an awareness about the legislature safeguarding the citizens. | | | | | K4 | |
| 5 | To guide the needy people in the country and protect them from the harmful  society. | | | | | K5 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create | | | | | | | |
| **Unit:1** | | **VALUE EDUCATION TOWARDS PERSONAL**  **DEVELOPMENT.** | | | **15 hours** | | |
| Concept of Human Values, Value Education Towards Personal Development Aim of education and value education; Evolution of value oriented education; Concept of Human values; types of values; Components of value education.Personal Development:Self-analysis and introspection; sensitization towards gender equality, physically challenged, Intellectually challenged. Respect to  – age, experience, maturity, family members, neighbours,Co-workers.Character Formation Towards Positive Personality:Truthfulness, Constructivity, Sacrifice, Sincerity, Self-Control,  Altruism, Tolerance, Scientific Vision. | | | | | | | |
| **Unit:2** | | **VALUE EDUCATION TOWARDS NATIONAL AND GLOBAL**  **DEVELOPMENT.** | | | **15 hours** | | |
| Value Education Towards National and Global Development National and International Values: Constitutional or national values – Democracy, socialism, secularism, equality, justice, liberty, Freedom and fraternity. Social Values – Pity and probity, self-control, universal brotherhood. Professional Values – Knowledge thirst, sincerity in profession, regularity, punctuality and faith. Religious Values – Tolerance, wisdom, character. Aesthetic values – Love and appreciation of literature and fine arts and respect for the same. National Integration and international understanding. | | | | | | | |

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| **Unit:3** | | **IMPACT OF GLOBAL DEVELOPMENT ON ETHICS**  **AND VALUES.** | **15 hours** |
| Impact of Global Development on Ethics and Values Conflict of cross-cultural influences, mass media, cross-border education, materialistic values Professional challenges and compromise. Modern Challenges of Adolescent Emotions and behaviour; Sex and spirituality: Comparison and Competition; positive and negative thoughts. Adolescent : Emotions, arrogance, anger, sexual instability, selfishness, defiance | | | |
| **Unit:4** | | **THERAPEUTIC MEASURES** | **14 hours** |
| : Therapeutic Measures Control of the mind through  a. Simplified physical exercise  meditation – Objectives, types, effect on body, mind and soul yoga – Objectives, Types, Asanas  d. Activities: (i)Moralisation of Desires (ii)Neutralisation of Anger (iii)Eradication of Worries  (iv)Benefits of Blessings | | | |
| **Unit:5** | | **HUMAN RIGHTS** | **14 hours** |
| 1. Concept of Human Rights – Indian and International Perspectives   a. Evolution of Human Rights b. Definitions under Indian and International documents   1. Broad classification of Human Rights and Relevant Constitutional Provisions.   a. Right to Life, Liberty and Dignity b. Right to Equality c. Right against Exploitation  d. Cultural and Educational Rights e. Economic Rights f. Political Rights g. Social Rights   1. Human Rights of Women and Children   a. Social Practice and Constitutional Safeguards  (i) Female Foeticide and Infanticide (ii) Physical assault and harassment (iii) Domestic violence  (iv) Conditions of Working Women   1. Institutions for Implementation   a. Human Rights Commission b. Judiciary   1. Violations and Redressel   a. Violation by State b. Violation by Individuals c. Nuclear Weapons and terrorism  d. Safeguards. | | | |
| **Unit:6** | | **Contemporary Issues** | **2 hours** |
| Expert lectures, online seminars – webinars | | | |
|  | | **Total Lecture hours** | **-- hours** |
| **Text Book(s)** | | | |
| 1 | James W.Nickel Making Sense Of Human Rights, Wiley, 2007 | | |
| 2 | Universal Declaration Of Human Rights Kindle Edition, Aegitas, 2015 | | |
| **Reference Books** | | | |
| 1 | Brain Tierney The Ideas Of Natural Rights | | |
| 2 | James Griffin On Human Rights | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |

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| 1 | https:/[/www.un.org/en/se](http://www.un.org/en/sections/issues-depth/human-rights/)c[tions/issues-depth/human-rights/](http://www.un.org/en/sections/issues-depth/human-rights/) |
| 2 | https:/[/www.un.org/en/universa](http://www.un.org/en/universal-declaration-human-rights/)l[-declaration-human-rights/](http://www.un.org/en/universal-declaration-human-rights/) |
| Course Designed By: Dr. T.Priyadharisini, Mr.Francis Xavier | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | M | M | S | M | M | S | M |
| **CO2** | M | L | M | M | L | S | L | M | S | M |
| **CO3** | M | M | M | M | L | M | S | M | M | S |
| **CO4** | M | M | S | L | M | M | S | M | L | S |
| **CO5** | M | S | S | S | S | M | S | S | M | M |

\*S-Strong; M-Medium; L-Low

Third Semester

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| **Course**  **code** | | **33A** | | **HUMAN RIGHTS SOCIAL JUSTICE AND SOCIAL WORK** | **L** | | | **T** | **P** | **C** |
| **Core VI** | | | | **3** | | | **-** | **-** | **4** |
| **Pre-requisite** | | | | **Understanding concept of right’s and fundamentals rights of constitution** | **Syllabus Version** | | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | | | |
| The main objectives of this course are to:   1. Social work students should know the concept of human rights 2. Student must equip them on the knowledge of human rights for vulnerable groups 3. It help them in understanding the role of social work in human rights | | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | | |
| 1 | Increase their knowledge on human rights | | | | | | | | K2 | |
| 2 | They can play the role of advocacy for the victims in the society | | | | | | | | K5 | |
| 3 | They will involve themselves in women empowerment activities | | | | | | | | K3 | |
| 4 | It will equip their skills to work for social justice | | | | | | | | K3 | |
| 5 | They can start an NGO through which constantly they work for the rights of  many vulnerable groups | | | | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | | |
| **Unit:1** | | **HUMAN RIGHTS** | | | | | **15 hours** | | | |
| Human rights –Meaning, concept - classification of rights- Moral rights – Legal rights- Civil rights- political rights- Human rights and Issues of social justice.. | | | | | | | | | | |
| **Unit:2** | | **UN DECLARATION OF HUMAN RIGHTS** | | | | | **15 hours** | | | |
| . Human rights concern- The UN Declaration of Human rights- Fundamental rights and Duties under the Indian Constitution- Directive principles of State Policy (DPSP). Human rights concern- The UN Declaration of Human rights- Fundamental rights | | | | | | | | | | |
| **Unit:3** | | **HUMAN RIGHTS FOR VULENERABLE GROUPS** | | | | **15 hours** | | | | |
| Human rights of Emerging Sectors- Children’s rights- Refugees-Indigenous people- Contemporary issues in Human rights – Female infanticide, child labour, bonded labour. Dalit and Human rights. | | | | | | | | | | |
| **Unit:4** | | **WOMEN’S RIGHTS** | | | | **14 hours** | | | | |
| Women rights – Problems of women- child marriage, rape, torture, dowry, wage disparities in agricultural and Industrial sectors, gender bias- Empowerment of women. Role of Government and Nongovernmental organization in solving women problems. | | | | | | | | | | |
| **Unit:5** | | | **ROLE OF SOCIAL WORKER IN HUMAN RIGHTS** | | | **14 hours** | | | | |
| Role of social work(Voluntary organization) in relation to Human rights. National Human rights commission, State human rights commission, Human rights court-Public Interest Litigation(PIL), Legal Aid, lok adalats, role of advocacy, role of social action.. | | | | | | | | | | |
| **Unit:6** | | | **Contemporary Issues** | | | **2 hours** | | | | |
|  | | | Expert lectures, online seminars – webinars | | |  | | | | |

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|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Biswal Tafan 2003 Social work and Human rights: New Delhi: Rawat | | |
| 2 | Hobhouse L.T 1922 Elements of social justice, London: Allen and Unwin | | |
| 3 | Jagannadhan .V. 1978 Administration and social Change, New Delhi. Uppal. | | |
| **Reference Books** | | | |
| 1 | Malhotra . M. (ed) 1992) Anthropology of development, Mittal publications, New Delhi, | | |
| 2 | Richard B Brandt (Ed) 1962 Social justice, Prentice - hall, Inc, N J 1962 | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | https:/[/www.un.org/en/se](http://www.un.org/en/sections/issues-depth/human-rights/)c[tions/issues-depth/human-rights/](http://www.un.org/en/sections/issues-depth/human-rights/) | | |
| 2 | <https://www.dol.gov/agencies/ilab/our-work/workers-rights> | | |
| 3 | <http://www.womenlawsindia.com/legal-awareness/women-rights-in-india/> | | |
| Course Designed By: Dr. T.Priyadharisini | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | S | S | S | M | M | M | S |
| **CO2** | S | S | M | S | S | S | M | M | M | S |
| **CO3** | M | L | L | M | M | M | M | S | M | S |
| **CO4** | M | M | M | M | S | S | S | M | M | M |
| CO5 | S | S | S | S | S | S | S | M | M | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **33B** | **COUNSELLING AND GUIDANCE** | | **L** | **T** | **P** | **C** |
| **Core VII** | | | **3** | **-** | **-** | **4** |
| **Pre-requisite** | | | Essential knowledge on Human Growth and Development Basic knowledge on the Indian Sociology | | **Syllabus Version** | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| 1. To impart basic understanding on the Counseling and its scope 2. To clarify the doubts between various related terms such as, guidance, direction, advice, assistance and psychotherapy. 3. To give an out sketch on the common techniques at use in Counselling 4. To help the students know the functions and skills of Counsellor essential to serve with different groups | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| 1 | Students can remember that relationship is the key of Social Work. | | | | | | **K1** | |
| 2 | Students shall be acquainted with an understanding to differentiate Counselling with  related terms. | | | | | | **K2** | |
| 3 | Students can be influenced for voluntary behavioral change and self-realisation. | | | | | | **K3** | |
| 4 | The course deepens the understanding on conditions facilitating voluntary behavioural change and reasons to promote face- to –face professional relations. | | | | | | **K4** | |
| 5 | Case histories discussed and role-plays sessions conducted in the class can be a tool  of self-evaluation to discover their understanding on the subject. | | | | | | **K5** | |
| **9K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| **Unit:1** | | **CONCEPT OF COUNSELLING** | | | **15 hours** | | | |
| Meaning and definition of the term counselling – Goals and objectives of counseling – scope of counselling. | | | | | | | | |
| **Unit:2** | | **DIFFERENCES WITH RELATED TERMS** | | | **15 hours** | | | |
| Counselling and Guidance – Counselling and Psychotherapy Counselling and advice – Counselling and Direction – Counselling and assistance – Counselling as profession. | | | | | | | | |
| **Unit:3** | | **COMMON TECHNIQUES FOR COUNSELLING** | | **15 hours** | | | | |
| Psychoanalytical model and behaviour modification and counselling. | | | | | | | | |
| **Unit:4** | | **INFLUENTIAL FACTORS OF COUNSELLING** | | **14 hours** | | | | |

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| Factors influencing Counselling relationship; namely, social, emotional, religion, sex, age, etc – Basic principles and processes of Counselling. | | | | | | | | | | | | | | | | |
| **Unit:5** | | | | | **BASIC REQUIREMENTS FOR COUNSELLING** | | | | | | | | | **14 hours** | | |
| Counselling with different Groups- skills , roles & Functions of the counsellor | | | | | | | | | | | | | | | | |
| **Unit:6** | | | | | **Contemporary Issues** | | | | | | | | | **2 hours** | | |
|  | | | | | Expert lectures, online seminars – webinars | | | | | | | | |  | | |
|  | | | | | **Total Lecture hours** | | | | | | | | | **75 hours** | | |
| **Text Book(s)** | | | | | | | | | | | | | | | | |
| 1 | | | Hurlock, Elizabeth B. (1956), Child Growth and Development. New York (330 West 42nd  Street): McGraw‐Hill Book Company | | | | | | | | | | | | | |
| 2 | | | Rao, Narayana, (2003) Counselling and Guidance, Tata McGraw Hill, New Delhi. India | | | | | | | | | | | | | |
| 3 | | | Rao, Narayana, (2008) Counselling Psychology, Second Edition, Tata McGraw Hill, New Delhi. India | | | | | | | | | | | | | |
| 4 | | | Bruce Shertzer, Shelley C. Stone (1974), Fundamentals of Counselling, Houghton Mifflin. | | | | | | | | | | | | | |
| 5 | | | Tobber E.L, (1959), Introduction to Counselling (New) - McGraw-Hill Inc., US | | | | | | | | | | | | | |
| **Reference Books** | | | | | | | | | | | | | | | | |
|  | 1. | | | Narayana Rao (1981), Counselling Psychology - Tata McGraw-Hill | | | | | | | | | | | | |
|  | 2. | | | Mcleod& John, 2003, Introduction to Counselling, Open University Press, UK | | | | | | | | | | | | |
|  | 3 | | | Patterson, Levis E. (1981), The counselling Process, New York, Tata MaGraw Hill Publishi  Company Ltd. | | | | | | | | | | | | |
|  | 4 | | | Dave Indu (1991), the basic Essentials of Counselling, New Delhi, Sterling Publishers. | | | | | | | | | | | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | | | | | | | | | | | | | | |
| 1https://medium.com/@popularrightnow/difference-between-counselling-and-guidance-a9d7f4fdbd3d | | | | | | | | | | | | | | | | |
| 2https://en.wikipedia.org/wiki/Psychoanalytic\_theory | | | | | | | | | | | | | | | | |
| 3https:/[/www.your](http://www.yourcounsellingservice.co.uk/areas-of-counselling/)c[ounsellingservice.co.uk/areas-of-counselling/](http://www.yourcounsellingservice.co.uk/areas-of-counselling/) | | | | | | | | | | | | | | | | |
| Course Designed By: Dr. T.Priyadharisini, Mr John Wesley | | | | | | | | | | | | | | | | |
|  | | **Mapping with Programme Outcomes** | | | | | | | | | | | | | |  |
| **Cos** | | **PO1** | | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | | **PO10** |
| **CO1** | | L | | L | M | M | M | M | M | M | M | | S |
| **CO2** | | M | | M | M | M | M | S | S | S | M | | S |
| **CO3** | | S | | M | M | S | S | S | S | S | M | | S |
| **CO4** | | S | | M | S | S | S | M | S | S | M | | M |
| **CO5** | | M | | M | S | S | S | S | S | S | M | | M |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **3AC** | **COMPUTER OFFICE AUTOMATION** | **L** | | | **T** | **P** | **C** |
| **Allied** | | | **3** | | | **-** | **-** | **4** |
| **Pre-requisite** | | | **Basic knowledge on computer** | **Syllabus**  **Version** | | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. Students will get basic computer knowledge 2. Students know the usage of internet 3. Students will able to use computer for analysis of data | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | Students can use computer to store information their profession | | | | | | | K2 | |
| 2 | With the help of computer knowledge they can do their work effectively and  smartly | | | | | | | K2 | |
| 3 | They can work as data analyser in an NGO | | | | | | | K4 | |
| 4 | Student will be helped to create innovative and interesting programmes in their  profession with the help of computer knowledge | | | | | | | K6 | |
| 5 | Students will increase their research skill with the help of computer | | | | | | | K3 | |
| **Unit:1** | | **APPLICATION OF COMPUTER IN SOCIAL WORK**  **PROFESSION** | | | | **15 hours** | | | |
| Introduction to computer – definition, History of computer, generations, types of computers. Need and importance of computers in Social Work Profession. Software – system software, application software, operating software and programming languages. | | | | | | | | | |
| **Unit:2** | | **MS WORD** | | | | **15 hours** | | | |
| . MS Word – Features, Creating, Saving and Opening Documents in Word, Key board Shortcuts, Editing, Previewing, Printing, & Formatting a Document. Converting a word document into various formats like - Text, Rich Text format, Word perfect, PDF. Introduction to MS Access. MS Excel - Worksheet basics, creating worksheet, saving & quitting worksheet, Keyboard shortcuts. Formulae & cell referencing, Auto sum, coping formulae, formatting of worksheet, Previewing & Printing worksheet, Graphs and charts, Database. | | | | | | | | | |
| **Unit:3** | | **MS POWER POINT** | | | **15 hours** | | | | |
| MS Power Point – creating a blank presentation, save and edit, auto layout, insert a new slide, applying design template, changing slide layout, slide show and editing custom slide. Adding notes, insert Video and Audio, Adding clip art, Backgrounds, Slide master Header and footer, Slide numbers Date and time. Basic applications and use of Corel draw and Photoshop for Social  Work Profession. | | | | | | | | | |
| **Unit:4** | | **SIGNIFICANCE OF INTERNET** | | | **14 hours** | | | | |
| Internet – IP address, Web Browsers, Internet Services Providers, Internet Security, Web Search Engines, and Internet Services. Creating Email account, Anatomy of e-mail, e-mail address, finding e-mail address, adding signature, attaching files, opening attachments, managing e-mail  account. Introduction of e-books and e-journals, advantages of e-books and e-journals, list of | | | | | | | | | |

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| constructive-journals and e-books, ways and means to subscribe and publish | | | |
| **Unit:5** | | **STATISTICS PACKAGE FOR SOCIAL SCIENCES** | **14 hours** |
| SPSS – history and evolutions-creating editing, coding, variables. Preparation of Coding Sheets. Analysis – mean, media & mode. Analysis of chi-square & correlations. Types of tables used in social research reports. | | | |
| **Unit:6** | | **Contemporary Issues** | **2 hours** |
|  | | Expert lectures, online seminars – webinars |  |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Susan H Cooperman (2009), Professional Office Procedure, Prentice Hall | | |
| 2 | James A Senn, (2004), Information Technology: Principles, Practices and Opportunities,  Prentice Hall | | |
| **Reference Books** | | | |
| 1 | Tom Bunzel (2007), Microsoft office reference guide , Inform IT.com | | |
| 2 | Mathew Zagumny, (2001), The SPSS book: A student guide to the Statistical Package for the  Social Sciences, iUniverse, | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | <https://www.researchgate.net/publication/328869435_microsoft_word_learning> | | |
| 2 | <https://www.acsedu.com/learning/studying-on-the-internet.aspx> | | |
| 4 | <https://en.wikipedia.org/wiki/Data_mining> | | |
| Course Designed By: Dr.T.Priyadharisini | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | L | M | M | L | S | S | S | M |
| **CO2** | S | M | M | S | S | M | S | S | S | M |
| **CO3** | M | M | S | S | S | M | S | M | M | M |
| **CO4** | S | S | M | S | S | S | S | S | M | S |
| **CO5** | M | M | M | S | S | M | M | S | M | S |

S-Strong; M-Medium; L-Low

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| **Course code** | | **3ZA** | **Social Work with Persons with Disabilities** | | **L** | **T** | **P** | **C** |
| **Skill based subject** | | | **3** | **-** | **-** | **3** |
| **Pre-requisite** | | | **Basic knowledge on the types of Disabilities, its**  **Prevention and Rehabilitation** | | **Syllabus**  **Version** | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. To be exposed to the various types of disabilities and their causal factors, prevention, promotion and rehabilitation measures needed by each disability group at different life cycle stages and rehabilitation settings. 2. To become aware of society’s perception and attitude towards disabled persons. 3. To understand issues and challenges faced by disabled | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | Enable students to develop a positive approach towards people with disabilities. | | | | | | K1 | |
| 2 | Students would have gained knowledge and understanding about disability history,  rights, policies, and contemporary issues. | | | | | | K2 | |
| 3 | Students will demonstrate improved skills in working with people with disabilities,  and increased ability to understand individual and family concerns. | | | | | | K3 | |
| 4 | Students will have a broader awareness of the applicability of disability studies knowledge to a wide range of professions, and increased understanding of specific  careers related to working with people with disabilities. | | | | | | K4 | |
| **K1** - Remember; **K2** - Understand; **K3** - Analyse; **K4** – Applicability | | | | | | | | |
| **Unit:1** | | **Introduction to the Concept of Disability** | | | **15 hours** | | | |
| Definition / Meaning of impairment, disability, handicap, exceptional child and differentlyabled, Classification of Disabilities, advantages, disadvantages, Misconceptions and attitudestowards, the disabled.—Labeling –Changing concept of disability | | | | | | | | |
| **Unit:2** | | **Sensory Impairments** | | | **15 hours** | | | |
| Definition, Identification, Classification, Characteristics of Visual Impairment, Causes and Prevention of Visual Impairment. Definitions, Identification, Classification, Characteristics of hearing impairment, Causes and Prevention of Hearing Impairment. | | | | | | | | |
| **Unit:3** | | **Developmental Disabilities** | | **15 hours** | | | | |
| Definitions, Misconceptions, Identification and Characteristics, Causes, and Classification of Mental  Retardation. Definitions, Misconceptions, Causes, Identification and Characteristics of Autism and | | | | | | | | |

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| ADHD. | | | | | | | |
| **Unit:4** | | | | **Locomotors Disabilities** | **14 hours** | | |
| Definitions, causes, classification of Physical Disabilities. Misconceptions, Identification and Characteristics of Physical Disabilities | | | | | | | |
| **Unit:5** | | | | **Rehabilitation of Persons with Disabilities Legal**  **provisions** | **14 hours** | | |
| PWD Act, Rehabilitation Council of India (RCI) Role of government (concessions, schemes) NGO, INGO, and Social Workers for persons with disability. | | | | | | | |
| **Unit:6** | | | | **Contemporary Issues** | | **2 hours** | |
|  | | | | Expert lectures, online seminars – webinars | |  | |
|  | | | | **Total Lecture hours** | **75 hours** | | |
| **Text Book(s)** | | | | | | | |
| 1 | | M.N.G Mani & M.B. Jaiganesh, 2010. UDIS Forum, Coimbatore | | | | | |
| 2 | | Moore, (2005) Researching disability issues, Open University, London | | | | | |
| **Reference Books** | | | | | | | |
|  | 1. | | Albrecht G.L, Katherine D Seelman &amp; Michael Bury, (2001) Hand Book of disability Studies, Sage, London | | | |  |
|  | 3 | | Grant (2005) Learning disability: A lifecycle approach to valuing people, Open University Press, London | | | |  |
| **Related Online Contents** | | | | | | | |
| 1. <http://www.includelebanon.org/pdf/types.pdf> 2. <http://hesperian.org/wp-content/uploads/pdf/en_dvc_2009/en_dvc_2009_03.pdf> 3.<http://www.einarhelander.com/PD-Chapter-2.pdf> | | | | | | | |
| Course Designed By: Dr. T.Priyadharisini, Dr.K.Prema Malini | | | | | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | L | M | M | L | S | S | M | M |
| **CO2** | S | M | M | S | S | M | S | S | M | M |
| **CO3** | M | M | S | S | S | M | S | M | M | M |
| **CO4** | S | S | M | S | S | S | S | S | S | M |

S-Strong; M-Medium; L-Low

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| **Course code** | | **3FD** | **WOMEN’S RIGHTS** | **L** | | | **T** | **P** | **c** |  |
| **Non-Major Elective -I** | | | **3** | | | **-** | **-** | **2** |
| **Pre-requisite** | | | **Basic knowledge on Women’s Right and related legislation** | **Syllabus Version** | | | | **2020-**  **2021** | |  |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. To introduce Women’s Rights in Constitution of India and Empowerment of Women 2. To introduce legal systems and procedures of Women welfare in India. | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | It supposes understanding processes in different Women related legislation. | | | | | | | K3 | |
| 2 | Help students to understand the legal systems and procedures of Women  welfare in India. | | | | | | | K4 | |
| 3 | Gain insight into the problems faced by women and remedial measures through  legislation. | | | | | | | K3 | |
| 4 | Understand Women Laws, remedies and free legal aid. | | | | | | | K3 | |
| 5 | Gain insight to the working conditions of Women in the society with reference  to the constitutional rights. | | | | | | | K3 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | Laws, Legal Systems and Change | | | | **15 hours** | | | |
| Definition - Constitutional law, CEDAW and International Human Rights – Laws and Norms – Laws and Social Context – Constitutional and Legal Framework. | | | | | | | | | |
| **Unit:2** | | Politics of land and gender in India | | | | **15 hours** | | | |
| Introduction – Faces of Poverty – Land as Productive Resources – Locating Identities – Women’s Claims to Land – Right to Property - Case Studies. | | | | | | | | | |
| **Unit:3** | | Women’s Rights: Access to Justice | | | **15 hours** | | | | |
| Introduction – Criminal Law – Crime Against Women – Domestic Violence – Dowry Related Harassment and Dowry Deaths – Molestation – Sexual Abuse and Rape – Loopholes in Practice  – Law Enforcement Agency. | | | | | | | | | |
| **Unit:4** | | Women’s Rights and Legislation | | | **14 hours** | | | | |
| Violence Against Women – Domestic Violence - The Protection of Women from Domestic Violence Act, 2005 - The Marriage Validation Act, 1982 - The Hindu Widow Re-marriage Act, 1856 - The Dowry Prohibition Act, 1961 | | | | | | | | | |
| **Unit:5** | | Special Women Welfare Laws | | | **14 hours** | | | | |
| Sexual Harassment at Work Places – Rape and Indecent Representation – The In decedent  Representation (Prohibition) Act, 1986 - Immoral Trafficking – The Immoral Traffic | | | | | | | | | |

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| (Prevention) Act, 1956 - Acts Enacted for Women Development and Empowerment - Role of Rape Crisis Centers. | | | |
| **Unit:6** | | **Contemporary Issues** | **2 hours** |
|  | | Expert lectures, online seminars – webinars |  |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Nitya Rao (2008 ) “Good Women do not Inherit Land” Social Science Press and Orient Blackswan | | |
| 2 | P.D.Kaushik (2007 ), “Women Rights” Bookwell Publication | | |
| 3 | Aruna Goal (2004), “Violence Protective Measures for Women Development and Empowerment” Deep and Deep Publications Pvt. | | |
| **Reference Books** | | | |
| 1 | Preeti Mishra (2007), “Domestic Violence Against Women” Deep and Deep Publications  Pvt. | | |
| 2 | Monica Chawla (2006 ), “Gender Justice” Deep and Deep Publications Pvt Ltd. | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | <http://www.womenwarpeace.org/issues/violance/GBVnairobi/finale> | | |
| 2 | <http://legislative.gov.in/constitution-of-india> | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | S | S | S | M | M | L | M | M | M |
| **CO2** | S | S | S | S | M | M | M | M | M | M |
| **CO3** | M | S | S | S | S | S | S | S | M | M |
| **CO4** | S | S | S | S | M | M | S | M | L | L |
| CO5 | S | S | S | S | M | M | M | M | L | M |

\*S-Strong; M-Medium; L-Low

Fourth Semester

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| **Course**  **code** | | **43A** | **SOCIAL WORK RESEARCH AND STATISTICS** | | **L** | **T** | **P** | **C** |
| **Core VIII** | | | **3** | **-** | **-** | **4** |
| **Pre-requisite** | | | Methodological aspects of Research, and Elementary  Statistics and its Application to Social Work Research | | **Syllabus**  **Version** | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. To gain understanding of nature and relevance of social science research and its application in the study of social phenomena 2. To learn steps and process of formulation of research design and carry out the same   . 3. To learn about the process of conducting a review of literature | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | Able to demonstrate ability to be able to conduct research, and to do this with an understanding of the application of different methods and tools | | | | | | K1 | |
| 2 | Interpret quantitative and qualitative information. | | | | | | K2 | |
| 3 | Integrate one’s own ideas with those of others to address an issue | | | | | | K3 | |
| 4 | Create a questionnaire using clear and interesting questions, presenting them in a well-organized manner | | | | | | K4 | |
| 5 | Able to develop skills of data collection, organization, presentation, analysis and report Writing | | | | | | K5 | |
| **K1** - Understanding; **K2** – Interpretation; **K3** - Analyse; K.4 – Creativity ; **K**5– Applicability | | | | | | | | |
| **Unit:1** | | **INTRODUCTION TO RESEARCH & BASIC CONCEPTS** | | | **15 hours** | | | |
| Social work research: meaning, objectives, functions, types and limitations – identification of the area for research: selection and formulation of problems –formulation of assumptions – hypothesis: meaning, characteristics of a good hypothesis, sources and types of hypothesis – review of literature. | | | | | | | | |
| **Unit:2** | | **RESEARCH DESIGN** | | | **15 hours** | | | |
| Research design: definition and importance of research design – types of research design: qualitative, quantitative, exploratory, diagnostic and experimental – steps involved in conducting a research | | | | | | | | |
| **Unit:3** | | **SOCIAL SURVEY & CASE STUDY:** | | **15 hours** | | | | |
| Social survey: definition, objectives and scope – case study – historical study – comparative study – participatory research: nature and significance. | | | | | | | | |
| **Unit:4** | | **RESEARCH TOOLS, DATA ANALYSIS & RESEARCH**  **REPORTS** | | **14 hours** | | | | |
| Sources and types of data: primary data: observation – interview schedule – questionnaire – pre-test  and pilot study – sociometry – secondary data: personal documents, public documents – classification | | | | | | | | |

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| of data and analysis – research report – format and types. | | | | |
| **Unit:5** | | **SAMPLING FRAMEWORK & BASIC STATISTICS** | | **14 hours** |
| Sampling and level of measurement: definition and types of universe – sampling designs: probability sampling: simple random, systematic, stratified, cluster, proportionate and disproportionate sampling  – non-probability sampling methods: purposive, judgment, quota snowball sampling – Average: arithmetic mean, Median, Mode – Dispersion: mean deviation, standard deviation – use of computer for statistical analysis. | | | | |
| **Unit:6** | | | **Contemporary Issues** | **2 hours** |
|  | | | Expert lectures, online seminars – webinars |  |
|  | | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | | |
| 1 | Paneerselvam R, 2008. Research Methodology, Prentice Hall of India, New Delhi | | | |
| 2 | Allen Rubin and Earl R. Babbie, 2010 Research Methods for Social Work, Cengage | | | |
| **Reference Book(s)** | | | | |
| 1 | Black James A. & Champion DeanJ, 1976, *Methods and issues in Social Research*, New York., John Wiley. | | | |
| 2 | Festinger,L.&Katz. D, 1953, *Research Methods in Behavioral Sciences*; the Dyden Press, New York. | | | |
| **Related Online Contents** | | | | |
| <http://www.ignou.ac.in/upload/Bswe-003%20Block-4-UNIT-16-small%20size.pdf> <http://ijmer.in/pdf/volume1-issue3-2012/201-212.pdf> <http://www.uk.sagepub.com/kumar4e/Kumar_Chapter_2.pdf>  **Course Designed By:** Dr. T.Priyadharisini, Dr.K.Prema Malini | | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | L | M | M | L | S | S | S | M |
| **CO2** | S | M | M | S | S | M | S | S | S | M |
| **CO3** | M | M | S | S | S | M | S | M | M | M |
| **CO4** | S | S | M | S | S | S | S | S | M | S |
| CO5 | M | M | M | S | S | M | M | S | S | S |

S-Strong; M-Medium; L-Low

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| **Course**  **code** | | | **46A** | **FIELD WORK ( OBSERVATION VISIT & RURAL CAMP)** | **L** | **T** | **P** | **C** |
| **Core IX** | | | | **-** | **-** | **3** | **4** |
| **Pre-requisite** | | | | **Basic understanding about NGO’s and its nature** | **Syllabus Version** | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. Students will gain a knowledge on scope of social work in industry, hospital and in NGO 2. It will impart them about the visions ,functions and responsibilities of various social organisation in relation to social work 3. Students will understand the role of social worker in an organisation which serves the needy people in the society | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | | Students will know the significance of social work | | | | | K1 | |
| 2 | | Students will able to understand the application of social work methods in the  organisations where they visit in person | | | | | K2 | |
| 3 | | It may equip them on the various functions of different organisations in  association with social work principles | | | | | K3 | |
| 4 | | Students will be motivated to became a social worker | | | | | K4 | |
| 5 | | It will throw light on their professional challenges in order to develop essential  skills | | | | | K5 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| In the fourth semester social work students will be given an opportunity to visit different Industries, hospitals, and NGO’s in order to orient about its nature vision, functions. Through this orientation visit students will have a knowledge on different organisations in and around Coimbatore. Students will be able to relate the need and importance of social work profession in the organisations which are mainly concern for the needy people in our society It will widen their awareness on scope of social work in different settings.  Students will also improve their writing skills by preparing reports for every visit they do in their field work. This will increase their confidence level when they prepare themselves and present itin  the VIVA VOCE examination. | | | | | | | | |
|  | | | **Total Lecture hours** | | **-- hours** | | | |
| **Text Book(s)** | | | | | | | | |
| 1 | Sanjoy Roy (2012) Field work in social work | | | | | | | |
| 2 | Bishnu Mohan Dash, Sanjoy Roy (2019) Fieldwork Training in Social Work | | | | | | | |
| **Reference Books** | | | | | | | | |
| 1 | Regna Scheyvens, Donovan Storey (2014) Development Field Work –A Practical Guide,  SAGE Publications Ltd; First edition | | | | | | | |
| 2 | Jack Sanger (1996) The Complete Observer?, A Field Research Guide to Observation, | | | | | | | |

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|  | Psychology Press |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | |
| 1 | <https://www.jstor.org/stable/23693658> |
| 2 | <https://pdfs.semanticscholar.org/fdf2/b7c6615442d645d541d1f95c773f5b51cf3b.pdf> |
| Course Designed By: Dr.T.Priyadharisini | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | S | M | M | S | S | S | M | S |
| **CO2** | M | M | S | M | M | S | S | M | M | S |
| **CO3** | S | M | M | L | M | M | M | L | M | M |
| **CO4** | S | M | M | M | L | M | M | M | M | M |
| CO5 | S | M | M | M | M | S | M | M | M | M |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **4AD** | **ENTERPRENEURIAL DEVELOPMENT** | **L** | | | **T** | **P** | **C** |
| **Allied IV** | | | **3** | | | **-** | **-** | **4** |
| **Pre-requisite** | | | **Basic knowledge about Entrepreneurship** | **Syllabus**  **Version** | | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. To familiarize the students with the concept and overview of entrepreneurship. 2. To impart knowledge on the basics of entrepreneurial skills | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | Students will be able to gain knowledge and skills needed to run a business  successfully. | | | | | | | K6 | |
| 2 | Students gain knowledge about industry structure. | | | | | | | K2 | |
| 3 | Students will be able to know different kinds of Entrepreneurs. | | | | | | | K4 | |
| 4 | Gain knowledge about Institutional Support System for entrepreneurial  development | | | | | | | K4 | |
| 5 | The course presents the various aspects of entrepreneurship. | | | | | | | K4 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyse; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | **INTRODUCTION TO ENTREPRENEURSHIP** | | | | **15 hours** | | | |
| Entrepreneurship-Concept and Definition-Characteristics, functions and types of entrepreneurs-Need for training and development-EDP-Phases of EDP-Development of women Entrepreneurs and rural Entrepreneurs. | | | | | | | | | |
| **Unit:2** | | **INSTITUTIONS SUPPORTING ENTREPRENEURS** | | | | **15 hours** | | | |
| Institutional finance to entrepreneurs –SFCs-SIDCs-SPCOT-commercial Banks-UTI-Small Industries Development Bank. | | | | | | | | | |
| **Unit:3** | | **SPECIAL AGENCIESFOR ENTREPRENEURS** | | | **15 hours** | | | | |
| Special Agencies for entrepreneurs-DICs-SIDO-NSIC-SISIs-Indian Investment Centre-Khadhi  and Village Industries Commission. | | | | | | | | | |
| **Unit:4** | | **SOCIAL ENTREPRENEURSHIP** | | | **14 hours** | | | | |
| Social Entrepreneurship: Concept, Definition and the need of social Entrepreneurship-Similarities and Differences between social Entrepreneurship and business Entrepreneurship.  Central and state government Assistance to Women Entrepreneurs, person with disabilities and SC/ST Entrepreneurs. | | | | | | | | | |
| **Unit:5** | | **PROJECTS** | | | **14 hours** | | | | |
| Industrial Sickness-causes and consequences of Industrial sickness, corrective measures- Government policies for small scale enterprises. Project identification -meaning and classification of project-project formulation –concept, significance and elements of project formulation – Evaluation and project report. | | | | | | | | | |

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| **Unit:6** | | **Contemporary Issues** | **2 hours** |
|  | | Expert lectures, online seminars – webinars |  |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Srinivasan. N.P. (2015), Entrepreneurial Development , New Delhi: Sultan Chand & Sons | | |
| 2 | Khanka. S.S., (2006), “Entrepreneurial Development” S.Chand & Co. Ltd., Ram Nagar, New  Delhi, | | |
| 3 | Donald F Kuratko, (2012), “ Entrepreneurship – Theory, Process and Practice”, South-  Western; 9th ed. edition | | |
| **Reference Books** | | | |
| 1 | Paramjeet Kaur (1993), Women Entrepreneurs: Problems & Prospects, New Delhi: Blaze  Publishers & Distributors, | | |
| 2 | Saravanavel .P (1997), Entrepreneurial Development, Chennai: Ess Pee kay Publishing  House. | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | [http://www.crectirupati.com/sites/default/files/lecture\_notes/Entrepreneurship%20Developme](http://www.crectirupati.com/sites/default/files/lecture_notes/Entrepreneurship%20Development%20Notes.pdf)  [nt%20Notes.pdf](http://www.crectirupati.com/sites/default/files/lecture_notes/Entrepreneurship%20Development%20Notes.pdf) | | |
| 2 | [https://www.researchgate.net/publication/276277153\_A\_Literature\_Review\_on\_Entrepreneur](https://www.researchgate.net/publication/276277153_A_Literature_Review_on_Entrepreneurial_Development_and_its_antecedents)  [ial\_Development\_and\_its\_antecedents](https://www.researchgate.net/publication/276277153_A_Literature_Review_on_Entrepreneurial_Development_and_its_antecedents) | | |
| Course Designed By: Dr. T.Priyadharisini. Mrs Sasikala Mary | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO**  **10** |
| **CO1** | M | S | S | S | M | M | L | M | M | M |
| **CO2** | S | S | S | S | M | M | M | M | M | M |
| **CO3** | M | S | S | S | S | S | S | S | M | M |
| **CO4** | S | S | S | S | M | M | S | M | L | M |
| **CO5** | S | S | S | S | M | M | M | M | L | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | | **4ZB** | **FUNDAMENTALS OF ACCOUNTING** | **L** | | **T** | **P** | **C** |
| **Skilled Based Subject-2** | | | | **3** | | **-** | **-** | **3** |
| **Pre-requisite** | | | | **Basic knowledge on maths and accounts Ve** | **Syllabus**  **rsion** | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. Students get basic knowledge on accounts 2. Students will know final accounts and balance sheet 3. Students will able to maintain accounts for non-profit organization | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | | Because of basic knowledge on accounts they can manage accounts | | | | | | K2 | |
| 2 | | Students handle accounts for non-profit organisation | | | | | | K4 | |
| 3 | | Students can able to manage financial matters in an organisation | | | | | | K3 | |
| 4 | | Students can work as project manager | | | | | | K3 | |
| 5 | | Students will able to frame budget for new project | | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | | **BOOK KEEPING** | | | **15 hours** | | | |
| Book keeping: Definition, objectives, systems; Book of Accounts: Day book, Ledger Accounts; Recording of Transactions: kinds of accounts; Rules for debit and credit. | | | | | | | | | |
| **Unit:2** | | | **TRIAL BALANCE** | | | **15 hours** | | | |
| Trial Balance: meaning, objectives, scope, preparation, error and rectification; Proforma Invoice; Stock Register.. | | | | | | | | | |
| **Unit:3** | | | **FINAL ACCOUNTS AND BALANCE SHEET** | | **15 hours** | | | | |
| Final Accounts and Balance Sheet: Definition, objectives and preparation of trading accounts; Profit and Loss Account and Balance Sheet. | | | | | | | | | |
| **Unit:4** | | | **ACCOUNTING FOR NON- PROFIT ORGANISATION** | | **14 hours** | | | | |
| Accounting for Non-Profit Organisation: Receipts and Payments Account, Income and Expenditure Account; Balance Sheet; Maintenance of Project Account. | | | | | | | | | |
| **Unit:5** | | | **ACCOUNTING INFORMATION SYSTEM** | | **14 hours** | | | | |
| Accounting Information System: meaning and importance, end users; Financial Statements: limitations, rearrangement and modification, Accounting vs. Reporting formats; Preparation of  Reports: Statement of Accounts, Statement of Inventory, Cash Flow Summaries. | | | | | | | | | |
| **Unit:6** | | | **Contemporary Issues** | | **2 hours** | | | | |
|  | | | Expert lectures, online seminars – webinars | |  | | | | |
| **Text Book(s)** | | | | | | | | | |
| 1 | Krishnaswamy, O.R. 1980. *Cooperative Account Keeping*. New Delhi: Oxford and IBH Publishing Co. | | | | | | | | |
| 2 | Maheswari, S.N. 1993. *Financial Accounting* New Delhi: Vikas Publishing House. | | | | | | | | |
| **Reference Books** | | | | | | | | | |
| 1 | Grewaal, T.S.(2016) *Introduction to Accountancy*. New Delhi: S. Chand & Sons. | | | | | | | | |

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| 2 | Gupta, R.L. (2018), *Advance Accounting.* Vol. I. New Delhi: S. Chand & Sons. |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | |
| 1 | <https://www.accountingtools.com/articles/basics-of-accounting.html> |
| 2 | <https://www.accountingcoach.com/balance-sheet/explanation> |
| 3 | [https://www.investopedia.com/articles/professionaleducation/11/accounting-information-](https://www.investopedia.com/articles/professionaleducation/11/accounting-information-systems.asp)  [systems.asp](https://www.investopedia.com/articles/professionaleducation/11/accounting-information-systems.asp) |
| Course Designed By: Dr. T.Priyadharisini | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | L | L | L | L | M | M | M |
| **CO2** | L | L | L | M | M | M | M | S | S | M |
| **CO3** | L | L | M | L | L | L | M | S | S | M |
| **CO4** | M | S | S | S | S | S | S | S | S | S |
| CO5 | S | S | S | M | M | M | S | S | S | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | | **4FE** | **GENERAL AWARENESS** | **L** | | | **T** | **P** | **C** |
| **Non-major Elective II** | | | | **3** | | | **-** | **-** | **2** |
| **Pre-requisite** | | | | **Basic understanding on general knowledge**  **and having reading skill** | **Syllabus**  **Version** | | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | | | |
| The main objectives of this course are to: 1.Students improve their general knowledge  2. Students can increase their aptitude and reasoning skill  . 3. It will enlarge their knowledge on current affairs | | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | | |
| 1 | | Students will be helped in preparing UPSC, SSC, TNPSC exams | | | | | | | K3 | |
| 2 | | Students can raise their confidence to write RRB and other banking exams | | | | | | | K2 | |
| 3 | | Students can able to participate in the entrance exams for higher education | | | | | | | K3 | |
| 4 | | Students can comprehend their knowledge level to attend campus interview | | | | | | | K4 | |
| 5 | | Students can able to participate in group discussions | | | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create | | | | | | | | | | |
| **Unit:1** | | | **APTITUDE KNOWLEDGE** | | | | **15 hours** | | | |
| Verbal Aptitude and. Numerical Aptitude. | | | | | | | | | | |
| **Unit:2** | | | **REASONING KNOWLEDGE** | | | | **15 hours** | | | |
| Abstract Reasoning and. Tamil and Other Literature | | | | | | | | | | |
| **Unit:3** | | | **GENERAL SCIENCE** | | | **15 hours** | | | | |
| General Science and Technology and Education Computer | | | | | | | | | | |
| **Unit:4** | | | **KNOWLEDGE ON SOCIAL SCIENCES** | | | **14 hours** | | | | |
| Economics and Commerce and Social Studies | | | | | | | | | | |
| **Unit:5** | | | **CURRENT AFFAIRS** | | | **14 hours** | | | | |
| Sports and .Current Affairs | | | | | | | | | | |
| **Unit:6** | | | **Contemporary Issues** | | | **2 hours** | | | | |
| Expert lectures, online seminars – webinars | | | | | | | | | | |
|  | | | **Total Lecture hours** | | | **75 hours** | | | | |
| **Text Book(s)** | | | | | | | | | | |
| 1 | Manohar Pandey (2019), General Knowledge , Arihant Publications; Twelfth edition | | | | | | | | | |
| 2 | **R**.P Suman, Renu Sinah, Vinay Karna, Sanjeev Kumar, Manvendra Mukul , (2018), General Knowledge , Lucent Publication | | | | | | | | | |
| **Reference Books** | | | | | | | | | | |
| 1 | R.S Aggarval (2012), A modern approach to verbal and non-verbal reasoning, S Chand &  Co Ltd | | | | | | | | | |
| 2 | Malayala Manaroma Englisk Year Book 2020 | | | | | | | | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | | | | | | | | |
| 1 | <https://www.careerpower.in/gk-general-knowledge.html> | | | | | | | | | |
| 2 | https:/[/www.learncbse.in/genera](http://www.learncbse.in/general-knowledge/)l[-knowledge/](http://www.learncbse.in/general-knowledge/) | | | | | | | | | |

Course Designed By: Dr. T.Priyadharisini

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | M | M | M | M | M | M | M |
| **CO2** | M | M | M | S | M | S | M | M | M | M |
| **CO3** | M | L | L | S | M | S | M | M | L | M |
| **CO4** | M | L | L | M | L | M | M | M | M | M |
| **CO5** | M | M | M | M | M | M | S | M | S | S |

\*S-Strong; M-Medium; L-Low

Fifth Semester

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| **Course code** | | **53A** | **SOCIAL WELFARE ADMINISTRATION** | | **L** | **T** | **P** | **C** |
| **Core X** | | | **3** | **-** | **-** | **4** |
| **Pre-requisite** | | | **Application of Social Welfare Administration method** | | **Syllabus**  **Version** | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. Acquire basic knowledge in Social Welfare Administration. 2. Develop an understanding of Social Welfare Administration and its approaches. 3. Remember and evaluate the Social Welfare schemes and programmes. | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | Students get acquainted with concept and scope of Social welfare Administration. | | | | | | K2 | |
| 2 | Students to establish the qualities and skills of Social welfare Administration. | | | | | | K3 | |
| 3 | To facilitate the students about the personnel policies essential to promote  manpower. | | | | | | K4 | |
| 4 | The role and the responsibilities of Volunteer agencies are identified by the students | | | | | | K3 | |
| 5 | The students observes the Government contributions towards the social welfare. | | | | | | K1  &K5 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| **Unit:1** | | **CONCEPT AND SCOPE OF SOCIAL WELFARE**  **ADMINISTRATION** | | | **15 hours** | | | |
| Social welfare administration – Concept –Definition –objectives, principles andscope of social  welfare administration. | | | | | | | | |
| **Unit:2** | | **APPROACHES OF SOCIAL WELFARE**  **ADMINISTRATION** | | | **15 hours** | | | |
| Administration process – planning, organizing, staffing, direction, Coordination, reporting, budgeting, decision making. Leadership and communication. | | | | | | | | |
| **Unit:3** | | **IMPORTANCE AND MAINTENANCE OF PERSONNELS** | | **15 hours** | | | | |
| Personnel administration –concept –definition –Staff selection –orientation- placement – staff morale  – supervision – evaluation – public relations – fund raising. | | | | | | | | |
| **Unit:4** | | **VOLUNTARY SOCIAL WLEFARE ORGANISATIONS** | | **14 hours** | | | | |
| Voluntary social welfare organizations: Structure – functions and problems of voluntary organizations in India – Role of voluntary organizations in planned social change – Functioning of Boards and Committees. | | | | | | | | |
| **Unit:5** | | **SOCIAL WELFARE ORGANISATIONS** | | **14 hours** | | | | |
| Central Social Welfare Board and state social welfare advisory board, Departments of social welfare at the centre and state levels – Programmes, Activities, functions, Aiding process. | | | | | | | | |

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| **Unit:6** | | **Contemporary Issues** | **2 hours** |
| Expert lectures, online seminars – webinars | | | |
| **Total Lecture hours** | | | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Batattacharia sanjay, (2009), Social work administration and development, New Delhi, Rawat. | | |
| 2 | Choudry .D. Paul, (1971),Voluntary Social welfare in India, New Delhi, sterling. | | |
| 3 | Choudry D. Paul;, (1992), Social Welfare Administration, Lucknow, Atmaram and sons | | |
| **Reference Books** | | | |
| 1 | Rameshwari Devi , (2001), Social Welfare Administration, Jaipur, Mangal deep publication publication, Jaipur | | |
| 2 | Sachdeva D.R (1992), Social Welfare Administration in India, Allahadad, kitab Mahal | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | www.cswb. Gov.in | | |
| 2 | <https://www.quora.com/What-are-social-welfare-organizations> | | |
| 3 | <https://journals.sagepub.com/doi/abs/10.1177/003231876001200102?journalCode=pnzb> | | |
| Course Designed By: Dr. T.Priyadharisini, Dr. Esther Shalini | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | S | S | S | M | M | L | M | M | M |
| **CO2** | S | S | S | S | M | M | M | M | M | M |
| **CO3** | M | S | S | S | S | S | S | S | M | M |
| **CO4** | S | S | S | S | M | M | S | M | L | S |
| **CO5** | S | S | S | S | M | M | M | M | L | S |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | **53B** | **DISASTER MANAGEMENT** | **L** | | | **T** | **P** | **C** |
| **Core XI** | | | **3** | | | **-** | **-** | **4** |
| **Pre-requisite** | | | **Basic Knowledge on Disasters and types of**  **Disasters.** | **Syllabus**  **Version** | | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. To provide students an exposure to disasters, types, and impact of disaster 2. To understand the relationship between vulnerability, disasters, prevention and risk reduction 3. To gain general understanding of Disaster Management and approaches 4. To build skills to respond to disasters | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | Able to integrate knowledge and to analyze the disasters | | | | | | | K2 | |
| 2 | Capacity to describe, analyse and evaluate the social, environmental, cultural, economic, political and organizational aspects influencing vulnerabilities and  capacities to face disasters. | | | | | | | K4 | |
| 3 | Capacity to obtain, analyzes, and communicates information on risks, relief needs and lessons learned from earlier disasters in order to formulate strategies for  mitigation. | | | | | | | K5 | |
| 4 | Able to manage disasters | | | | | | | K3 | |
| 5 | Capacity to publish documentation, research papers on disasters | | | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | **CONCEPT OF DISATER** | | | | **15 hours** | | | |
| Disaster-meaning, concept, Definition, Types, Characteristics of disaster and consequences of  disaster. | | | | | | | | | |
| **Unit:2** | | **TYPES OF DISASTER** | | | | **15 hours** | | | |
| 1. Natural Disaster- floods, earthquake, draught, volcanoes, forest fires, coastal hazards, and landslides. 2. Manmade Disaster-Chemical and Industrial Accidents, Accidental explosions, Bomb blast, nuclear disasters, Pollutions. | | | | | | | | | |
| **Unit:3** | | **FACTORS INFLUENCING DISASTER** | | | **15 hours** | | | | |
| Factors influencing Natural and Manmade disaster-political, economic, social, cultural,  Ideological, Ecological, institutional, scientific and technological. Disasters and Development- causes and consequences. | | | | | | | | | |
| **Unit:4** | | **DISASTER MANAGEMENT** | | | **14 hours** | | | | |
| Disaster Management-Control plan, emergency preparedness. Disaster management cycle-Post disaster review, results of exercises, prevention, mitigation, preparedness. Intervention of State in  Disaster. | | | | | | | | | |
| **Unit:5** | | **ROLE OF SOCIAL WORKERS** | | | **14 hours** | | | | |
| Role of Voluntary organization in Disaster Management, Social Work intervention in Disaster-  resource mobilization, working with other professionals. | | | | | | | | | |

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| **Unit:6** | | **Contemporary Issues** | **2 hours** |
|  | | Expert lectures, online seminars – webinars |  |
| **Text Book(s)** | | | |
| 1 | Damon, P. Copola, (2015), Introduction to International Disaster Management, Butterworth-  Heinemann | | |
| 2 | Murthy D.B.N. (2004), Disaster Management, Deep and Deep Publication PVT. Ltd. New  Delhi | | |
| **Reference Books** | | | |
| 1 | Indu Prakash (1994), Disaster Management Rashtra Prahari Prakashan, Sahibad, Gaziabad. | | |
| 2 | Narayan B. (2014), Disaster Management A.P.H. Publishing Corporation, New Delhi. | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | https://ndma.gov.in/ | | |
| 2 | <https://www.sciencedirect.com/science/article/pii/S1976131719305109> | | |
| 4 | <https://www.physio-pedia.com/Disaster_Management> | | |
| Course Designed By: Dr.T.Priyadharisini, Mr. Samuel Raj | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO**  **10** |
| **CO1** | S | M | M | S | S | S | S | S | M | M |
| **CO2** | M | M | M | S | M | M | M | M | M | S |
| **CO3** | S | M | M | S | S | S | S | S | M | S |
| **CO4** | S | M | S | S | S | S | S | S | M | M |
| **CO5** | S | S | S | S | S | S | S | S | M | S |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | | **53P** | **FIELD WORK PLACEMENT** | **L** | **T** | **P** | **C** |
| **Core XII** | | | | **-** | **-** | **3** | **4** |
| **Pre-requisite** | | | | **Basic knowledge on role and responsibilities of**  **social worker** | **Syllabus**  **Version** | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. Students will understand the methods of social work and its application in their field work organization 2. They will be given an exposure to observe and work in the organisation effectively 3. Students will equip themselves to organize a program with the support of the organization | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | | Students will be able understand the nature of the organisation where they are  place for field work | | | | | K1 | |
| 2 | | Students can assist their supervisor in the organisation | | | | | K2 | |
| 3 | | Students will be able to organise a programme by applying their knowledge on  methods of social work | | | | | K3 | |
| 4 | | Students equip their professional skills and techniques through their practical  exposure | | | | | K4 | |
| 5 | | It will give them confidence to work as social worker in an organisation | | | | | K5 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| During fifth semester social work students will be placed in a Non- Governmental Organisation for two consecutive days in a week in order to acquaint with the objective, administrative functions and its programmes. Through this concurrent field visit students will be given a chance to observe the activity of the organisation. And also they can involve themselves in every event. Students can organise a community awareness programme based on their knowledge on social work. It will increase their professional skills. They will have rich experience and exposure in social work and its significance in an NGO  Through this maximum of 25 days of field visit in an organisation students gain knowledge on  writing, and communication skills, they will also strengthen their organising skills. | | | | | | | | |
| **Text Book(s)** | | | | | | | | |
| 1 | Ravi Arya (2015), Social work Method , JBC Press | | | | | | | |
| 2 | **Pierson**, **John** , (2011), Understanding Social Work , McGraw-Hill Education | | | | | | | |
| **Reference Books** | | | | | | | | |
| 1 | M.K.Singh ,(2014), Theory and Practice of Social Work, Vayu Education of India; First  edition | | | | | | | |
| 2 | Chris MacLeod , (2016), Social skill guide book, Chris MacLeod | | | | | | | |
| 1 | <https://govinfo.library.unt.edu/negp/reports/orguide.pdf> | | | | | | | |
| 2 | <https://comm-org.wisc.edu/papers97/beckwith.htm> | | | | | | | |

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| 4 | <https://www.iwgia.org/images/publications/0647_COT_manual.pdf> |
| Course Designed By: Dr. T.Priyadharisini | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | L | S | L | M | M | M | M | M | M |
| **CO2** | M | M | S | L | M | M | M | M | M | M |
| **CO3** | M | M | M | L | M | S | M | M | S | L |
| **CO4** | M | M | M | M | L | S | M | M | S | M |
| CO5 | S | M | M | M | M | S | S | M | M | M |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | | **5EA** | **COMMUNITY DEVELOPMENT** | | **L** | **T** | | **P** | **C** |
| **Elective I** | | | | **3** | **-** | | **-** | **4** |
| **Pre-requisite** | | | | Basic understanding on community its characteristics,  types and its problems **Ve** | | **Syllabus**  **rsion** | | **2020-**  **2021** | | |
| **Course Objectives:** | | | | | | | | | | |
| The main objectives of this course are to:   1. Students understand concept of community development 2. Students will enrich their knowledge on local self-government and its function 3. Students will gain knowledge on urban community development | | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | | |
| 1 | | They can develop their knowledge on community development and its activities | | | | | | | K2 | |
| 2 | | Students will know about the functions of local self-government | | | | | | | K2 | |
| 3 | | Students can design a project for rural community development | | | | | | | K6 | |
| 4 | | Students can able to evaluate projects for urban community development | | | | | | | K5 | |
| 5 | | Students can able work as project manager in an NGO | | | | | | | K3 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | | |
| **Unit:1** | | | **COMMUNITY DEVELOPMENT** | | | **15 hours** | | | | |
| Origin and development of community development : Meaning, need, early experiments:- Srinikethan, Marthandom and Gurgaon. Pilot projects: - Nilokehri experiment, Firka Scheme, Extension: Principles and methods. | | | | | | | | | | |
| **Unit:2** | | | **RURAL COMMUNITY DEVELOPMENT** | | | **15 hours** | | | | |
| . Rural community development - concept, principles, need-programmes : IRDP,ITDP, TRYSEM, Swarna jayanthi Gram Swarozgar Yojana, Rural HousingSchemes, NRCP, Rural Sanitation Programme, Watershed Development, role ofNIRD and SIRD. | | | | | | | | | | |
| **Unit:3** | | | **LOCAL SELF GOVERNMENT** | | **15 hours** | | | | | |
| Local self-government- Local self-government in ancient India, during Mugal andBritish period. Panchayat Raj system, Role and function of village president, chairman, BDO. Constitutional (73rd) amendment, state legislation strengths and weakness**.** | | | | | | | | | | |
| **Unit:4** | | | **URBAN COMMUINTY** | | **14 hours** | | | | | |
| Urban community: Urban - meaning, classification and characteristics. Slum: -Meaning and types. Tamilnadu slum clearance Board, Tamilnadu housing board, Chennai Metropolitan development authority. | | | | | | | | | | |
| **Unit:5** | | | **URBAN COMMUNITY DEVELOPMENT** | | **14 hours** | | | | | |
| Urban community development: Urban community development: Meaning, need,principle, Urban Programmes, IUDP, UBS, Swarna jayanthi shahari Rozgar Yojana,Urban self-employment schemes. Development of Women and Children in Urban Areas(DWCUA). District Rural Development Agency (DRDA), Land Reforms Schemes, National Social Awareness Programme (NSAP), Employment Assurance Scheme (EAS) | | | | | | | | | | |
| **Unit:6** | | | **Contemporary Issues** | | **2 hours** | | | | | |
| Expert lectures, online seminars – webinars | | | | | | | | | | |
| **Text Book(s)** | | | | | | | | | | |
| 1 | Bhadouria and Dua, (1986), Rural development strategies and Perspectives; Delhi, Anmol. | | | | | | | | | |

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| 2 | Bose, Ashian ,(1974), Studies in India’s Urbanization 1901 to1971, New Delhi, Tata Mcgraw Hill. |
| 3 | Cedric Payn, 1990, Housing and Urbanization: A study of India, New Delhi, Saye . |
| **Reference Books** | |
| 1 | Dubey M.K. (2000) Rural and urban development, New Delhi, Common wealth. |
| 2 | Rjeswar dayal (1962) Community development programmes in India Allahabad, kitab mahal. |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | |
| 1 | <https://en.wikipedia.org/wiki/Community_development> |
| 2 | [https://www.scribd.com/doc/21976896/Understanding-Urbanization-Urban-Community-](https://www.scribd.com/doc/21976896/Understanding-Urbanization-Urban-Community-Development)  [Development](https://www.scribd.com/doc/21976896/Understanding-Urbanization-Urban-Community-Development) |
| 3 | <https://en.wikipedia.org/wiki/Rural_community_development> |
| Course Designed By: Dr.T.Priyadharisini | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | L | L | M | M | M | M | M | M | M |
| **CO2** | L | M | L | M | L | L | M | M | M | M |
| **CO3** | S | M | M | S | M | M | S | S | L | S |
| **CO4** | S | M | M | S | M | M | S | S | M | S |
| CO5 | S | M | M | S | S | S | S | S | M | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **5EB** | **URBAN COMMUNITY DEVELOPMENT** | **L** | | **T** | **P** | **C** |
| **Elective-I** | | | **3** | | **-** | **-** | **4** |
| **Pre-requisite** | | | **Basic knowledge on communities and its**  **types, characteristics** | **Syllabus**  **Version** | | | **2020-2021** | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:  1.To provide the students with theoretical knowledge of urbanization, 2.To educate them on urban administration  3. various urban problems, and programmes for Urban Community Development. | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | The student should know various theories on urban life, problems and  development. | | | | | | K1 | |
| 2 | The students learn administrative structure and programmes for urban  development. | | | | | | K2 | |
| 3 | They acquire the skills to work with the urban community, development and  implement programmes | | | | | | K3 | |
| 4 | They can evaluate various projects on urban development | | | | | | K4 | |
| 5 | Through their research work they contribute in project formulation for state and  central Government | | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| **Unit:1** | | **URBAN COMMUNITY ITS MEANING AND**  **CHARACTERISTICS** | | | | **15 hours** | | |
| Urban Community Meaning, characteristics, rural – urban difference. Urban Classification: City, Town, Metropolis, satellite towns and Smart Cities.- Urbanization and Urbanism: Meaning, Characteristics and theories of urbanization - Migration – Concepts, causes, types and theories. | | | | | | | | |
| **Unit:2** | | **URBAN SOCIAL PROBLEMS** | | | | **15 hours** | | |
| . Urban social Problems Housing, drug addiction, juvenile delinquency, prostitution/commercial sex, pollution, Solid waste management, e-waste management. Unorganized/Informal sectors: concept, characteristics; Unorganized Labour: child labour, women labour and construction workers. Slum: definition, causes, characteristics, classification, approaches, theories and culture of slums | | | | | | | | |
| **Unit:3** | | **URBAN COMMUNITY DEVELOPMENT** | | | **15 hours** | | | |
| Urban Community Development Definition, concept, objectives, principles and historical background; Approaches: Basic Service Approach, Integrated Development Approach, Participatory Approach, Sustainable Development Approach – Urban development agencies: Chennai metropolitan development authority (CMDA), EXNORA, SULAB International. Importance of community planning and community participation in urban development. | | | | | | | | |

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| **Unit:4** | | **URBAN DEVELOPMENT** | **14 hours** |
| Urban Development Administration National, state and local levels; Urban services and urban deficiencies; 74th amendment and salient features of Nagarpalika Act; Structure and functions of urban development agencies: Municipal Administration – Corporations, Municipalities, Town Panchayats, metropolitan development authorities; Relationship between of officials and non- officials in urban self-government; slum clearance board, housing board, Housing and Urban Development Corporation (HUDCO), and United Nation’s Centre for Human Settlement (UNCHS); role of voluntary agencies in urban development. Role of community development worker in Urban community development. | | | |
| **Unit:5** | | **URBAN DEVELOPMENT PROGRAMMES** | **14 hours** |
| Urban development Programme Town planning: Meaning, Town and Country Planning Act1971 - Urban Basic Services Programmes (UBSP) - Tamil Nadu Urban Development Project (TNUP) - National Slum Development Programme (NSDP) - Integrated Housing & Slum Development Programme (IHSDP) - Jawaharlal Nehru National Urban Renewal Mission Scheme (JUNURUM) - Prime Minister’s Integrated Urban Poverty Eradication Programme (PMIUPES) – Swarna Jayanti Shahari Rozhar Yojana (SJSRY) - Nehru Rozgar Yojana (NRY) - Tamil Nadu Slum Clearance programme - Urban Health and Sanitation programme - Role of community development wing in implementation of UCD programme, problems in implementation of urban community development programme, Application of social work method to overcome the problems in implementation of urban community development programme. | | | |
| **Unit:6** | | **Contemporary Issues** | **2 hours** |
|  | | Expert lectures, online seminars – webinars |  |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Aray & Abbasi, 1995. Urbanisation and its Environmental Impacts. New Delhi: Discovery | | |
| 2 | Bhatttacharya B, 2006, Urban Development Concept in India, New Delhi: Clinard, | | |
| 3 | Datta. A (Ed.). 1980, Municipal and Urban India. New Delhi: Indian Institute of Public  Administration. | | |
| **Reference Books** | | | |
| 1 | Ramachandran, 1989, Urbanisation and Urban System in India. Oxford University Press, New  Delhi | | |
| 2 | Jayabalan. K, 2002, Urban Sociology. New Delhi: Atlantic Publishers | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | https:/[/www.sociologygroup.com/meaning](http://www.sociologygroup.com/meaning-of-urban-community/)-[of-urban-community/](http://www.sociologygroup.com/meaning-of-urban-community/) | | |
| 2 | https:/[/www.pewsocialtrends.org/2018/05/22/vi](http://www.pewsocialtrends.org/2018/05/22/views-of-problems-facing-urban-suburban-and-)e[ws-of-problems-facing-urban-suburban-and-](http://www.pewsocialtrends.org/2018/05/22/views-of-problems-facing-urban-suburban-and-)  rural-communities/ | | |
| 3 | [https://www.makaan.com/iq/news-views/urban-development-schemes-in-india-you-should-](https://www.makaan.com/iq/news-views/urban-development-schemes-in-india-you-should-know-about)  [know-about](https://www.makaan.com/iq/news-views/urban-development-schemes-in-india-you-should-know-about) | | |
| Course Designed By:Dr. T. Priyadharisini, | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | S | M | M | L | M | M | S | S | M | S |
| **CO2** | M | M | M | L | M | S | M | S | M | S |
| **CO3** | M | M | M | M | L | M | M | M | S | S |
| **CO4** | M | M | M | M | M | M | S | S | S | S |
| CO5 | M | M | M | M | M | S | S | S | S | S |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | **52C** | **WELFARE OF WEAKER SECTIONS** | **L** | | | **T** | **P** | **C** |
| **Skilled Based Subject-3** | | | **3** | | | **-** | **-** | **3** |
| **Pre-requisite** | | | **Basic knowledge on Weaker Sections, their problems and Welfare programs and policies**  **for their upliftment.** | **Syllabus Version** | | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. Acquire basic knowledge about weaker sections and its classification. 2. Develop an understanding about their problems and the safeguard measures. 3. Become familiar with various problems and programs for their upliftment. | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | Students get acquainted with advanced level of knowledge in Welfare of Weaker sections. | | | | | | | K2 | |
| 2 | Students to meet out various challenges in the modern society / community. | | | | | | | K3 | |
| 3 | Course facilitates the students to enhance their employability skills and enables them to take up the challenging job assignments. | | | | | | | K4 | |
| 4 | Students will able to find out the real cause for the problem and plan interventions | | | | | | | K3 | |
| 5 | Will nurture the Social Work Professionals to become effective Social Worker and contribute to the weaker sections of the society with commitment and integrity. | | | | | | | K5 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | **CLASSIFICATIONS OF WEAKER SECTIONS** | | | | **15 hours** | | | |
| Weaker sections: Definition, concept, criteria for classification of weaker sections; Meaning of Scheduled castes, Schedule tribes, Denotified communities, Nomadic and semi nomadic communities and Most backward classes –Administrative setup at the Central, State and District levels for the development of weaker sections. | | | | | | | | | |
| **Unit:2** | | **HISTORICALAND VARIOUS PERSPECTIVES AND**  **HARMFUL EFFECTS OF UNTOUCHABILITY** | | | | **15 hours** | | | |
| **Untouchability**: Historical, Sociological and Psychological Perspectives of Untouchability – Causes of Untouchability -Harmful effects of the practice of Untouchability –Role of Social reformers, voluntary agencies and Constitutional and legislative measures in the removal of Untouchability. | | | | | | | | | |
| **Unit:3** | | **POLICIES AND PROGRAMMES FOR SC/ ST** | | | **-15 hours** | | | | |
| Scheduled caste: Definition –Demographic, social and economic characteristics –Problems of the Scheduled Castes –Programmes and policies of government and NGOs. Scheduled tribes:  Definition, characteristics, problems of Scheduled tribes–Welfare programmes of the government. | | | | | | | | | |
| **Unit:4** | | **BONDED LABOUR And DIFFERENTLY ABLED** | | | 14 hours | | | | |
| **Bonded labour**: Definition, meaning, features, causes, measures taken by the government to abolish it. Differently abled: types, welfare and rehabilitative measures taken by the government. | | | | | | | | | |

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| **Unit:5** | | **WOMEN EMPOWERMENT AND ROLE Of SOCIAL**  **WORKERS** | **14hours** |  |
| **Status of women and empowerment:** Problems of Women in modern India –Development and welfare of women –Constitutional provisions to safeguard the interest of women –Role of NGO‟s in the empowerment of women. Role of Social Workers in the welfare of weaker sections | | | |
| **Unit:6** | | **Contemporary Issues** | **2 hours** |  |
| Expert lectures, online seminars – webinars | | | |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Shankar Rao C. N. (2004), Sociology of Indian Society, New Delhi, S. Chand Publishing | | |
| 2 | Bindeshwar Pathak,B.N.Srivastava, (1999), Constitutional Safeguards for Weaker  Sections and Minorities in India, Ashok Kumar Mittal | | |
| 3 | Neera Desai ,Maithreyi Krishna Raj, (1987), Women and Society in India, Ajantha  publications ,India. | | |
| **Reference Books** | | | |
| 1 | Nair. T. Krishnanan (1975), Social Work Education And Development of Weaker Section,  Madras School of Social Work | | |
| 2 | Government of India, Economical and educational development of Scheduled castes, New  Delhi, Government of India | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | <https://shodhganga.inflibnet.ac.in/bitstream/10603/142499/7/07_chapter%201.pdf> | | |
| 2 | <http://socialjustice.nic.in/SchemeList/index?mid=24541> | | |
| 4 | <https://svsamiti.com/women-empowerment-3> | | |
| Course Designed By: Dr, T.Priyadharisini , | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | S | S | S | M | M | L | M | M | M |
| **CO2** | S | S | S | S | M | M | M | M | M | M |
| **CO3** | M | S | S | S | S | S | S | S | M | M |
| **CO4** | S | S | S | S | M | M | S | M | L | M |
| CO5 | S | S | S | S | M | M | M | M | L | S |

\*S-Strong; M-Medium; L-Low

Sixth Semester

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| **Course**  **code** | | **63A** | **SOCIAL LEGISLATION** | **L** | | | **T** | **P** | **C** |
| **Core XIII** | | | **3** | | | **-** | **-** | **4** |
| **Pre-requisite** | | | **Basic knowledge on social welfare and social**  **legislation** | **Syllabus**  **Version** | | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. To acquire knowledge about social reforms, and social legislation and critically understand their role in controlling the social problems. 2. This course is to help learners understand the legal systems and procedures of people welfare in India. | | | | | | | | | |
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| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | It helps in understanding theprocesses in different legislations and develop skills  for the same. | | | | | | | K3 | |
| 2 | Help students to understand the legal systems and procedures of people welfare in  India. | | | | | | | K4 | |
| 3 | Gain insight into the problems faced by women and children and remedial  measures through legislation. | | | | | | | K3 | |
| 4 | Understand democracy, social welfare and the system of governance prevailing in  India | | | | | | | K3 | |
| 5 | Gain insight to the working conditions of children, SC, ST and other weaker  sections of the society with reference to the constitutional rights. | | | | | | | K3 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | **SOCIAL LEGISLATION AN INTRODUCTION** | | | | **15 hours** | | | |
| The concept of Social Legislation - Needs and Importance of Social legislation - Social Welfare & Social Charge - Concepts of Social Justice - Social assistance - Social Security, Directive Principles of State Policy. | | | | | | | | | |
| **Unit:2** | | **PERSONAL LAWS OF HINDU AND MUSLIM** | | | | **15 hours** | | | |
| The Hindu & Muslim laws governing marriage, divorce, adoption & inheritance. | | | | | | | | | |
| **Unit:3** | | **SOCIAL LEGISLATION FOR WEAKER SECTION** | | | **15 hours** | | | | |
| Social legislation relating to the physically, mentally & socially handicapped persons, SC/ST,  legislations relating to the Welfare of the children & women. | | | | | | | | | |
| **Unit:4** | | **CORRECTIONAL SETTING AND SOCIAL**  **LEGISLATION** | | | **14 hours** | | | | |
| Social legislation for amelioration of social problems such as delinquency, prostitution, dowry, beggary. | | | | | | | | | |

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| **Unit:5** | | **SOCIAL LEGISLATION AND SOCIAL WORK** | **14 hours** |
| Legislation and social work, role of social worker in promoting in social justice. | | | |
| **Unit:6** | | **Contemporary Issues** | **2 hours** |
|  | | Expert lectures, online seminars, webinars |  |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Agarwal.R.K, (2016) Indian Law, Central Law Agency, Allagabad. | | |
| 2 | Gangrade K.D, (1978), Social legislation in India, Impact Social Legislation on social  change. Concept Publishing Company | | |
| 3 | Sone R.K. Walla D.R. - Law and layman Tara Povalla and Sons Bombay. | | |
| **Reference Books** | | | |
| 1 | Social Legislation - Its role in social welfare - Government of India, New Delhi, Publication  Division. | | |
| 2 | Tandan .M.P. (2018), Indian Penal Code, Allagabad Association, . | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | <http://ignou.ac.in/upload/bswe-02-block6-unit-31-small%20size.pdf> | | |
| 2 | <http://legislative.gov.in/constitution-of-india> | | |
| 3 | <http://egyankosh.ac.in/handle/123456789/17197> | | |
| Course Designed By: Dr. T.Priyadharisini, Mrs Sasikala Mary | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | L | M | S | S | S | S | S | M |
| **CO2** | M | M | M | S | S | S | S | S | S | M |
| **CO3** | M | M | M | M | S | S | S | M | S | S |
| **CO4** | M | M | M | M | M | M | M | M | M | S |
| CO5 | M | M | M | M | M | S | S | S | S | S |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | **63B** | **CLINICAL SOCIAL WORK** | | **L** | **T** | | **P** | **C** |
| **Core XIV** | | | **3** | **-** | | **-** | **4** |
| **Pre-requisite** | | | **Understanding the concept of health and functions of**  **hospital Ve** | | **Syllabus**  **rsion** | | **2020-**  **2021** | | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. Students get oriented about medical social work 2. Students will improve their awareness on many chronic diseases and on mental health 3. It will comprehend their knowledge on health care and various health programmes | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | Students will able understand the importance of medical social worker in hospitals | | | | | | | K2 | |
| 2 | They can able find out the symptoms of many diseases and its causes | | | | | | | K5 | |
| 3 | Students will gain knowledge on mental health and it related issues | | | | | | | K2 | |
| 4 | It will equip them with the skills of medical social worker in handling persons with  disability | | | | | | | K3 | |
| 5 | It will expand their experience on community health programmes | | | | | | | K3 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | **CONCEPT OF HEALTH AND HYGIENE** | | | **15 hours** | | | | |
| Health and Hygiene: meaning, definition, Determinants of health, health as a fundamenta2l right Personal and Environmental Hygiene; Communicable and Non-communicable diseases; prevention and control; Indicators of Health. | | | | | | | | | |
| **Unit:2** | | **MEDICAL SOCIAL WORK** | | | **15 hours** | | | | |
| . Medical social work meaning and concept. Medical social work in relation to different disciplines, multi-disciplinary approach and team work. Problems encountered by medical social worker in the field. | | | | | | | | | |
| **Unit:3** | | **MENTAL HEALTH** | | **15 hours** | | | | | |
| Mental health meaning definition and concept. Significant and characteristics of Mental health. Features of mental health. Factors affecting Mental health. Types of mental disorders, causes and  prevention. | | | | | | | | | |
| **Unit:4** | | **HEALTH CARE AND HEALTH PROGRAMMES** | | **14 hours** | | | | | |
| Health Care: Concepts, health care services, Primary Health Care, present level of health care; Health Education: principles and means; National Health Programmes: ICDS, Expanded Programme of Immunization, STD control programme, National AIDS control programme. | | | | | | | | | |
| **Unit:5** | | **ROLE OF MEDICAL SOCIAL WORKER** | | **14 hours** | | | | | |
| Organization and administration of medical social work department in hospitals. importance of, Role of medical social worker in rehabilitating persons with disability, sex education and school health programmes. Significance of medical social worker in Community health | | | | | | | | | |

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| **Unit:6** | | **Contemporary Issues** | **2 hours** |
|  | | Expert lectures, online seminars – webinars |  |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Bajpai P K (Ed): (1998), Social Work Perspective On Health, Rawat Publications | | |
| 2 | Bartlatt H M (1961), Social Work Practice In Health Field, National Association of Social  Workers | | |
| 3 | Goldstein D (1955), Expanding Horizons In Medical Social Work, University of Chicago  Press | | |
| **Reference Books** | | | |
| 1 | Prasad L , (1983), Rehabilitation of The Physically Hand | | |
| 2 | Park. J. R ( 2011), Textbook Of Preventive And Social Medicine, Banarsidas Bhanot  Publishers | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | <https://en.wikipedia.org/wiki/Hygiene> | | |
| 2 | <https://dghs.gov.in/content/1347_3_HealthProgrammes.aspx?format=Print> | | |
| 3 | https:/[/www.mswguide.org/c](http://www.mswguide.org/careers/medical-social-work/)a[reers/medical-social-work/](http://www.mswguide.org/careers/medical-social-work/) | | |
| Course Designed By: Dr. T.Priyadharisini, | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | L | L | M | M | M | M | S | M | M |
| **CO2** | M | M | M | L | S | S | S | S | M | M |
| **CO3** | L | L | M | M | M | M | M | M | S | M |
| **CO4** | S | M | M | M | S | S | S | S | S | M |
| CO5 | M | M | M | M | S | S | S | S | S | S |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | | **66A** | **FIELD WORK / BLOCK PLACEMENT** | **L** | **T** | **P** | **C** |
| **Core XV** | | | | **-** | **-** | **3** | **4** |
| **Pre-requisite** | | | | **Having field work experience and profession**  **skill to organise a program** | **Syllabus**  **Version** | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. Students will apply their social work knowledge in the field work 2. They will practice their professional skills and techniques 3. They can successfully start their carrier as social worker in an organization | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | | Students will have chance to get an employment in the organisation where they  are doing their field work | | | | | K3 | |
| 2 | | Students will be able to exhibit their talents according to their specialization | | | | | K4 | |
| 3 | | Students can face any challenges in their profession | | | | | K5 | |
| 4 | | They will be able to give solution by using their comprehended knowledge in  social work | | | | | K5 | |
| 5 | | Students will be an effective social worker were ever they are placed | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create | | | | | | | | |
| Students must place in an organisation for one month as block field work to complete their professional course. Through this block field work they will once again practice their knowledge and skill which they acquire thought out their study period. Block field work training will finally shape their profession talents. Through this training period they will be motivated to excel in their carrier. Block place training is essential for social worker students to strengthen them before  getting an employment in their respective areas | | | | | | | | |
| **Text Book(s)** | | | | | | | | |
| 1 | Mark Doel, Steven shardlow, Paul Gordon Johnson , (2010), Contemporary Field Social  Work: Integrating Field and Classroom Experience | | | | | | | |
| 2 | Marion Bogo (2010), Achieving Competency in Social Work Through Field Education ,  University of Toronto Press | | | | | | | |
| **Reference Books** | | | | | | | | |
| 1 | Bradford W. Sheafor (2014), Techniques and Guidelines for Social Work practice, Pearson  Education | | | | | | | |
| 2 | I.S.Subhedar, (2001), Field Work Training in Social Work, Rawat | | | | | | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | | | | | | |
| 1 | https://fieldeducator.simmons.edu/article/a-program-evaluation-of-block-and-concurrent-  practicum-formats/ | | | | | | | |
| 2 | [https://www.researchgate.net/publication/323911331\_What\_makes\_a\_good\_placement\_Findi](https://www.researchgate.net/publication/323911331_What_makes_a_good_placement_Findings_of_a_social_work_student-to-student_research_study) [ngs\_of\_a\_social\_work\_student-to-student\_research\_study](https://www.researchgate.net/publication/323911331_What_makes_a_good_placement_Findings_of_a_social_work_student-to-student_research_study) | | | | | | | |
| Course Designed By:Dr.T.Priyadharisini | | | | | | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | M | S | S | M | M | M | S |
| **CO2** | M | M | M | S | S | S | S | M | M | M |
| **CO3** | L | M | M | S | S | S | S | M | M | M |
| **CO4** | M | M | M | M | M | M | S | S | S | S |
| **CO5** | M | S | S | S | S | S | S | M | M | M |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | **6EA** | **HUMAN RESOURCE MANAGEMENT** | **L** | | **T** | **P** | **C** |
| **Elective II** | | | **3** | | **-** | **-** | **4** |
| **Pre-requisite** | | | **Human Resource management in social work**  **perspectives** | **Syllabus**  **Version** | | **2020-2021** | | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. Understands the importance of Labor and Industrial Relations. 2. Acquires and practices a good Organizational Behavior. 3. Learns to apply social work methods in the field of Human Resource Management. | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | The students to know the status of labour community in India. | | | | | K1 | | |
| 2 | Students should acquire the knowledge on Labour welfare and its measures. | | | | | K2 | | |
| 3 | Course facilitates the students to enhance and analyse the conflict and  management system among labour community. | | | | | K4 | | |
| 4 | Students will be able to define human Resource and strategies of Management. | | | | | K5 | | |
| 5 | Learns to approach Human Resources in Social work perception. | | | | | K3 | | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| **Unit:1** | | **CONCEPT OF LABOUR IN INDIA** | | **15 hours** | | | | |
| Concept of labour, Characteristics of Indian Labour and Types of labour. Concept and meaning of Industry, Divisions and Departments. | | | | | | | | |
| **Unit:2** | | **LABOUR WELFARE AND INDUSTRIAL RELATIONS** | | **15 hours** | | | | |
| Labour Welfare –Concept and Classifications, Role of Labour welfare officer. Industrial relations – concept, definitions, need and objectives. Factors influencing Industrial relations. | | | | | | | | |
| **Unit:3** | | **TRADE UNION AND ORGANISATIONAL BEHAVIOUR** | | | **15 hours** | | | |
| Concept, objectives and functions of Trade union, Role of trade union in labour welfare. Industrial dispute –Strike, layoff, Lock-out, Retrenchment and Closure. Organisational Behaviour –definition, objectives and need. | | | | | | | | |
| **Unit:4** | | **PERSONNEL MANAGEMENT AND HUMAN RESOURCE**  **MANAGEMENT** | | | **14 hours** | | | |
| Personnel Management –meaning, definition and functions. Human Resource Management –Concept, Definition, importance and scope. Difference between Personnel Management and Human Resource Management. | | | | | | | | |
| **Unit:5** | | **HUMAN RESOURCE MANAGEMENT AND**  **APPLICATION OF SOCIAL WORK METHODS** | | | **14 hours** | | | |
| Concept of Human Resource Development, meaning and functions. Scope of Social work and | | | | | | | | |

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| Application of Social work methods in the field of Human Resource Management. | | | |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Mamoria C B (1083), Dynamics of Industrial Relations in India –Bombay: Himalayas  Publishing house. | | |
| 2 | Sharma A M (2017), Industrial relations connectional and legal frame work –Bombay :  Himalaya. | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | [www.mhrd.gov.in](http://www.mhrd.gov.in/) | | |
| 2 | <https://www.tandfonline.com/doi/abs/10.1300/J022v05n01_05?journalCode=wzea20> | | |
| 3 | <https://www.emerald.com/insight/content/doi/10.1108/eb055279/full/html?skipTracking=true> | | |
| Course Designed By: Dr.T.Priyadharisini, Dr. Esther Shalini | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO1**  **0** |
| **CO1** | M | S | S | S | M | M | L | M | M | M |
| **CO2** | S | S | S | S | M | M | M | M | M | M |
| **CO3** | M | S | S | S | S | S | S | S | M | M |
| **CO4** | S | S | S | S | M | M | S | M | L | S |
| **CO5** | S | S | S | S | M | M | M | M | L | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **6EB** | **LABOUR WELFARE** | **L** | | **T** | **P** | **C** |
| **Elective-II** | | | **3** | | **-** | **-** | **4** |
| **Pre-requisite** | | | **Basic knowledge on labour and their needs** | **Syllabus**  **Version** | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. Acquire basic knowledge in labour welfare 2. Develop an understanding of scope, principles and objectives of labour welfare. 3. Become familiar with various labour laws and its impacts in industrial settings. | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | Students get acquainted with advanced level of knowledge in labour welfare | | | | | | K2 | |
| 2 | Students to meet out various challenges in the industrial settings | | | | | | K3 | |
| 3 | Course facilitates the students to enhance their employability skills and enables  them to take up the challenging job assignments. | | | | | | K4 | |
| 4 | Students will able to find out the real cause for the problem and plan interventions  in organization | | | | | | K3 | |
| 5 | Will nurture the Social Work Professionals to become effective industrial Social  Worker and contribute to the organization with commitment and integrity. | | | | | | K5 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| **Unit:1** | | **BASICS IN LABOUR WELFARE** | | **15 hours** | | | | |
| Concept of labour - characteristics of Indian labour- labour in unorganized sector - recommendations of national commission on labour on various issues, absenteeism and labour turnover - factors Influencing productivity. | | | | | | | | |
| **Unit:2** | | **SCOPE OF LABOUR WELFARE** | | **15 hours** | | | | |
| Concept and scope of labour welfare - classifications of labour welfare – labour welfare officer - role of labour welfare officer - impact of automation, globalization &liberalization on labour welfare. Role of Trade Unions in Labour Welfare | | | | | | | | |
| **Unit:3** | | **ADMINISTRATION OF LABOUR WELFARE** | | | **15 hours** | | | |
| Labour welfare - principles of labour welfare - administration of labour welfare at central and state level. The scheme of workers education - the objectives of workers education | | | | | | | | |
| **Unit:4** | | **APPLICATIONS OF LABOUR WELFARE MEASURES** | | | **15 hours** | | | |
| Significant labour welfare measures - housing - industrial housing policy and housing programmes - family benefit schemes - children education - cooperative society - canteen - transport facilities and recreation facilities. | | | | | | | | |

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| **Unit:5** | | | **INDUSTRIAL ACCIDENTS** | **15 hours** |
| Industrial accidents -. causes and prevention - industrial health & hygiene occupational diseases - treatment and prevention - pollution control and environmental protection | | | | |
| **Unit:6** | | | **Contemporary Issues** | **Hours** |
| Expert lectures, online seminars – webinars | | | | |
|  | | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | | |
| 1 | | Bhagoliwal T.N (1966), Economics Of Labour And Social Welfare, Sahitya Bhawan, | | |
| 2 | | Charles. B (1961), An Introduction To Industrial Sociology, Chandler Publishing | | |
| 3 | | GiriV.V (1958), Labour Problems In Indian Industry, Asia Publishing House | | |
| **Reference Books** | | | | |
|  | 1. | Moorthy M. V (1968), Principles of Labour Welfare, Vishakapatnam, Gupta Brothers. | | |
|  | 2. | Saxene R C (1968), Labour Problems And Social Welfare Meeruat: The Oxford Publishing Co. | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | | |
| 1 | | <https://www.yourarticlelibrary.com/management/labour-welfare-its-scope-and-importance/26102> | | |
| 2 | | <https://shodhganga.inflibnet.ac.in/bitstream/10603/174927/18/12_chapter%206.pdf> | | |
| 4 | | [https://www.yourarticlelibrary.com/industries/industrial-accidents-types-and-causes-of-](https://www.yourarticlelibrary.com/industries/industrial-accidents-types-and-causes-of-accidents-explained-with-diagram/35400)  [accidents-explained-with-diagram/35400](https://www.yourarticlelibrary.com/industries/industrial-accidents-types-and-causes-of-accidents-explained-with-diagram/35400) | | |
| Course Designed By: Dr. T. Priyadharisini, | | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | S | S | S | M | M | L | M | M | M |
| **CO2** | S | S | S | S | M | M | M | M | M | M |
| **CO3** | M | S | S | S | S | S | S | S | M | L |
| **CO4** | S | S | S | S | M | M | S | M | L | S |
| **CO5** | S | S | S | S | M | M | M | M | L | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **6EC** | **INDUSTRIAL RELATIONS** | **L** | | **T** | | **P** | **C** |
| **Elective II** | | | **3** | | **-** | | **-** | **4** |
| **Pre-requisite** | | | **Basic understanding about employee relations**  **and conflict resolution measures** | **Syllabus**  **Version** | | | **2020-**  **2021** | | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. Help students to learn basic concepts of Industrial relations 2. Help students understand conflict arising in industries 3. Gain understanding on the laws relating to industrial relations | | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | Students will have good knowledge about bipartite and tripartite bodies in industrial  relations | | | | | | | K2 | |
| 2 | Students will get a better knowledge about various committees in an industry | | | | | | | K2 | |
| 3 | Students will have a better know how about various problems arising in an industry  and conflict resolution strategies | | | | | | | K4 | |
| 4 | Students will have good knowledge about Legislation related to industrial relations | | | | | | | K3 | |
| 5 | Students will have better knowledge on collective bargaining, WPM etc | | | | | | | K2 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create | | | | | | | | | |
| **Unit:1** | | **CONCEPTS OF INDUSTRIAL RELATIONS** | | | | **15 hours** | | | |
| Definition - concept - need, importance, scope, objectives of industrial relations - Factors influencing industrial relations, bipartite and tripartite bodies in industrial relations - joint management council - works committee- Indian labour conference - standing labour committee-. Wage settlements | | | | | | | | | |
| **Unit:2** | | **CODE OF ETHICS AND DISCIPLINE** | | | | **15 hours** | | | |
| Ethical codes of industrial relations concept code of discipline in industry, causes and effects of industrial conflicts –problem of short term employment and out sourcing– strikes, lock outs, lay off, retrenchment, closure – need for industrial peace. | | | | | | | | | |
| **Unit:3** | | **LEGISLATIONS RELATED TO INDUSTRIAL**  **RELATIONS** | | | **15 hours** | | | | |
| The Industrial Disputes Act 1941 concepts of standing order - content - procedure for certification. The Industrial Employment (Standing Orders Act) 1946. Employee discipline- Domestic enquiry. | | | | | | | | | |
| **Unit:4** | | **TRADE UNIONS** | | | **14 hours** | | | | |
| Definition, concept, Structure and objectives of trade unions- Growth of Trade unionism in India - positive role of trade unions - major trade unions in India - problems and weaknesses of trade unions- measures to strengthen the functioning of trade unions. Indian Trade Unions Act 1926. | | | | | | | | | |

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| **Unit:5** | | **COLLECTIVE BARGAINING AND WPM** | **14 hours** |
| The Concept of collective bargaining - objectives- principles, process -subject matter for collective bargaining -administration of collective agreements - difficulties observations of the National Commission on Labour 1969) Workers participation in Management - Concept, objective, importance - forms of participation - workers participation in management in India - limitations to workers participation. | | | |
| **Unit:6** | | **Contemporary Issues** | **2 hours** |
| Expert lectures, online seminars – webinars | | | |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | Sharma A M, (2015), Industrial Relations Connectional And Legal Frame Work, Publisher:  Himalaya Publishing House | | |
| 2 | SubbaRao P. (2010), Essentials of Human resource and Industrial Relations, Himalaya  Publishing House | | |
| **Reference Books** | | | |
| 1 | Pylee. M.V. &Simon George, 1995, Industrial Relations and Personnel Management, New  Delhi Vikas Publishing. | | |
| 2 | Roberts, BC, 1962, Industrial Relations–Contemporary Problem sand Perspectives, London,  and Asia Publishing House. | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | <https://www.economicsdiscussion.net/industries/industrial-relations/32249> | | |
| 2 | [https://abhipedia.abhimanu.com/Article/EPFO/MTUxMzY5/Trade-Union--Meaning--](https://abhipedia.abhimanu.com/Article/EPFO/MTUxMzY5/Trade-Union--Meaning--Objectives-and-Benefits-Industrial-Relation-and-labour-law-EPFO)  [Objectives-and-Benefits-Industrial-Relation-and-labour-law-EPFO](https://abhipedia.abhimanu.com/Article/EPFO/MTUxMzY5/Trade-Union--Meaning--Objectives-and-Benefits-Industrial-Relation-and-labour-law-EPFO) | | |
| 3 | [https://www.economicsdiscussion.net/collective-bargaining/collective-bargaining-definition-](https://www.economicsdiscussion.net/collective-bargaining/collective-bargaining-definition-types-features-and-importance/31375)  [types-features-and-importance/31375](https://www.economicsdiscussion.net/collective-bargaining/collective-bargaining-definition-types-features-and-importance/31375) | | |
| Course Designed By:Dr. T. Priyadharisini, | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | M | L | L | M | M | M | M |
| **CO2** | M | M | L | M | M | M | M | M | M | L |
| **CO3** | S | M | M | M | M | M | M | M | M | M |
| **CO4** | S | M | M | M | M | M | M | M | M | M |
| CO5 | S | S | S | M | M | S | S | S | S | M |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | **6ED** | **SOCIAL WORK WITH FAMILY & CHILDREN** | **L** | | **T** | **P** | **C** |
| **Elective III** | | | **3** | | **-** | **-** | **4** |
| **Pre-requisite** | | | Essential knowledge on Human Growth and Development  Basic knowledge on the Mankind and Society in Indian Purview | **Syllabus Version** | | | **2020—**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| 1. To impart knowledge on the concept of family, it’s functions and significance to the society. 2. To exchange thoughts on the present/modern trends of family to generate awareness on the intense situations, such as child abuse, extreme poverty, malnutrition and juvenile delinquents and increase understanding on the present position of children in India to develop notions of good practice with children and families. 3. Introduce the National & International welfare plans meant for children and the families to   prepare the generalist for service delivery with children and families. | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| 1 | Students can recollect their position and roles in their family. | | | | | | **K1** | |
| 2 | Students shall be acquainted with advanced level of knowledge on the primary  institution of the society | | | | | | **K2** | |
| 3 | Students as the generalist shall make their family better and be prepared for  service delivery with children and families. | | | | | | **K3** | |
| 4 | Students will be able to identify the true colour and discover the roots of every  intense ground against the children and families. | | | | | | **K4** | |
| 5 | Knowledge on the existing policies and programmes shall kindle the students to  further examine the results and impacts in the society | | | | | | **K5** | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| **Unit:1** | | **CONCEPT OF FAMILY** | | **15 hours** | | | | |
| The concept of family - family as a social unit - the functions of family - modern family - cultural aspects and the present trends of family. | | | | | | | | |
| **Unit:2** | | **PAST & THE MODERN FAMILY** | | **15 hours** | | | | |
| Importance of family in the present context; Effects of Industrialisation, Westernisation, Modernisation and Urbanisation, on the family. | | | | | | | | |
| **Unit:3** | | **SIGNIFICANCE OF CHILD AND THEIR ISSUES** | | | **15 hours** | | | |

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| The place & significance of the child in the family, major problem of children in India, child hood and its importance, the present position of children. Major problems of children in India, Child labour, Street Children Juvenile Delinquents, Female infanticide, Sexual Abuse of Children. | | | | | |
| **Unit:4** | | | **UN DECLARATION FOR CHILDREN** | **14 hours** | |
| The child rearing patterns; emerging philosophy of child development, UN declaration of the rights of the child, National policy for children in India. | | | | | |
| **Unit:5** | | | **NATIONAL & INTERNATIONAL SERVICES** | **14 hours** | |
| Family Welfare Services, File Year Plans or Family Welfare Services ; CSWB; child development services under the five year plan in India, National and International agencies in Family Welfare & Child Welfare. | | | | | |
| **Unit:6** | | | **Contemporary Issues** | **2 hours** | |
|  | | | Expert lectures, online seminars – webinars |  | |
|  | | | **Total Lecture hours** | **75 hours** | |
| **Text Book(s)** | | | | | |
| 1 | | Hurlock, Elizabeth B. (1956), Child Growth and Development. New York (330 West 42nd Street): McGraw‐Hill Book Company | | | |
| 2 | | Anderson Michael, (1971), Sociology of the family - Penguin Books; 1st edition | | | |
| 3 | | C.N. Shankar Rao ,(2006), Sociology Principles of Sociology, S Chand; 6th Rev. Edn. 2006 edition | | | |
| **Reference Books** | | | | | |
|  | 1. | Handbook of Social Welfare in India, Profile of Child in India; Ministry of Social Welfare.- Government of India | | |  |
|  | 2. | Child Development in India, Vol I & II. – Kumar | | |  |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | | | |
| 1. | | <https://www.unicef.org/child-rights-convention/convention-text> | | | |
| 2 | | <https://www.slideshare.net/salmanhabeebek/international-agencies-of-child-welfare> | | | |
| 3 | | https://childmind.org/topics/concerns/behavior/ | | | |
|  | | Course Designed By: Dr.T.Priyadharisini, Mr. John Wesley | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | L | L | M | M | M | M | M | M | M | S |
| **CO2** | M | M | M | M | M | S | S | S | M | M |
| **CO3** | S | M | M | S | S | S | S | S | M | M |
| **CO4** | S | M | S | S | S | M | S | S | S | M |
| **CO5** | M | M | S | S | S | S | S | S | S | S |

\*S-Strong; M-Medium; L-Low

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| **Course code** | | **6EE** | **COUNSELLING THEORY AND PRACTICE** | **L** | | **T** | **P** | **C** |
| **Elective III** | | | **3** | | **-** | **-** | **4** |
| **Pre-requisite** | | | **Basic knowledge in counseling and its significance** | **Syllabus Version** | | | **2020-**  **2021** | |
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| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. Impart the knowledge on counseling its process techniques and skills 2. Equipping with assessment techniques of counselling 3. Enabling their practical knowledge of counselling | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | Understanding the need for counseling in life | | | | | | K2 | |
| 2 | Equipping themselves to be a good counselor | | | | | | K4 | |
| 3 | Developing confident in giving counseling to different clients | | | | | | K4 | |
| 4 | Promoting the society or the individual to have a quality of life | | | | | | K5 | |
| 5 | Drafting new module in the area of counseling as an effective intervention | | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| **Unit:1** | | **CONCEPT OF COUNSELLING** | | | **15 hours** | | | |
| Introduction to counselling Meaning and Definition of Counselling. Characteristics of a good counsellor- The common features of counsellors. The identity of counselling. Guidance: Meaning of Guidance, Types of Guidance and its Functional aspects. Basic principles and assumptions underlying guidance. | | | | | | | | |
| **Unit:2** | | **BASIC SKILLS OF COUNSELLING** | | | **15 hours** | | | |
| Basic skills of counseling- Attending, listening, reflective skills and probing skills. Counseling as a process- out come goals of counseling, stages of counseling process. Counseling theories psychodynamics, Sigmund Freud, Alfred Adler. Humanistic counseling- person centered counseling [Carl Rogers] Transactional Analysis, Cognitive theory and behaviour counseling. | | | | | | | | |
| **Unit:3** | | **DIFFERENT APPROACHES** | | **15 hours** | | | | |
| Different approaches to counseling client centered, behavioural cognitive, solution oriented | | | | | | | | |
| **Unit:4** | | **EGNMODELOFCOUNSELLING** | | **14hours** | | | | |
| The Egan model of counseling - the skilled approach  **Stage I problem exploration and clarification**  **Part I** attending and listeningAttending, orientation oneself to be present Micro skills - active listening - verbal andnon-verbal messages and behavior  **Part II** helpers response and clients self-exploration Helper's skills: accurate empathy (primary level) respect, genuineness, and concreteness.Client's skill - self-exploration  **Stage II**: **Integrative understanding dynamic self-understanding**  **Part I**: Focusing, summarizing, and probing for missing experiences behavior, feelings  **Part II**: Helper's skill All the skills of stage 1, self-disclosure, immediacy, confrontation clients skills non-defensive Listening, and dynamic self-understanding.  **Stage III: facilitating action; developing a new perspective, preferred scenario.** | | | | | | | | |

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| **Part I**: Helping the client see alternatives- helping the client choose and formulate actionplans - helping the client implement and evaluate.  **Part II**: helper's skills  All the skills of action programmers (problem solving decision make in, behavior modification, homework, training in interpersonal skills) support from the helper clients skills - cooperation, risk taking, acting Selective and integrative counseling- multi model  counseling, counselor-counselee Relationship. Counselor’s needs in counseling, developing self- awareness –personalqualities of counselor , counselor as a model | | | |
| **Unit:5** | | **GROUPCOUNSELLING** | **14 hours** |
| Group counseling – definition advantages of group counseling, process of group counselling ethical practices in counseling, counseling in school setting, palliative care counseling and rehabilitation counseling. | | | |
| **Unit:6** | | **Contemporary Issues** | **2 hours** |
| Expert lectures, online seminars – webinars | | | |
|  | | **Total Lecture hours** | **75 hours** |
| **Text Book(s)** | | | |
| 1 | N.D. Gururani,2005 Guidance& Counselling: Educational, Vocational & Career Planning,  Akansha Publishing House, New Delhi. | | |
| 2 | Kottler, J.A. andBrown, R.W., 2000 Introduction to Therapeutic Counselling, Brooks/Cole,  U.S. | | |
| 3 | Woofe, R & Dryden,W.1996 Handbook of Counselling Psychology, Sage, New Delhi. | | |
| **Reference Books** | | | |
| 1 | Gelso, Charles J. &Fretz, Bruce R., 1995 Counselling Psychology, Prism Book Pvt. Ltd.  Bangalore. | | |
| 2 | Dave, Indu, 1991 The Basic Essentials of Counselling, Sterling Publishers, | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | |
| 1 | <https://www.slideshare.net/tmxyz/guidance-counselling-29066361> | | |
| 2 | <https://www.tandfonline.com/doi/pdf/10.1080/03057877180000081> | | |
| 3 | <https://www.counselling-directory.org.uk/counselling.html> | | |
| Course Designed By: Dr. T. Priyadharisini, | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | L | L | M | M | M | L | M |
| **CO2** | L | M | M | L | M | M | M | M | M | M |
| **CO3** | M | M | M | M | M | M | N | M | M | M |
| **CO4** | S | S | S | M | M | S | S | M | M | S |
| CO5 | S | S | S | S | S | S | S | M | M | S |

S-Strong; M-Medium; L-Low

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| **Course code** | | **6EF** | **YOUTH WELFARE** | | **L** | **T** | | **P** | **C** |
| **Elective III** | | |  | | **3** | **-** | | **-** | **4** |
| **Pre-requisite** | | | **Basic understanding about youth and their**  **needs Ve** | | **Syllabus**  **rsion** | | **2020-**  **2021** | | |
| **Course Objectives:** | | | | | | | | | |
| The main objectives of this course are to:   1. Helps students to understand youth and their culture 2. Students will know about the influential factors in the life of youth 3. It will improve their knowledge on national youth welfare programme | | | | | | | | | |
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| **Expected Course Outcomes:** | | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | | |
| 1 | Students can thorough on youth welfare programmes | | | | | | | K2 | |
| 2 | Students develop their confidence level to perform as youth welfare officer at  national level | | | | | | | K3 | |
| 3 | It will facilitate them to organise many innovative training programme for youth | | | | | | | K3 | |
| 4 | It will make to develop critical approach in the field of youth welfare | | | | | | | K4 | |
| 5 | Professional knowledge will support them to develop an intervention for youth  development. | | | | | | | K6 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | | |
| **Unit:1** | | **YOUTH** | | | **15 hours** | | | | |
| Definition types of youth. Youth in India – Youth welfare. Need and Importance .Social work for the empowerment of Youth . Role of Social Workers in Youth welfare | | | | | | | | | |
| **Unit:2** | | **YOUTH CULTURE** | | | **15 hours** | | | | |
| . The values and life styles of youth. Youth and Modernisation - The period of youth in the life cycle – Emotional problems of the Youth – Parent youth conflicts – youth unrest. | | | | | | | | | |
| **Unit:3** | | **INFLUENTIAL FACTORS IN THE LIFE OF YOUTH** | | **15 hours** | | | | | |
| Youth in the context of Education, Religion and politics – The influence of poverty and  unemployment of youth. The involvement of youth in social services – Role of youth in National Development and social change. | | | | | | | | | |
| **Unit:4** | | **PROBLEMS OF YOUTH** | | **15 hours** | | | | | |
| Problems of urban and rural youth. Alcoholism and drug dependency among youth – youth and crime – Exploitation of youth for communalism and terrorism – special problems of female youth  – Youth and mass media – Role of youth against the social evils | | | | | | | | | |
| **Unit:5** | | **NATIONAL YOUTH POLICY** | | **15 hours** | | | | | |
| National youth policy – National sports policy – youth welfare organization – National cadet corps  – National service scheme – youth hostels and youth clubs – youth movements – leadership training for youth – promotion of national integration – Counselling services – training youth in community development programmes – youth festivals youth camps and youth exchange programmes. | | | | | | | | | |

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| **Unit:6** | | **Contemporary Issues** | **2 hours** | |
|  | | Expert lectures, online seminars – webinars |  | |
|  | | **Total Lecture hours** | | **75 hours** |
| **Text Book(s)** | | | | |
| 1 | Ahuja Ram. 1992. Social problems in India. New Delhi: Rawat publications | | | |
| 2 | Rajendra. J, 1992, Modernisation of youth in India, New Delhi: Rawat Publications Pvt. Ltd | | | |
| **Reference Books** | | | | |
| 1 | Saraswathi. S, 1998, Youth in India, New Delhi: ICSSR . | | | |
| 2 | Singh DR, 1987, Rural Youth, Allahabad: Choogh Publications. | | | |
| **Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]** | | | | |
| 1 | <https://www.slideshare.net/malamahalaha/youth-welfare> | | | |
| 2 | <https://youth.gov/youth-briefs/foster-care-youth-brief/challenges> | | | |
| 3 | https:/[/www.manif](http://www.manifestias.com/2020/01/13/national-programme-for-youth-and-adolescent-)e[stias.com/2020/01/13/national-programme-for-youth-and-adolescent-](http://www.manifestias.com/2020/01/13/national-programme-for-youth-and-adolescent-)  development-npyad/ | | | |
| Course Designed By: Dr.T.Priyadharisini | | | | |

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **Cos** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | L | M | M | M | L | M | M | M | M | M |
| **CO2** | M | M | M | M | M | M | MS | S | S | S |
| **CO3** | M | M | M | M | L | M | M | M | M | M |
| **CO4** | S | S | M | S | S | M | M | M | M | S |
| CO5 | S | S | S | M | M | S | S | S | S | M |

\*S-Strong; M-Medium; L-Low

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| **Course**  **code** | | **6ZD** | **NGO MANAGEMENT** | **L** | | **T** | **P** | **C** |  |
| **Skill Based**  **Subject-4** | | | **3** | | **-** | **-** | **3** |
| **Pre-requisite** | | | **Basic knowledge on NGO, Types and registration**  **process and programs and policies framing for the welfare and upliftment of the Society.** | **Syllabus Version** | | | **2020-**  **2021** | |
| **Course Objectives:** | | | | | | | | |
| The main objectives of this course are to:   1. Acquire basic knowledge about NGO and its functions 2. Develop an understanding about the project planning, formulation and implementation. 3. Gaining knowledge about fund raising techniques and project proposal writing | | | | | | | | |
| **Expected Course Outcomes:** | | | | | | | | |
| On the successful completion of the course, student will be able to: | | | | | | | | |
| 1 | Students get acquainted with advanced level of knowledge in NGO Management. | | | | | | K2 | |
| 2 | Students to meet out various challenges in the field of Voluntary organisations.. | | | | | | K3 | |
| 3 | Course facilitates the students to enhance their employability skills and enables them to take up the challenging job assignments. | | | | | | K4 | |
| 4 | Students will able to find out the real cause for the problem and plan interventions | | | | | | K3 | |
| 5 | Will nurture the Social Work Professionals to become effective Social Worker and contribute to the welfare of the society with commitment and integrity. | | | | | | K5 | |
| **K1** - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create | | | | | | | | |
| **Unit:1** | | **NGO - HISTORY, TYPES AND NEEDS** | | **15 hours** | | | | |
| Non-government organisation: Definition, Meaning, Objectives, Principles, Historical Development of NGOs in India. Need for NGOs. Types of Non-government organisation, Role of NGO's in the development of a country. | | | | | | | | |
| **Unit:2** | | **REGISTERATION, BY LAWS PREPARATION AND**  **MONITORING MECHANISM OF NGO.** | | **15 hours** | | | | |
| Registration and Establishment of NGOs: Societies Act, Trust Act, Company’s Act (Sec. 25), Bylaws Preparation and Legal Status of NGO. Monitoring Mechanism adopted by Governments – FCR Act. Administration, Policy Making: Membership Classification, Aims and Objectives of the Executive Committee, Office Bearers and Governing Counsel, and Rights, Power and Duties. | | | | | | | | |
| **Unit:3** | | **PROJECT MANAGEMENT** | | | **15 hours** | | | |  |
| **Project identification**: Feasibility/Base Line studies –Project Formulation –Planning and Policy making –Strategic Formation –Preparation of project proposals –Project implementation. | | | | | | | | |
| **Unit:4** | | **FUND RAISING AND RESOURCE MOBILIZATION** | | | **14 hours** | | | |
|  | | | | | | | | |
| **Budgeting**: Meaning, Steps, important items in Budget –Resource Mobilization –Central and State  Government Assistance and Other Assistance **–Fund Raising**: Meaning, techniques –Income | | | | | | | | |

Generation Programmes (IGP), –Financial Management –Financial Collaboration between Funding Organization and Non-Profit Organizations.

# Unit:5

**PROJECT - EVALUATION, MONITORING AND APPRAISAL**

# 14 hours

**Project evaluation and monitoring:** Aims, Objectives, Purposes –Creating management Information system **–Project appraisal**: Meaning and techniques –Logical Frame Analysis (LFA) Participatory Rural Appraisal (PRA).

# Unit:6

**Text Book(s)**

# Contemporary Issues

Expert lectures, online seminars – webinars

# Total Lecture hours

**2 hours**

# 75 hours

1. Kumar.A. (2003), Social change through NGO’S, Anmol Publishers.
2. Rodrigues, (1983), Hand Book for Management of Voluntary organisations, Madras,Alfa.
3. Kandasamy.M 1998 Governance and Financial Management in Non – Profit Organization, New Delhi, Caritas India.

# Reference Books

* 1. Mukherjee, 1995 Participatory Rural Amitarva(Ed) Appraisal: Methods and Application In Rural Planning, New Delhi,Vikas

1. Mukherjee, K.K 1986 Voluntary Organization: and Mukherjee Some Perspectives, Sutapa Hyderabad, Gandhi Peace Centre.
2. Robin Lall,. (2004), The Dynamics of NGO’S New Delhi,Dorminant Publishers Sakararan.

# Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]

1. https://managementhelp.org/projectmanagement/
2. https://managementhelp.org/projectmanagement/
3. [https://en.wikipedia.org/wiki/Project\_management#:~:text=Project%20management%20is%20t](https://en.wikipedia.org/wiki/Project_management#%3A~%3Atext%3DProject%20management%20is%20the%20process%2Cgoals%20within%20the%20given%20constraints) [he%20process,goals%20within%20the%20given%20constraints](https://en.wikipedia.org/wiki/Project_management#%3A~%3Atext%3DProject%20management%20is%20the%20process%2Cgoals%20within%20the%20given%20constraints)

Course Designed By: Dr.T.Priyadharisini, & Mr. Francis Xavier.

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| **Mapping with Programme Outcomes** | | | | | | | | | | |
| **COs** | **PO1** | **PO2** | **PO3** | **PO4** | **PO5** | **PO6** | **PO7** | **PO8** | **PO9** | **PO10** |
| **CO1** | M | M | M | L | M | M | S | S | M | S |
| **CO2** | M | M | M | L | M | M | S | S | M | S |
| **CO3** | S | S | S | L | M | S | S | S | M | S |
| **CO4** | M | L | L | M | M | M | M | M | M | S |
| **CO5** | M | M | M | M | M | M | S | M | M | S |

\*S-Strong; M-Medium; L-Low

Annexure

**Bachelor of Social Work (BSW)**

**Syllabus**

# (With effect from 2020-2021)

**Program Code:**



# DEPARTMENT OFSOCIALWORK

**Bharathiar University**

# (A State University, Accredited with “A” Grade by NAAC and 13th Rank among Indian Universities by MHRD-NIRF) Coimbatore 641 046, INDIA

Includes 25% / 40% continuous internal assessment marks for theory and practical papers respectively. @ No University Examinations. Only Continuous Internal Assessment (CIA) # No Continuous Internal Assessment (CIA). Only University Examinations. \* For the subject of Clinical Social Work in VIth Semester, the 2014 syllabus should be follow.

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| **List of Elective Papers** (Colleges can choose any one of the paper as electives) | | |
| Elective –I | A | Community Development |
| B | Urban Community Development |
| C | Welfare of Weaker Section |
| Elective –II | A | Human Resource Management |
| B | Labour Welfare |
| C | Industrial Relations |
| Elective-III | A | Social Work with Families and Children |
| B | Counselling Theory and Practice |
| C | Youth Welfare |

Note : The existing syllabus be followed for the above papers (except Core VI – Counseling and Guidance, Allied III - Computer and Office Automation, Skill Based Subject-3: Welfare of Weaker Sections, Core XIV - Clinical Social Work, Skill Based Subject -4:NGO Management and Elective II-A Human Resource Management). The title of the papers - Elective III A, “Social Work: Family and Child Welfare” and Core XII – “Mini Field Work: Practical – Documentation” has been changed as “Social Work with Families and Children” and “Documentation and Reporting: Practical” respectively. The syllabus for the papers- Counseling and Guidance, Computer and Office Automation, Welfare of Weaker Sections, Clinical Social Work, NGO Management and Human Resource Management are furnished below: